**Date:** July 6, 2022

**Place:**  Access Using Video Conferencing

 https://meet.google.com/euo-gcet-rxv

 Phone: +1 567-281-8041‬

 PIN: 173 313 259‬#

 Professional Outplacement Assistance Center (POAC)

 1306 Concourse Drive, Suite 340

 Linthicum Heights, MD 21090

**Time:** 1:00 p.m.

**Present:** John V. Mettee III, Chair, Board of Professional Land Surveyors

 Paul Edmeades, Chair, Board of Architects

 David Mongan, Chair, Board for Professional Engineers

 Christopher Schein, Chair, Board of Examiners of Landscape Architects

 **Others Present:** Zevi Thomas, Executive Director

 Raquel Meyers, Assistant Executive Director

 Milena Trust, Assistant Attorney General, Office of the Attorney General

 Jessica Praley, Assistant Attorney General, Office of the Attorney General

 Danielle Anderson, Web Content and Outreach Coordinator

**Absent:** Robyn Dubick, Chair, Board of Certified Interior Designers

## **CALL TO ORDER**

John V. Mettee III, Chairman, called to order the Joint Chairs Business meeting, virtually, at 1:05 p.m.

## **APPROVAL OF MINUTES**

Motion (I) was made by Mr. Mongan, seconded by Mr. Schein, and carried unanimously by the Board to approve the April 13, 2022, minutes with corrections.

**LEGISLATIVE REPORT**

Ms. Trust stated the Architects Sunset is June 30, 2023. This is a transition year where there will be lots of bills. Private entities are not under the same deadline as the department. The new administration will affect the number of bills and type of bills. Landscape Architects Sunset and Certified Interiors Designers Sunsets are in 2024. Based on the Architect Board Sunset impediments this year, Ms. Trust suggested putting together these three Sunset bills promptly.

## **EXECUTIVE DIRECTOR’S REPORT**

Mr. Thomas informed he attended a virtual meeting with CLARB. CLARB discussed among other topics, an overview of differing boards fees nationally, and anti-licensure legislative activity nationwide with the aim of getting rid of regulations and licensure. It was recommended Boards provide more administrative processes to streamline reciprocity applications in particular. Ms. Trust stated that in Maryland only professional board members have the expertise to review applications.

Mr. Mettee inquired if Mr. Thomas had a financial report. Mr. Thomas stated that Deputy Commissioner Syed will share a financial report during the fall meeting of the Joint Chairs.

## **BOARD REPORTS**

**BOARD OF ARCHITECTS** – Mr. Edmeades reported the board discussed concerns regarding their upcoming Sunset in 2023. The board is working with the department, NCARB and the AIA to address this issue. At the recent meeting the Board discussed three topics: 1. State report of the Architect’s board to be sent to code officials, 2. Code official outreach, and 3. Preliminary DEI (Diversity Equity, and Inclusion) and identify statistics with NCARB of candidates taking the exam. The board met with a professor from Morgan State’s School of Architecture to discuss this matter. The board discussed further outreach initiatives such as community colleges to get students interested in a career in architecture. Mr. Edmeades asked if any other design boards are interested in working with the Architects board to contact him. Mr. Edmeades will share updates at the next meeting of the Joint Chairs.

**BOARD FOR PROFESSIONAL ENGINEERS** – Mr. Mongan reported the board will be electing new officers at the next meeting on July 14th. At the last meeting, the board approved the updated reinstatement guidelines. The guidelines address the process and requirements for applicants with an extensive lapse in their licensure. He also reported that the NCEES Annual meeting takes place in late August.

**BOARD OF LANDSCAPE ARCHITECTS** – Mr. Schein announced the board's upcoming meeting this month. Mr. Schein reported the CPC Committee continues to work on drafting amendments to their CPC regulations. The CPC Committee will turn over their recommendations to the board at the next meeting. Ms. Praley (Board counsel) will be assisting the board with drafting these regulations.

**BOARD OF PROFESSIONAL LAND SURVEYORS** – Mr. Mettee reported a law passed last year which made for certain exemptions in topographic surveys. The concept sheet with proposed regulations was approved by the Governor’s office. The regulations should be published in the Maryland Register in September. The board is working on promulgating these regulations to the professional community and stakeholders.

**BOARD OF CERTIFIED INTERIOR DESIGNERS** – Mr. Thomas stated Ms. Dubick reported she is working on the sunset taskforce. The CID Sunset review committee is making progress gathering archival information before the next CID meeting. The aim is to have the board review and vote on these items. Then provide initial documentation to Ms. Praley, as board counsel, to prepare documentation for the board’s upcoming Sunset review.

**NEW BUSINESS**

Ms. Trust stated correspondence was referred to by the Board of Professional Land Surveyors regarding COMAR 09.23.03.09. She stated the PE seal and title block rules are on their website. She stated a person wrote in and copied the statement posted on the PE website. Currently, the Board for Land Surveyors Board do not have this specific statement on their website. Ms. Trust stated all five boards worked on this language in the past. She further explained the design board's wanted language that discouraged plan stamping. For example, the boards included language that an individual must include their license number and expiration date. This way an individual is certifying that he/she prepared the document. The department website's last update was in 2014. She does not recall people placing this statement on their documents. Mr. Edmeades stated this language is found in architect’s regulations under title block rules .04 (E). Ms. Trust requested Mr. Thomas to look into the regulations on the design boards’ websites.

Ms. Trust announced that one of the design board's counsel, Ms. Praley has shifted from working directly with the Architects Board; however, she still represents Landscape Architects and Certified Interior Designers. Ms. Trust has plans to advertise for a new advice counsel position in the coming months.

Mr. Thomas introduced Ms. Anderson, the new O&P Web Content and Outreach Coordinator. She would be instrumental in relaunching the quarterly ByDesign newsletter and updates to the website. Ms. Anderson introduced herself to the Joint Chairs. She informed the board that the next issue of ByDesign newsletter will be sent this month. She encouraged board members to provide her with content when available for future editions of the newsletter. Mr. Mettee advised board members to keep this in mind as they attend upcoming symposiums and conferences.

Mr. Edmeades asked to have input in the FY 2024 budget report. He asked if someone from Labor will attend to discuss the Design Boards budgets. Mr. Edmeades stated that he had anticipated it would be a monthly update. Ms. Trust suggested Mr. Edmeades contact Deputy Commissioner Syed or Commissioner Morgan about the budget.

Mr. Mettee suggested the next Joint Chairs meeting in September. After a brief discussion, it was agreed the meeting will be September 8th.

## **OLD BUSINESS** - None.

**EXECUTIVE SESSION -** None.

## **ADJOURNMENT**

The next meeting is scheduled for September 8, 2022.

There being no further business to discuss; Motion (II) was made by Mr. Mongan, seconded by Mr. Edmeades, and carried unanimously by the Board to adjourn the meeting at 1:52 p.m.

Approved: \_\_\_\_\_\_\_ without corrections \_\_\_X\_\_\_\_ with corrections

 Signature on File

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 John V. Mettee III, Chair

 Date: \_\_\_September 8, 2022\_\_\_\_\_