

**MEETING MINUTES  
BOARD FOR PROFESSIONAL ENGINEERS**

**Date:** December 12, 2024

**Time:** 9:30 a.m.

**Place:** 1100 N. Eutaw Street  
Baltimore, MD 21201  
Access Using Video Conferencing  
Meet.google.com/ipm-pxny-hej  
Phone: 1-484-416-2276  
PIN: 201 307 165#

**Present:** Sallye Perrin, P.E., Chair  
Howard (Skip) Harclerode, P.E., Vice Chair  
Edward Hubner, Secretary, P.E  
Karl Rickert, P.E.  
Dhrubajyoti Biswas, P.E  
Judi Miller, R.A., Consumer  
Tracey Clark, Consumer

**Others Present:** Zevi Thomas, Executive Director  
Raquel Meyers, Assistant Executive Director  
Matthew Venuti, AAG, Board Counsel  
Ruby Courtney, Board Operations Officer  
Dara Moore, Administrative Specialist  
Dorian Price, Administrative Specialist  
Hannah Belcher, Administrative Specialist  
Matthew McKinney, O&P Director of Government Affairs  
Gregory Morgan, MD-MSPE  
Josh Latham, Applicant  
Nick Gelting, Applicant

**Absent:** Pastor Farinas, P.E.

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**CALL TO ORDER**

Ms. Perrin, Board Chair, called the meeting to order at 9:34 a.m.

## **APPLICATIONS APPROVED BY THE BOARD**

Motion (I) was made by Mr. Hubner, seconded by Ms. Miller, and unanimously carried to approve 27 applications for PE licensure by reciprocity, five applications for PE Licensure by Transfer of Grades, and 12 applications for the Principles and Practice of Engineering exam.

### **Applications for PE Licensure by Reciprocity are as follows:**

Ahmed, Omar N. (64040)	Maragal, Deepak (64054)
Ahuja, Manisha (64041)	Marcussen, Jens B. (64055)
Allanic, Erwan A. (64042)	Martin, Shaikh Ahmad (64056)
Atha, Willian T. (64043)	Nash, Harry A. (64057)
Cairo, Marcelo D. (64044)	Pawlowski, Terry L. (64085)
Cao, William A. (64045)	Pelkner, Amy E. (64059)
Falany, Curtis L. (64046)	Shughart, Jeremy S. (64060)
Hess, Michael J. (64047)	Steenkamer, Emily R. (64061)
Hurley, Matthew A. (64048)	Sun, Guoqing (64062)
Jiang, Qiufam (64049)	Swanton, Nicole M. (64063)
Keith, Lacey M. (64050)	Thakkar, Jay (64064)
Kommidi, Raghu (64051)	Valmik, Jitendra (64065)
Leckrone, Thomas R. (64052)	Vaze, Sanket S. (64066)
Ma, Wangyu (64053)	

### **Applications for PE Licensure by Transfer of Grades are as follows:**

Gelting, Nickolaus (64035)	Snyder, Benjamin A. (64038)
Johora, Fatema Tuz (64036)	Subedi, Abhijit Sharma (55738)
Leon, Guadalupe (64037)	

### **Applications for the Principles and Practices of Engineering Exam are as follows:**

Adriessie, Muluken B.	Liu, Zhong
Asban, Payam	Mathur, Shashwat
Balac, Peter	Middleton, Rebecca S.
Brooks, Matthew D.	Schaefer, Jacob W.
Hailu, Henok A	Smith, Ryan S.
Kowalski, Michael	Vogel, Alan

Additional information was requested for two reciprocal applicants and one chemical exam applicant. One mechanical exam application was not reviewed because it came in after the deadline.

## **ACTION ON MINUTES**

The November 14, 2024, meeting minutes were approved as submitted.

