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**STATE BOARD OF HEATING, VENTILATION, AIR-CONDITIONING,  
AND REFRIGERATION CONTRACTORS  
MEETING AGENDA**

May 14, 2025

10:30 AM

**Meeting will be virtual**

<https://meet.google.com/gzn-mubc-vgo?hs=122&authuser=0>

Join by Phone: 1-208-907-5480 Pin: 871 402 772#

**A. ORDER OF BUSINESS**

- |   |                                     |
|---|-------------------------------------|
| a. Call to Order and Adopt Agenda                   | Michael Giangrandi, Chairperson     |
| b. Board of Directors Roll Call to Establish Quorum | Chuck Marquette, Executive Director |
| c. 03/12/2025 Open Session Meeting Minutes Approval | Michael Giangrandi, Chairperson     |

**B. COMMITTEE REPORTS & UPDATES**

- |                                 |  |
|---------------------------------|--|
| a. Complaint Committee          | Will Gross, Administrative Officer     |
| b. Application Review Committee | Dwight Needham, Board Member           |
| c. PSI Examination Results      | Will Gross, Administrative Officer     |
| d. Code Update Committee        | Winfield "Rocky" Jones, Master Plumber |

**C. BOARD CORRESPONDENCE**

- a. The Board will discuss all correspondence if necessary.

**D. OLD BUSINESS**

- a. HVACR code update status.  
b. The Board will discuss any Old Business, if necessary.

**E. NEW BUSINESS**

- a. Fee increase effective July 1, 2025  
b. Change to COMAR 09.15.02.04  
c. Reestablish Complaint Committee  
d. The Board will discuss any New Business, if necessary.

F. BOARD REPORTS

- a. Executive Director
- b. Counsel Report
- c. Chairman's Report

Chuck Marquette, Executive Director  
Sloane Kinstler, AAG.  
Michael Giangrandi, Chairman

G. CLOSED SESSION:

- a. Board will enter into a Closed Session to review applications or license reinstatement requests, discuss the eligibility and qualification of such individuals pursuant to §§ 9A-302, 9A-309, or 9A-310 of the Business Regulations Article, Annotated Code of Maryland in compliance with § 3-305(b)(2) of the General Provisions Article, Annotated Code of Maryland; receive advice of Counsel regarding the Commission's authority pertaining to such applications, in compliance with § 3-305(b)(7); or consider license examination content, in compliance with § 3-305(b)(11) of the General Provisions Article, Annotated Code of Maryland.

H. ADJOURNMENT

**NEXT MEETING:** The next scheduled meeting of the State Board of Heating, Ventilation, Air-Conditioning, and Refrigeration Contractors, will be held on Wednesday, June 11, 2025.