



#PuttingMarylandersBacktoWork

Benchmarks of Success for Maryland's Workforce System

WIOA Alignment Group

1:00 – 4:00 PM, March 25, 2019

DLLR

1100 N. Eutaw Street, Baltimore, MD 21201

Part I: Combined Meeting of WIOA Alignment Group and Committee Leadership Teams
1:00 – 2:30 PM

Attendees: Erin Roth, Brittney Crisafulli, Chad White, Jody Boone, Kenneth Lemberg, Kimberly Duncan, Lauren Gilwee, LiLi Taylor, Linda Webb, Lloyd Day, Michael Digiaco, Milena Kornyl, Netsanet Kibret, Stuart Campbell, Susan Kaliush, Terry Gilleland, and Natalie Clements

Handouts:

- Agenda,
- Final 2019 Global Work Plan, and
- Overview of Committee Activities

Minutes

I. Welcome and Introductions

- DLLR DWDAL's new Policy of Director is starting in that role this week. That individual will lead the WIOA Alignment Group meetings in the future.
- The Executive Steering Committee approved the Global Work Plan and the MS-22 for the Chief Learning Officer for the workforce system. The Policy Committee's items will get filled into the Global Work Plan later.

II. Committee Report-Outs

A. Overview

- Two of the committees, the Communications and the Data and Dashboard, met this month.
- The Policy Committee is waiting for the DWDAL Director of Policy before they meet.
- The Professional Development and Technical Assistance Committee is on a hiatus.

B. Communications Committee

- The Communications Committee is developing collateral, including a flyer, poster, and rack card. DHS is designing the materials, and DORS is assisting with making sure that the publications are accessible.
- The Benchmarks of Success videos now have closed captioning.
- LiLi Taylor and Kenneth Lemberg are working with the Communications Committee and the Local Workforce Development Boards to schedule Benchmarks of Success presentations for each board. Four out of the twelve boards have presentations scheduled so far. This initiative is a priority to GWDB Chairman Dubin. The GWDB will send a letter to the Local Workforce Development Boards to encourage the presentations.
- Members of the Communications and the Data and Dashboard committees met to discuss the draft Scorecard dashboard design and how to make it more readable to different audiences.

C. Data and Dashboard Committee

- The Data and Dashboard Committee is refining methodology for how to calculate the Benchmarks of Success as well as discussing analysis tools and methods for determining the baselines and recommendations for targets.
- The committee is working on methodology and recommendations for the short term and long term.
- The committee is collecting internal process information for how partners obtained their data. The plan is to create a replicable user guide.

Part II: WIOA Alignment Group – Remaining Business

2:30 – 4:00 PM

Attendees: Erin Roth, Brittney Crisafulli, Chad White, Elliot Schoen, Greg James, Jody Boone, Kenneth Lemberg, Kimberly Duncan, Lauren Gilwee, Leza Griffith, LiLi Taylor, Linda Webb, Lloyd Day, Michael Digiacomio, Milena Kornyl, Netsanet Kibret, Stuart Campbell, Subramanian Muniasamy, Susan Kaliush, Terry Gilleland, and Natalie Clements

Handouts:

- Agenda,
- MD THINK Platform Overview Presentation, and
- MOU/RSA Timeline

Minutes

I. Local Plans

- The Local Plans were due March 1st. Many of the Local Areas received extensions on their plans. DLLR has received half of the plans thus far.
- DLLR has divided the review timeline into buckets and is having discussions of which staff and partners need to review which sections. Lauren Gilwee will send information to reviewers.
- These Local Plans are updates and revisions to the 2016 submissions rather than creation of whole new plans.

II. Raising the Bar

- The Maryland Workforce Association sponsors the Raising the Bar Conference. This year, the pre-conference will be on Tuesday, September 17th, and the conference will be September 18-19th, all at Turf Valley in Ellicott City.
- The first communication to save the date will be released soon. Committees are forming now to plan the conference, set the theme, and create the Request for Proposals. There will be a Raising the Bar webpage erected in the next couple weeks.
- Questions about the Raising the Bar conference should go to Michelle Day, President of the Maryland Workforce Association. Questions specifically about sponsorship for the event should be directed to Becca Webster, WIOA Title I Director for the Lower Shore.
- The Maryland Rehabilitation Association DORS conference will be October 30-31st at Turf Valley. This conference is open to partners.
- The Maryland Community Action Partnership conference will be May 6-9th.
- The Maryland Association for Adult Community and Continuing Education conference will be May 9-10th and is accepting registration now.

III. MOUs and RSAs

- Lloyd Day informed Local Workforce Development Area Directors that the memoranda of understanding and resource sharing agreements (MOUs and RSAs) must be submitted by May 18, 2019, for review. All required partners need to be noted in the MOU and RSA. If not, then DLLR will return the MOU and RSA for correction.
- Lloyd will share the MOUs and RSAs with the WIOA Alignment Group for a compliance review, slated for May 20th. Feedback on the MOUs and RSAs will be shared back with the Local Workforce Development Areas June 10th, and fully executed MOUs and RSAs are due on July 1st.
- The MOU and RSA template was approved by all of the partner Assistant Attorney Generals. The Local Workforce Development Areas must use this template.
- DLLR has a Google Site to track the MOU and RSA timeline.
- Questions about MOUs and RSAs should be directed to Lloyd Day, Erin Roth, and Dorothee Schlotterbeck.

IV. MWE Presentation

- The Maryland Workforce Exchange (MWE) contract expires in December 2020. DLLR is moving forward with the procurement process and welcomes partners to get involved and comment on items that should be included in the Request for Proposals.
- The DLLR procurement office is leading the process, with oversight from DoIT.
- DUI and DHS have modules in the MWE system so will be providing input on the procurement process. Other partners interested in the functionality of the new system should reach out to Chad White. If other partners are interested in creating modules, they need to let Chad know by April.
- Chad is developing a system survey for all system users based on the functionality and modules the MWE currently has. DLLR is determining how to involve customer feedback, including jobseekers and businesses.
- The GeoSol website (MWE vendor) outlines their current products. Partners can use this to get an idea about functionality; however, the Request for Proposals will not be written around any one product. Other product information is featured on the NASWA website from the Winter Policy Forum.
- DLLR will likely release a Request for Information before determining what type of procurement to move forward with.

V. MD THINK Presentation

- DHS Deputy Secretary Greg James and Chief Technology Officer, Subramanian Muniasamy, provided an overview and update of Maryland's Total Human-services Information Network (MD THINK) to the WIOA Alignment Group.
- TANF, SNAP, and Medicaid will all be fully integrated into the MD THINK by the end of 2020. CARES and other programs will also be moved to the system.
- Eligibility and Enrollment (E&E) will be a common customer intake for the programs integrated into MD THINK.

- MD THINK allows for partners to completely integrate their data systems (i.e. use MD THINK instead of their agency-specific system) or to interconnect systems in order to better share, report, and use data. There are different types of agreements and memoranda of understanding associated with the MD THINK platform, related to different phases of program involvement. Data sharing agreements with previous systems carry over to MD THINK, so if an existing agreement is in place, then that agency would conduct business as usual, just through a different portal.
- Participation in MD THINK will result in significant cost savings for agencies as well as systems alignment through modernized, scalable, and flexible cloud infrastructure.
- MD THINK is in its first phase, including parallel timelines and team structures for each participating program as well as for the platform itself. MD THINK has a logical measurable outcome every two to ten weeks
- DORS will connect with MD THINK to ensure that the platform is accessible.
- If interested in learning more about the platform or getting involved, individuals should reach out to Deputy Secretary Greg James.