**MINUTES**

**BOARD FOR PROFESSIONAL ENGINEERS**

**Date:**  September 12, 2013

**Place:** 2nd Floor Conference Room

 500 North Calvert Street

 Baltimore, Maryland 21202

**Present:** H. C. Harclerode, P.E., Chairman

 Steven A. Arndt. Ph.D., P.E., Vice Chairman

 Sallye E. Perrin, P.E.

 David G. Mongan, P.E.

 Karl Rickert, P.E.

 Sandra J. Murphy

 Rosalind Yee

**Others Present:** Michael Vorgetts, Assistant Deputy Commisioner

 Pamela J. Edwards, Executive Director

 Milena Trust, AAG, Counsel to the Board

 Ruby L. Courtney, Administrative Secretary

 Janet Morgan

**Absent:** Pastor Farinas, P.E., Secretary

**CALL TO ORDER**

 Chairman Harclerode called the meeting to order at 9:00 a.m.

**ACTION ON MINUTES**

 Motion (I) was made by Dr. Arndt, seconded by Mr. Mongan, and unanimously carried by the Board to approve the minutes of the August 8, 2013 meeting as submitted.

**APPLICATIONS APPROVED FOR RECIPROCITY**

 Motion (II) was made by Mr. Mongan, seconded by Ms. Perrin, and unanimously carried to approve 44 applications for reciprocity as follows:

 Chadi Al Sahani 44373 Brian T. Cronin 44380

 Gilberto E. Baez 44357 Ye Fang 44263

 Martin S. Barenbaum 44374 Thomas J. Galatro 44381

 Saamih A. Bashir 44375 Fisseha Habtewold Games 44247

 Donald R. Bell 44376 Joseph Robert Grochmal 43483

 Nathan C. Bissot 44377 Kenneth G. Grove 44382

 Edmond H. Boroumand 44378 Michael C. Head 44383

 Mark A. Bostick 44379 John J. Henderson 44384

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**APPLICATIONS APPROVED FOR RECIPROCITY (Cont'd)**

Lisa T. Jaatinen 44385 Dustin Robert Schilpp 44333

 Kevin W. Johns 44386 Adam L. Shamenek 44393

 George K. Johnston 44387 Brock L. Shepard 44394

 Suresh Kumar Karre 44388 Benjamin L. Shull 44395

 Nikunj S. Karumsi 44317 Theodore Spitter 44396

 Zachary Adam Keegan 44344 Susan Steele 44397

 Alexander Konstantopoulos 44278 John C. Tillinghast, Sr. 44328

 Michael T. Konstantopoulos 44389 Christopher J. Vandegrift 44279

 Monty B. Lacour 44390 Margarita Varela Rosa 44239

 Keith Allan Laird 44329 Michael K. VonBuhe 44178

 Jennie Powell Monette 44337 James A. Wagner 44246

 David P. Newberger 44391 Tobie D. Wolf 44398

 Stephanie L. Parent 44392 Dennis M. Wong 44399

 Amulya Poudel 44366 Mark W. Zimpelman 44363

**EXECUTIVE SESSION I**

 Motion (III) was made by Dr. Arndt, seconded by Mr. Mongan, and unanimously carried to go into Executive Session at 10:06 a.m. at 500 North Calvert Street, 3rd Floor Conference Room, Baltimore, Maryland, 21202. This session was permitted to be closed pursuant to State Government Article, Title 10-508(a)(7). Upon completion of the session, the Board reconvened its public meeting at 10:36 a.m.

**COMPLAINT COMMITTEE REPORT**

 Ms. Murphy reported on the status of complaints discussed by the Complaint Committee at its meeting on September 12, 2013.

 12-PE-08 Awaiting outcome of civil litigation.

 12-PE-13 Awaiting outcome of civil litigation.

13-PE-01 Keep open. New related complaint filed.

 13-PE-07 Sent to AAG for pre-charge

 13-PE-08 Montgomery County Prosecutor to file criminal charges.

 14-PE-01 Closed.

 14-PE-02 Send to AAG to send letter.

 14-PE-03

 14-PE-04 Closed. Reinstatement application withdrawn.

 14-PE-05 Send to AAG for pre-charge

 14-PE-06 CO signed and fine paid. Close.

 14-PE-07

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 The Complaint Committee reviewed five applications for reinstatement of license and recommends offering a consent order and fine for four of the applications and is requesting additional information from the other.

 Motion (IV) was made by Dr. Arndt, seconded by Ms. Yee, and unanimously carried to accept the recommendations of the Complaint Committee.

**CPC COMMITTEE REPORT**

 Motion (V) was made by Mr. Mongan, seconded by Ms. Perrin, and unanimously carried to approve the CPC Provider applications of BASF, The Chemical Company, Dylan Drudul, and Skyline Steel, LLC. The Board also approved the CPC Provider application of Energy Systems Group but requested that this provider be informed that the courses that are being offered all fall under Category B. The Board is requesting more information on the presenters from the Maryland Building Officials Association and Rinker Materials.