## **NEW BUSINESS**

## **PE Exam Applicant – Did not appear**

### **Appearance of a Reinstatement Applicant**

An applicant appeared before the Board to discuss his application for reinstatement. He stated that on October 4, 2024, he unwittingly sealed a document but did not realize his license expired until October 14, 2024. He informed the Board that the project was then sealed by another licensed PE in his office before being submitted to the Authorities Having Jurisdiction. The applicant explained that he has been licensed in MD since 2018 and made no excuses for his oversight and informed the Board that he submitted proof of 24 professional development hours as required per reinstatement regulations. Mr. Rickert stated the issue will be evaluated once the Complaint Committee is informed by the Audit Specialist that all continuing education requirements had been met. The Board Chair informed the applicant that he should hear from the Board before the holidays.

### **Update of MSPE Proposed Legislation**

Mr. Morgan informed the Board that the MD Society of Professional Engineers has secured a sponsor for their proposed legislation to require the Fundamentals of Engineering (FE) exam under §14-305 (d) and that he would be presenting a draft bill to the Board at the January 2025 Board meeting.

## **OLD BUSINESS**

### **What Constitutes Evidence of Engineering Work Experience**

Mr. Hubner provided the Board with a series of guidelines on what exam candidates should present as engineering work experience, if not supervised by a US professional engineer. Ms. Miller suggested a hyperlink directly to the application or on the website to facilitate this information for exam candidates.

The Board Chair suggested Mr. Hubner's summary be included on the website's FAQ (frequently asked questions) and provided to the applicants as needed. Mr. Hubner stated the Report of Professional Experience (RPE) form used to require more information and asked specific questions. Mr. Hubner agreed to put together a sample showing the name of the project, the date performed, and work product performed by the applicant for the January 2025 meeting. The Board Chair asked that this matter be on the January 2025 agenda under Old Business.

## **CONTINUING PROFESSIONAL COMPETENCY (CPC) COMMITTEE REPORT**

### **SHA – Mandatory Training**

Ms. Moore asked for the Board's opinion on a mandatory Traffic Manager's Training provided by the State Highway Administration and asked that this be added to the agenda. Ms. Courtney explained that Ms. Moore did not feel this certification qualified as continuing education and wanted input from the Board. The Board Chair did not feel mandatory training not related to the

practice of engineering would be acceptable for our continuing education requirements and Mr. Hubner agreed, but Ms. Miller felt it depends on what the topic is and Mr. Rickert was inclined to accept the course. The Board Chair asked that she be provided with the course content, and she would review it.

Motion (II) was made by Mr. Harclerode, seconded by Mr. Biswas, and unanimously carried to approve the CPC provider applications of Dulles Geotechnical and Material Testing Services, Inc., GTI Energy, NETZSCH, X-Energy, LLC, and the National Hydropower Association.

### **REPORT FROM THE ETHICS COMMITTEE**

Mr. Hubner stated he missed the Louisiana State's ethics course, and he is attempting to obtain what is required to have a live seminar with attendees interacting from the LA Boards IT department. Mr. Hubner also mentioned he intends to take the LA Ethics course in the near future.

### **REPORT FROM EXECUTIVE DIRECTOR**

Mr. Thomas informed the Board that the agency's office is expected to relocate to 100 S. Charles Street, Baltimore, MD (Inner Harbor area) in early 2025. Mr. Thomas shared images of the building and a map of the surrounding area. Mr. Thomas informed the Board members that the January 2025 meeting, and maybe the February 2025 meeting, would be virtual to allow time for the move and for IT to do the necessary work. The Board Chair asked how the public will be able to attend the Board meetings. Mr. Thomas stated there are two conference rooms.

### **REPORT FROM BOARD COUNSEL**

Mr. Venuti reviewed the statute to see if any amendments are required if the Board decides to join NCEES Mutual Recognition Agreement with the UK for reciprocal PE licensure with this jurisdiction. After his review of §14-311 of the Engineers law, Mr. Venuti sees no need to make any changes in our statute. Mr. Ricket reviewed §14-311 of the Engineers law and he is not sure if the law permits the waiving of the PE exam. Mr. Hubner expressed his concern that smaller firms may need to be educated on the advantages of entering into this agreement. Mr. Thomas asked if the Board wanted to invite the UK representative once more to address concerns the Board members have expressed during today's meeting. The Chair asked Board counsel whether it would be necessary to have a public hearing on the issue to get input from the engineering community. Mr. Hubner feels information on this issue should be disseminated to avoid the responses the Board received when the fees were increased.

