

Stevens Amendment Requirements

Frequently Asked Questions

Q: With allowable space, is it sufficient to include the Steven's Amendment only within the profile bio? Or is it required to include a link to the Steven's Amendment within the body of each social media post?

A: According to guidance from the U.S. Department of Labor, whether to include the Stevens Amendment disclosure remains a gray area. Exclusively disclosing the Stevens Amendment in your social media profile bio is not sufficient if individual posts describe a federally funded program or project. As a best practice for social media posts, each post that describes a federally funded program should include a brief disclosure statement or a link to a webpage that contains the full Stevens Amendment language.

Q: If a hyperlink is acceptable, and the statement is on the website, will listing the website link cover the requirements?

A: The hyperlink is acceptable in situations where space is limited (like X/Twitter). The link must connect to the source of where the statement is found - the website.

Q: What if I don't know %'s because the program is not finalized while we are recruiting participants?

A: The subrecipient should use their best guess estimate as it relates to their overall budget and the grant award information received from Maryland Labor's Division of Workforce Development and Adult Learning Fiscal Department.

Q: If we build a webpage with all of our Stevens amendments, can we add a hyperlink to the bio? We post on social media nearly 25 times a week.

A: As a best practice for social media posts, each post that describes a federally funded program should include a brief disclosure statement or a link to a webpage that contains the full Stevens Amendment language.

Q: Do we list the total amount of funding or the amount used for a specific purpose?

A: You would list the total amount and % of federal funding received, along with non-federal funding.

Q: To prompt the redirection to the funding disclosures, is it acceptable to state the following within each social media post: "For a full description of our federal funding, please visit www.(website).org."

A: It depends on where this statement is located.

Q: Can a QR code be acceptable as a link to the Stephens Amendment?

A: Yes, but the QR Code should describe its purpose.

Q: Can we get feedback on our web page to see what we need to change?

A: YES. Reach out to Dorothee Schlotterbeck at Dorothee.schlotterbeck@maryland.gov or Tanya Washington at tanya.washington@maryland.gov.

Q: Regarding printed material, what are the requirements for the Stevens amendment being visible upon these materials?

A: The Stevens Amendment requires that **any public communication describing a project or program funded in whole or in part with federal funds** must include a disclosure statement.