

**Division of Unemployment Insurance**  
**Quick UI Infolinks for Employers and Third-Party Agents**

**1. Appeals**

- You may file an appeal with the **Lower Appeals Division** ([labor.maryland.gov/uiappeals/](http://labor.maryland.gov/uiappeals/)) if you disagree with a determination.  
Contact: by phone at **410-767-2421**, by fax at **410-225-9781**, or by email at [UILowerAppeals.Labor@maryland.gov](mailto:UILowerAppeals.Labor@maryland.gov).
- If you disagree with a Lower Appeals determination, you may appeal it to the **Board of Appeals** ([labor.maryland.gov/uiappeals/apboard.shtml](http://labor.maryland.gov/uiappeals/apboard.shtml)).  
Contact: by phone at **410-767-2781** or by email at [dluiboardappeals-labor@maryland.gov](mailto:dluiboardappeals-labor@maryland.gov).

**2. BEACON**

**BEACON** is a fully modernized unemployment insurance (UI) system that integrates benefits, appeals, and tax functionalities.

To sign in or activate an account, visit **BEACON** ([employer.beacon.labor.md.gov/](http://employer.beacon.labor.md.gov/)).

In BEACON, employers can:

<ul style="list-style-type: none"> <li>• Submit required reports and information, as well as supporting documents</li> </ul>	<ul style="list-style-type: none"> <li>• Respond to Requests for Separation Information</li> </ul>
<ul style="list-style-type: none"> <li>• Submit wage reports and pay contributions</li> </ul>	<ul style="list-style-type: none"> <li>• File appeals, and much more</li> </ul>

For information about activating a BEACON account, see:

- Employers and Third-Party Agents Account Activation Information ([labor.maryland.gov/uim/employer/uimempacctact.shtml](http://labor.maryland.gov/uim/employer/uimempacctact.shtml)).

For more information about using BEACON, see:

- BEACON Employer and Third-Party Agent Tutorial Videos ([labor.maryland.gov/employment/uitaxapps.shtml#empvideos](http://labor.maryland.gov/employment/uitaxapps.shtml#empvideos)).

**3. Contact Information**

- **Employer Call Center:** Receive answers to your questions about experience rates, tax enforcement, benefit charge correspondence, reimbursing employers, and much more.

**Call 410-949-0033.** Employer Call Center hours are available online at [labor.maryland.gov/employment/contributions.shtml](http://labor.maryland.gov/employment/contributions.shtml).

**4. Contributions**

You can view your UI tax rate information and benefit charges in [BEACON](#).

- For the current **tax table**, see: ([labor.maryland.gov/employment/uitrustfundpoints.shtml](http://labor.maryland.gov/employment/uitrustfundpoints.shtml)).

- For information about rates and benefit charge statements, see: ([labor.maryland.gov/employment/uitaxexpratefaqs.shtml](http://labor.maryland.gov/employment/uitaxexpratefaqs.shtml)).

## **5. Information Needed From Employers**

- **Request for Separation Information:** If an employee files a Maryland UI claim, the Division will request information from the employer through a **Request for Separation Information** notice.

For more information, see the Employer Layoff Obligations flyer ([labor.maryland.gov/employment/uiemployoffobligationsflyer.pdf](http://labor.maryland.gov/employment/uiemployoffobligationsflyer.pdf)).

- **Report New Hires:** Employers are required to report new hires and rehires in Maryland to the **Maryland State Directory of New Hires** ([mdnewhire.com](http://mdnewhire.com)).
- **Quarterly Contribution Report:** Maryland employers must file **Quarterly Contribution Reports** and should use **BEACON** to do so. To learn more, see the Employers' General UI Contributions Information and Definitions webpage ([labor.maryland.gov/employment/empfaq.shtml#file](http://labor.maryland.gov/employment/empfaq.shtml#file)).

## **6. MD Unemployment for Employers Mobile App**

- Download from the **iOS App Store** (<https://apps.apple.com/us/app/md-unemployment-for-employers/id1534099637>)
- Download from the **Google Play Store** (<https://play.google.com/store/apps/details?id=gov.maryland.ui.employer>)

## **7. Report Fraud**

- To report fraud to the Division, submit a **Request for Investigation of Unemployment Insurance Fraud** form ([labor.maryland.gov/forms/uifraudtipform.pdf](http://labor.maryland.gov/forms/uifraudtipform.pdf)).
- To learn more, see the Employers - Prevent Costly UI flyer ([labor.maryland.gov/employment/uiemppreventcostlyuifraudflyer.pdf](http://labor.maryland.gov/employment/uiemppreventcostlyuifraudflyer.pdf)).

## **8. UI Resources**

- Division Website ([MDunemployment.com](http://MDunemployment.com))
- Information for New Employers ([labor.maryland.gov/employment/new-employers.shtml](http://labor.maryland.gov/employment/new-employers.shtml))
- Employers' Quick Reference Guide ([labor.maryland.gov/employment/empguide/empguide.pdf](http://labor.maryland.gov/employment/empguide/empguide.pdf))
- Frequently Asked Questions for Employers & Third-Party Agents ([labor.maryland.gov/employment/uitaxfaqs.shtml](http://labor.maryland.gov/employment/uitaxfaqs.shtml))