

WIOA Fiscal Accountability Group Meeting

Meeting Minutes – June 10, 2015

Chair-Angeline Huffman

Co-Chair – Lori Jones

In attendance: Angeline Huffman (DLLR), Phyllis Flowers (DLLR), Dorothee Schlotterbeck (DLLR), Doreen Shahan (DLLR), Tanya Washington (DLLR), Sean Washington (DHR), Suzanne Page, (MSDE)

Via teleconference: Lori Jones (FCWS), Cora Grishkot (SWN), Jeff Dufresne (AAWDC), Scott Dennis (MSDE, DRS), Julie Brown (SWN),

Greeting and Introductions occurred; each member identified agency representation

House Keeping

- Phyllis will send out invite with conference call information
- Contact Phyllis 2 days prior to the meeting to request visitor parking

Minutes

Do we need to change anything on the minutes?

Corrections made:

In-school Youth from 20% to 25%

Sub-workgroups

Members will send out all revisions before the next meeting

Reading Assignments

DOL – Only NPRM Part 1 & 2 – assigned to Doreen Shahan

DOL-Only NPRM Part 3 – assigned to Jeff Dufresne

Draft Reading Assignments from sub-groups due by Monday, June 15, 2015

Final reading reports due to Phyllis by July1, 2015

Template was mailed to workgroup members today to complete reading assignments

Observations, questions – point out concerns that may have potential impact on fiscal functions

Highlight citations (If there is an issue, the group will chime in to help (when in doubt, point it out)

Contact Angeline Huffman should you have issues completing your reading assignment

Policy Workgroups

Workgroups can add additional team members

Grant Award Sub-group – Chair – Doreen Shahan

WIOA Allocation Formula Workgroup – to be formed late fall 2016 (we would like to see locals' join workgroups) NOTE: Waiting on the final Rules from DOL

Julie B (SWN) will provide assistance to Jeff on WIA Transition to WIOA Workgroup

Subgroups should have meetings/conference call by 7/1/15.

RSA Template Subgroup –meeting on 6/5/15 – via conference call - Dorothee Schlotterbeck, Lori Jones, Scott Dennis and Julie Brown

Topics discussed:

What is the goal, purpose and timeframe.

Why we need a quick turnaround for RSA & MOU's

Necessary to start working on RSA/MOU to be complete by July 1, 2015

Discuss items that will be different, changes for WIA to WIOA

Draft template – subgroup is reviewing

Suggest all forms be in excel for grant award workgroup

RSA reports will go over to MOU group for review

Grant Agreement Subgroup – meeting notes 6/2/15 @ DLLR - Doreen Shahan, Sean Washington and Tanya Washington

Topics discussed:

Current agreements;

Looking into fiscal requirement for award letter across the board

Will send email to local fiscal staff

Cindy Mc Namara (FCWS) will be added to this workgroup

Reporting – meeting – 6/2/15 - @ DLLR – Doreen Shahan, Sean Washington & Tanya Washington

Discussed fiscal requirements

Not many changes needed

Changes to Youth, add Work Earned and remove summer employment activities

Frederick will be added to this group

Prior TEGL talks changes on Reporting on 9130

Interplay Between WIOA Titles

Nothing to report at this time

Suzanne will reach out to Willis

WIA Transition to WIOA

Nothing to report at this time

Allocation Workgroup

Dorothee will reach out to prior members

Subgroups meeting minutes needed asap. Send minutes to Phyllis & Angie, so that they may be posted

Map out timeframes for subgroups recommendations, etc.

Policy Priorities

Assignment received from Policy Director

List sent to group

Gather list of priorities

Final rules needed for policies

Policies We Need

MOU/RSA – One Stop Infrastructure cost

WIOA Funding Allocations

Grant Award Agreement

WIOA Funding Allocation –

Note:

Obligated by 6/30/15, it's considered WIA

Not obligated by 6/30/15, it's considered WIOA

Grant Award Agreement

Reporting

Eligibility Fiscal Control

Next Meeting – Wednesday, July 8, 2015

What needs to be defined?

Look at what we have compiled from reading assignments

Review TEGE 48-13

Summary of Action

Reading Report – July 1, 2015

Minutes of Sub-committee

Additional member for subgroups by Friday 6/12/15

Meet with subgroups before July 1, 2015

Meeting Adjourn: 3:59 pm

