
STATE BOARD OF HEATING, VENTILATION, AIR-CONDITIONING, AND REFRIGERATION CONTRACTORS MEETING AGENDA

August 13, 2025

10:30 AM

Meeting will be virtual

<https://meet.google.com/xux-tjpb-tkt?hs=224>

Join by Phone: 1-470-285-0286 Pin: 653 561 432#

A. ORDER OF BUSINESS

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|--|-------------------------------------|
| a. Executive Directors Roll Call to Establish Quorum | Chuck Marquette, Executive Director |
| b. Call to Order and Adopt Agenda | Winfield "Rocky" Jones, Chairperson |
| c. 07/09/2025 Open Session Meeting Minutes Approval | Winfield "Rocky" Jones, Chairperson |

B. COMMITTEE REPORTS & UPDATES

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|---------------------------------|------------------------------------|
| a. Complaint Committee | Will Gross, Administrative Officer |
| b. Application Review Committee | Dwight Needham, Board Member |
| c. PSI Examination Results | Will Gross, Administrative Officer |

C. BOARD CORRESPONDENCE

- a. Discussion on limiting Master HVACR license holders to a single company affiliation to prevent the unauthorized sale or misuse of license credentials.
- b. The Board will discuss all correspondence if necessary.

D. OLD BUSINESS

- a. Discussion of reinstatement fees
- b. Update on COMAR 09.15.02.04
- c. Update on 09.15.02.11
- d. The Board will discuss any Old Business, if necessary.

E. NEW BUSINESS

- a. Code update to adopt current building codes
- b. The Board will discuss any Old Business, if necessary.

F. BOARD REPORTS

- | | |
|-----------------------|-------------------------------------|
| a. Executive Director | Chuck Marquette, Executive Director |
| b. Counsel Report | Sloane Kinstler, AAG. |
| c. Chairman's Report | Winfield "Rocky" Jones, Chairman |

G. CLOSED SESSION:

- a. Board will enter into a Closed Session to review applications or license reinstatement requests, discuss the eligibility and qualification of such individuals pursuant to §§ 9A-302, 9A-309, or 9A-310 of the Business Regulations Article, Annotated Code of Maryland in compliance with § 3-305(b)(2) of the General Provisions Article, Annotated Code of Maryland; receive advice of Counsel regarding the Commission's authority pertaining to such applications, in compliance with § 3-305(b)(7); or consider license examination content, in compliance with § 3-305(b)(11) of the General Provisions Article, Annotated Code of Maryland.

H. ADJOURNMENT

NEXT MEETING: The next scheduled meeting of the State Board of Heating, Ventilation, Air-Conditioning, and Refrigeration Contractors, will be held on Wednesday, September 10, 2025.