**NEW BUSINESS**

**Report on NCEES Annual Meeting**

Chairman Harclerode reported that the issue of taking the Principles and Practice of Engineering examination prior to achieving the required four years of engineering work experience passed at the Annual Meeting. The Chairman also reported that the Ohio Board's motion regarding how many votes each Board gets failed. Dr. Arndt reported that the Wyoming Board's motion to exempt an applicant with a Ph.D. from an EAC ABET accredited engineering school from taking the Principles and Practice of Engineering examination passed. The MD Board was against both issues regarding the examination requirements. Ms. Trust stated that is will be interesting to see how this works out with obtaining a reciprocal license.

**OLD BUSINESS**

**Update on Staff Issues**

Ms. Edwards reported that a freeze exemption request was granted by the Department of Budget and Management for the position of Assistant Executive Director and the exam coordinator position. Mr. Vorgetts stated that the job announcement for the IT position was posted for two weeks on August 12, 2013 but only one application was received and that $1000 was authorized to advertise the position. Mr. Vorgetts informed the Board that the position will be posted on Monster and Career Builder today.

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**Legislative Update**

Ms. Trust stated that there is nothing new to report. Ms. Edwards stated that Regulations to increase the license fee to $76.50 will be published in the September 23rd issue of the Daily Record and that a public hearing will be held in conjunction with the November 2013 Board meeting. The Board can vote to finalize the Regulation to increase the license fee in at the December 2013 meeting. Ms. Edwards also reported that the Regulations to increase the fee for the Fundamentals of Engineering examination was published in the Daily Record in August and the final action can be taken by the Board at the October meeting.

**Electronic Signatures**

Ms. Trust reported that she, Ms. Perrin, and Mr. Farinas went to a presentation on electronic signatures at the NCEES Annual Meeting and that she learned how some of the other state Boards are dealing with this issue. Ms. Trust stated that states that allow electronic signatures are not responsible for the software. Dr. Arndt stated that if we are going to allow electronic signatures, the way to proceed would be to include electronic signatures in the law and that criteria needs to be established such as user security authentification, message integrity, etc.

**File Storage**

Chairman Harclerode stated that he spoke with Dennis Gring and Mr. Vorgetts regarding the storage of records and that we should begin the electronic storing of records with the incoming mail be scanned. Ms. Perrin stated that the Design Boards should be getting the input of a data storage professional and that we should find out how the Department of Motor Vehicles and DLLR's Unemployment Division are handling the storage of their data. The concern of the Board was how this was going to be paid for since the fund has decreased from over $200K in March of 2013 to $60K when the Joint Chairs met in June of 2013. Mr. Vorgetts stated that the Department could have done a better job of monitoring the fund but that after a thorough review of the fund, no improper charges were found and that it appears that an increase in the rent and funding for personnel was the reason the fund decreased so drastically. Ms. Trust also stated that additional monies will be coming into the fund with the implementation of Permit fees in October 2015.

**CORRESPONDENCE**

**Email from Jenna Bucci regarding Graduation Verification Letters and CBT**

The Board received an email dated July 30, 2013 from Jenna Bucci, at the University of Maryland, inquiring about the impact on graduation verification letters with the implementation of CBT in 2014. The Board agreed that any applicants for the Fundamentals of Engineering exam that are within six months of graduation

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do not have to submit an application to the Maryland Board but can apply directly to NCEES for the exam.

**Letter from Peter Koranchie-Boah appealing the denial to sit for the PE exam**

The Board received a letter dated August 20, 2013 from Peter Koranchie-Boah requesting that the Board re-evaluate his application to sit for the Principles and Practice of Engineering examination. After reviewing his application again, the Board reaffirmed it's decision to deny his application based because of an insufficient amount of work experience.

**Email from Galappa Madhusudhan regarding limitations to number of times exams can be taken.**

The Board received an email dated August 22, 2013 from Galappa Madhusudhan suggesting that the Board not limit the number of times an applicant can take an exam.

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**OTHER BUSINESS**

**APPLICATIONS APPROVED ADMINISTRATIVELY FOR RECIPROCITY**

The following applications, supported by NCEES Model Law Engineer files, were administratively approved for licensure by the Assistant Executive Director of the Board:

 ROBERTA WILL ADD NAMES

**APPLICATIONS APPROVED FOR THE PRINCIPLES AND PRACTICE OF**

**ENGINEERING EXAMINATION, APRIL 12, 2013**

 Sairan Agrawi Christopher P. Mills

 James Offiah Ekeh Asim Zafar

**ADJOURNMENT**

 Motion (IX) was made by Mr. Farinas, seconded by Mr. Rickert, and unanimously carried to adjourn the meeting at 12:14 a.m.

\_\_\_\_\_\_\_\_\_\_ With Corrections

\_\_\_\_\_x\_\_\_\_\_ Without Corrections

Signed by: Date:

Howard C. Harclerode, Chairman October 10, 2013