



Benchmarks of Success for Maryland’s Workforce System
 WIOA Alignment Group
 1:00 – 4:00 PM, August 26, 2018
 DLLR
 1100 N. Eutaw Street, Baltimore, MD 21201

Part I: Combined Meeting of WIOA Alignment Group and Committee Leadership Teams
 1:00 – 2:30 PM

Attendees: James Rzepkowski, Erin Roth, Dan McDermott, Daryl Rosenbaum, Kirkland Murray, Lili Taylor, Lloyd Day, Michael Digiacomio, Netsanet Kibret, Richard Reinhardt, Jennifer Moore, Derick Serra, Kim Bohnet, Terry Gilleland

Handouts: Agenda, Monthly Overview of Committee Activities, Draft Professional Development Plan, Data and Dashboard Committee Slideshow

Minutes

I. Welcome and Introductions

Jim Rzepkowski welcomed the group and thanked partners for their ongoing strong support of the Benchmarks of Success initiative.

II. Committee Report-Outs

LiLi Taylor provided an introductory overview of the Committee Roll-up Report for the previous month:

| Committees | Tracking w/ Global Work Plan? |
|---|--------------------------------------|
| Communications | Yes |
| Data & Dashboard (D&D) | No |
| Policy | No – Slightly Delayed |
| Professional Development & Technical Assistance (PD&TA) | No |

Partner representation on committees continues to be generally well-rounded, with the exception of , representation from the Division of Unemployment Insurance.

Reports from Committee Chairs

See the “Overview of Committee Activities” handout for a full account of each committee’s August accomplishments.

- *The Communications Committee* –Committee Chair Richard Reinhardt provided statistics for use of the new *Benchmarks of Success* webpage. The committee issued the second monthly edition of the *Benchmarks* newsletter, now posted on the *Benchmarks* webpage. The committee chair asked members of the WIOA Alignment Group to consider new ways each partner organization can assist in distributing the newsletter and videos throughout their respective networks.

- *The Policy Committee* – The Policy Committee made significant progress towards finalizing the Local and Regional Planning Guidance, but needs an additional month to complete work. The Committee received approval of a modified timeline where the planning guidance would be rolled out locally in October.
- *The PD & TA Committee* – Co-Chair Daryl Rosenbaum and Current Committee Coordinator Derick Serra presented on the draft professional development plan completed by the committee. A draft “Benchmarks 101” slideshow is awaiting review by leadership at DHS. The committee recommended bringing together staff for three-hour training events. The WIOA Alignment Group discussed the logistics, but did not reach resolution on next-steps. The Co-Chair and Committee Coordinator were asked to bring a more detailed proposal to the September meeting of the WIOA Alignment Group. A new member joining the committee will be assuming the responsibilities of the Committee Coordinator position. No chair has been appointed yet to replace the previous Chair, Melissa Zervos.
- *The Data and Dashboard Committee* – The D&D Committee formed a workgroup to design a data dashboard. A consultant is facilitating the workgroup’s activities, which will culminate in recommendations to the full committee at that body’s October meeting. Chair LiLi Taylor presented a brief slideshow explaining the work completed on the Benchmarks in August. The presentation outlined the work completed in August as well as the process followed and the questions and challenges involved.

III. Next Steps and Action Items

- The PD & TA Committee will present a more fleshed out proposal for next steps in implementing the professional development plan.
- (Carried forward from July meeting) The D&D committee will deliver rough draft numbers as agreed in the July meeting.

Part II: WIOA Alignment Group – Remaining Business

2:30 – 4:00 PM

Attendees: James Rzepkowski, Erin Roth, Dan McDermott, Darlene Peregoy, Kirkland Murray, Lloyd Day, Michael Digiaco, Netsanet Kibret, Richard Reinhardt, Jennifer Moore, Kim Bohnet, Terry Gilleland

Handouts: Draft Committee Charter for the PD & TA Committee and graphic model for the Next Level Innovation series

Minutes

I. Upcoming Executive Steering Committee Meeting

The September meeting of the Executive Steering Committee was cancelled due to scheduling conflicts.

II. Strategic Committee Planning Discussion

The Group strategized on how to support the Committees in meeting goals and deliverables.

III. Project IMPROVE / Next Level Innovation Series professional development

Netsanet Kibrit of DHS gave an overview of the current status of professional development initiatives in process in Maryland through partnerships with Mathematica. Five local workforce areas who participated in Phase III of the Next Level Innovation series have moved on to conduct road tests using one of more of Mathematica’s Goal4It! tools. Technical assistance for the road tests is supported by the federal HHS Project IMPROVE initiative. Project IMPROVE also supports ongoing work in Baltimore County to road

test read-only partner access to the Maryland Workforce Exchange. In addition to working with Maryland to support the Next Level Innovation Series and Project IMPROVE, Mathematica is also working separately with the Baltimore City Mayor's Office of Employment Development to assist that organization in building capacity and strengthening the quality of services and operations.

IV. WIOA MOU/RSA

All WIOA MOUs and RSAs have been completed. MOUs are good through June 30, 2019. Lloyd Day of DLLR reminded the Group that these documents are accessible in the Google Site that DLLR Office of Workforce Development created and manages. Members who wish to have access to this google site for their own internal tracking purposes are encouraged to contact Lloyd.

V. DORS / Registered Apprenticeship Think Tank

Darlene Peregoy of MSDE-DORS shared an overview of the DORS/Registered Apprenticeship Think Tank's purpose, goals, activities, and other highlights. The Group has created practical tools for staff and continues to meet on an ongoing basis. Recently, Maryland was recognized by the U.S. Department of Education's Rehabilitation Services Administration for leadership on expanding and strengthening Registered Apprenticeship opportunities for individuals with disabilities. This group provides a good example of what is made possible through intentionally working on alignment activities and programs under WIOA to better serve customers.

VI. Local Performance Negotiations

The Group shared information on how performance is negotiated locally within each respective program to identify alignment opportunities. WIOA Title I and III performance negotiations will soon be underway.

VII. Good of the Order

Erin asked the Group to begin thinking about 2019 structure, which will be a focus of the September meeting.