Mr. Biswas as a Professional Engineer in India, he used the British standard and how would the Board know a British engineer would meet our standards for licensure. Ms. Miller felt the representative who appeared at the November 2024 Board meeting already explained the process to show that the licensure process in the UK has already been deemed acceptable by NCEES.

Mr. Venuti stated the Board is not entering into an independent agreement with a foreign country for licensure and Mr. Thomas agreed, the agreement is with the National Council of Examiners for Engineering and Surveying (NCEES) and this Board. The Board retains the authority to

approve or deny any applications for licensure based on the current laws and regulations. This item will be added to the agenda for the January 2025 Board meeting under Old Business for further discussion.

### **CORRESPONDENCE – None**

### **APPLICATIONS APPROVED ADMINISTRATIVELY FOR RECIPROCITY**

There were 39 applications, supported by NCEES Model Law Engineer records that were administratively approved for licensure.

### **COMPLAINT COMMITTEE**

Mr. Rickert reported on the status of complaints discussed by the Complaint Committee  
December 12, 2024

07-PE-25 Fine and forward to the County for Prosecution – Misrepresentation and Fraudulent use of a PE stamp

06-PE-25 Request Compliance with PE Firm Permit Requirements

05-PE-25 Request Compliance with PE Firm Permit Requirements

16-PE-24 Under Evaluation of Expert Structural Engineer under

21-PE-23 Under Evaluation of Expert Structural Engineer under

34-PE-23 Closed. Consent Order Signed and Fine Paid

The Complaint Committee reviewed applications for reinstatement, one application for reciprocity with a conduct issue and one application for PE licensure by Reciprocity and one application for license renewal. There are also several pre-charges for which the Complaint Committee is working with the litigation attorney to be resolved.

Motion (III) was made by Mr. Harclerode, seconded by Mr. Biswas, and unanimously carried to accept the recommendations of the Complaint Committee.

### **EXECUTIVE SESSION**

Motion (IV) was made by Mr. Biswas, seconded by Mr. Harclerode and unanimously carried to enter Executive Session at 10:52 a.m. at Meet [google.com/ipm-pxny-hej](https://meet.google.com/ipm-pxny-hej) or by phone 1-484-416-2276 (PIN 201 307 165#). This session was permitted to be closed pursuant to the General Provisions Article, Annotated Code of Maryland, §3-305(b) (7). Upon completion of the session, the Board reconvened its public meeting at 11:22 a.m.

### **OTHER BUSINESS**

The Board Chair reviewed the items that need to be added to the agenda and/or discussed at the January 9, 2025, Board meeting:

1. Board Counsel - MPIA Agency responsibilities public records
2. Executive Director - information on the NCEES MRA with UK Engineering Council

3. Training for Board Members regarding Protecting Personal Information

The Board Chair mentioned she would not be available for the January 9, 2025, Board meeting but it was decided the Board meeting will not be rescheduled. Mr. Harclerode, Vice-Chairman will preside over the January meeting.

The Board Chair stated her gratitude for Ms. Courtney’s 16 years of service to the PE Board as the Board Operations Officer. The other Board members congratulated Ms. Courtney on her retirement.

**ADJOURNMENT**

Motion (VI) was made by Mr. Harclerode, seconded by Ms. Miller, and unanimously carried to adjourn the meeting at 11:27 a.m.

\_\_\_\_\_ With Corrections

\_\_\_\_\_ **X** \_\_\_\_\_ Without Corrections

Signed By:                     Signature on File                      
                    Board Chairperson

                    04/09/2025                      
Date