



# Maryland Apprenticeship Incentive Program

Helping Maryland's employers  
grow their workforce and create  
economic opportunity



# Who can Apply?

## Maryland Registered Apprenticeship Program Sponsors



- **Registered Apprenticeship** programs approved by the Maryland Department of Labor
- May be group or individual sponsors, joint or non-joint
- **In good standing** with Maryland State Department of Assessments and Taxation (SDAT)

## Maryland Registered Apprenticeship Employers



- Employers participating in a Maryland **Registered Apprenticeship** program
- Any size company, any industry, any location
- **In good standing** with Maryland State Department of Assessments and Taxation (SDAT)

# What does it cover?

## Instruction Expenses



- Tuition, fees
- Books, materials

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## Mentorship Expenses



- On-the-job training
- Supervision costs

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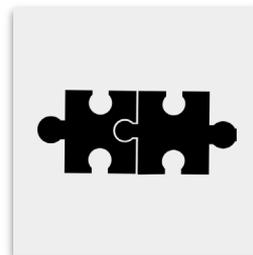
## Recruitment Expenses



- Recruitment materials
- Job fairs, events

+

## Disability Accommodation



- Adaptive equipment
- Services

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## Supportive Services



- Transportation assistance
- Driver's licensing
- Uniforms, tools, supplies
- Child/dependent care
- Initiation or member fees

**\$3,000** per  
adult apprentice

**\$7,500** per  
high school apprentice

### Expenses must be:

- Associated with Registered Apprenticeship program activities
- Connected to the apprentice for which they are claimed
- Documented with records and receipts
- Not covered by another funding source

# Limitations

## New Apprentices Only



- Must be a newly registered apprentice
- May be an existing employee

## Registered Apprentices Only



- Does not include Apprenticeship Maryland Program (AMP)
- Does not include un-registered programs

## Cannot be used for Apprentice Wages



- May not be used to directly compensate apprentices

## 10 Apprentices per Employer per Year\*



- No more than 10 apprentices claimed per calendar year
- Per employer
- Unless high school level Registered Apprentice

## Excludes Prevailing Wage Projects\*



- State or local prevailing wage projects
- Maryland Stadium Authority Projects
- Davis-Bacon and Related Acts projects
- Unless high school level Registered Apprentice

\*High school level Registered Apprentices are exempt from these limitations

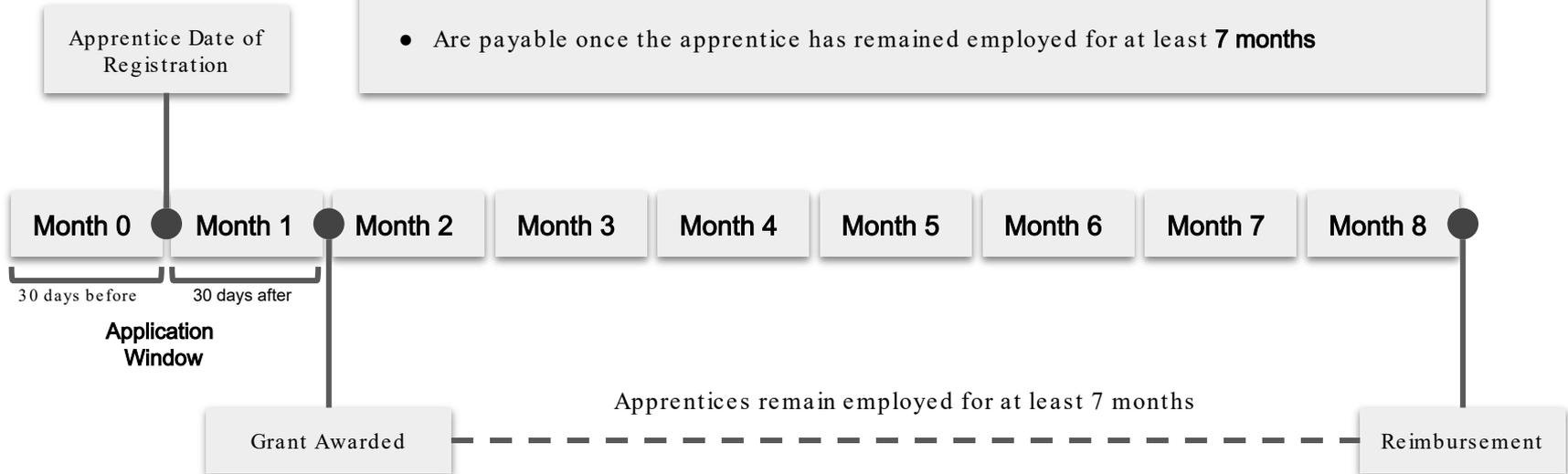
# Application Timeline



The image shows a screenshot of the 'Maryland APPRENTICESHIP AGREEMENT' form. It includes fields for 'Type of Business', 'Apprentice Name', 'Employer Name', and 'Apprentice Address'. There are also sections for 'Apprentice Information' and 'Employer Information' with various checkboxes and text boxes. At the bottom, it says 'REGISTERED WITH THE MARYLAND APPRENTICESHIP AND EMPLOYMENT SERVICE'.

## MAIP Applications:

- Must be submitted **within 30 days** of the apprentice's registration with the MD Labor
- Are **processed in the order they are received** and awarded based on **availability of funds**
- Are payable once the apprentice has remained employed for at least **7 months**



# Application Window Exception

## (Fiscal Year 2026)

MD Labor has approved a one-time blanket exception to the 30-day application window requirement for new applications made during the 2026 Fiscal Year (July 1, 2025 - June 30, 2026).

**During this initial year, applicants may apply for apprentices who were registered with MD Labor since July 1, 2025.**

All other program terms and requirements remain in effect.

# MAIP Application



Organization Legal Name	
Organization Address	
Point of Contact Title	
Point of Contact Name	
Federal Tax ID Number	
Date of Application	

## Applications must be:

- Complete and accurate at time of submission
- Submitted within the application window (30 days before/after registration)
- Submitted electronically via email using the Excel template provided

	Apprentice First Name	Apprentice Last Name	Apprenticeship Sponsor	Occupation	Employer	Total Cost of Related Instruction	Total Costs of Recruitment	Total Costs of Accommodation Materials	Total Costs Associated with Mentoring	Total Costs Associated with Supportive Services	Total
1						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
19						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
					<b>Totals</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

*\*Use the 2nd tab for additional participants*

# Applications & Questions

Application Submissions:

[marylandapprenticeship.incentiveprogram@maryland.gov](mailto:marylandapprenticeship.incentiveprogram@maryland.gov)

MAIP Questions:

**Tayaabah Qazi**  
Grant Program Manager,  
Office of Strategic Initiatives  
[tayaabah.qazi@maryland.gov](mailto:tayaabah.qazi@maryland.gov)  
410-767-0044

Apprenticeship Questions:

**Logan Dean**  
Deputy Director,  
Office of Apprenticeship  
[logan.dean@maryland.gov](mailto:logan.dean@maryland.gov)  
410-767-2019