



Benchmarks of Success for Maryland's Workforce System
WIOA Alignment Group
Monday, April 30, 2018, 1-4pm
1100 N. Eutaw St, Suite 108, Baltimore, MD (or conference/video call-in)

Minutes

I. Part 1. Combined Meeting of WIOA Alignment Group and Committee Leadership

Attendees: Erin Roth, Dan McDermott, Eric Collins, Kim Bohnet, Kim Lightfoot, Lloyd Day, Michael DiGiacamo, Richard Reinhardt, Stuart Campbell, Sue Page, Terry Gilleland, Bryan Moore, LiLi Taylor, Natalie Clements, Francine Trout, Milena Kornyl, Susan Kaliush, Brittney Crisafulli, Melissa Zervos, Theresa Turner

Handouts:

- Agenda
- Committee Report-Out Template
- Communications Group Report
- Policy Group Report
- Professional Development & Technical Assistance Report
- Data & Dashboard Report
- Overview of All Committee Report Outs
- *Benchmarks of Success* "Roadshow" Presentation

Summary:

- This was the first combined meeting of the WIOA Alignment Group and the Committee Leadership teams.
- LiLi Taylor, Senior Policy Analyst for DLLR, facilitated the meeting and will facilitate this portion of the meeting each month moving forward.
- The Group received updates on the activities from the various work groups: Communications; Policy; Professional Development and Technical Assistance; and Data and Dashboard. Each group has been hard at work to meet the deliverables identified in the 2018 Global Work Plan, which was approved by the Executive Steering Committee in their March meeting.
- The Group provided LiLi with input on the committee report-out template to be incorporated for future meetings.
- The Group decided that it does not need separate committee report outs in addition to the roll-up summary document, because the roll-up summary document will serve this purpose.
- This meeting will be an important mechanism to ensure the various Work Groups are connected and aware of each other activities. It will also allow for the WIOA Alignment Group to provide guidance to the leaders of the committees.

II. WIOA Alignment Group Remaining Business - WIOA Memorandum of Understanding and Resource Sharing Agreements

Attendees: Erin Roth, Dan McDermott, Eric Collins, Kim Bohnet, Kim Lightfoot, Lloyd Day, Michael DiGiacamo, Richard Reinhardt, Stuart Campbell, Sue Page, Terry Gilleland, Bryan Moore, Theresa Turner, Milena Kornyl

Handouts:

- MOU & RSA PowerPoint presentation

Summary:

- Lloyd Day provided a brief overview of the steps DLLR has taken to ensure that WIOA MOUs and RSAs are completed timely. Lloyd shared that a letter was sent to WIOA Title I local directors letting them know the Department expects to receive RSAs for review by 5/18. July 1 is the final, hard deadline.
- Theresa Turner provided an in-depth demo of a new google site that DLLR developed for State agencies to track the completion of WIOA MOUs and RSAs. State partners were asked to provide a list of contacts who should receive access to the google site. The Group was informed that Theresa is nearly finished with a user's manual on how to effectively use the site. The group was encouraged to provide feedback on the site, so that DLLR can make updates.
- The Group was encouraged to voice questions or concerns and to contact Lloyd to discuss further.

III. WIOA Alignment Group Remaining Business – Next Level Innovation Series

Attendees: Erin Roth, Dan McDermott, Eric Collins, Kim Bohnet, Kim Lightfoot, Lloyd Day, Michael DiGiacamo, Richard Reinhardt, Stuart Campbell, Sue Page, Terry Gilleland, Bryan Moore, Milena Kornyl

Summary:

- Erin Roth shared that nearly 150 people attended the Raising the Bar Pre-Conference event, held in April, which was the first phase of the Next Level Innovation Series professional development opportunity.
- Erin provided a brief overview of next steps, highlighting key dates:
 - May 11 – applications from local WIOA partners due to continue onto Phase 2
 - May 17 – State members of the WIOA Alignment Group & Mathematica Policy Research will convene to determine which projects will be selected
 - May 18 – Local WIOA partners are notified of application results
 - June 4 – Phase 2 event – full day training by Mathematica Policy Research for accepted applicants
 - Summer/Fall – Phase 3 begins with the selection of up to 5 pilot projects to receive intensive support from Mathematica Policy Research
- Erin reminded the Group that DLLR covered expenses related to Phases I and II, but may need partner support for Phase III of the professional development series.

IV. WIOA Alignment Group Remaining Business – PROMISE Initiative

Attendees: Erin Roth, Dan McDermott, Eric Collins, Kim Bohnet, Kim Lightfoot, Lloyd Day, Richard Reinhardt, Stuart Campbell, Sue Page, Milena Kornyl, Jade Gingerich

Handouts:

- PowerPoint presentation

Summary:

- Jade Gingerich provided a presentation to the WIOA Alignment Group on the PROMISE Initiative and potential opportunities for collaboration.
- The group brainstormed potential avenues for professional development that would be of mutual interest.
- The group expressed interest in continuing discussions related to this partnership opportunity.