How to create NRS Table 4 for NEDP Students

- 1. Log in to LACES.
- 2. If Current Fiscal Year 🖉 🗶 is in the Search Bar, click **X** to remove it.
- 3. Click + ADD SEARCH
- 4. In the Add Criteria window, set up a search for Students.Program contains National:



- 5. Click APPLY.
- 6. You have now selected all students that are in the National External Diploma Program. From here, you can create any NRS Table.
- On the left side, click on the blue Searches to display the Searches menu. Click NRS. Hover over NRS Table 4 (or any NRS Table you want) and choose ADD. This will create the NRS Table for your NEDP selection.

