Maryland Home Improvement Commission
Public Business Meeting Minutes

DATE:	June 4, 2020
TIME:	10:00 a.m.
PLACE:	Teleconference through Google Meets
MEMBERS PRESENT:	Robert Altieri Lauren Lake Wm. Bruce Quackenbush Michael Shilling Joseph Tunney, Chair I Jean White
MEMBERS ABSENT:	James Berndt Lawrence Helminiak
DLLR OFFICIALS AND STAFF PRESENT:	David Finneran, Executive Director Deborah Irvin-Cromwell, Assistant Executive Director Kimberly Rosenthal, Administrative Officer Lance Franklin, Licensing Supervisor Kenneth Sigman, Assistant Attorney General

Call to Order

Chair Tunney called the meeting to order at 10:04 a.m.

Approval of the April 2, 2020 Minutes

Ms. White made a motion to approve the minutes of the April 2, 2020 Commission meeting. Mr. Shilling seconded the motion and all approved the minutes.

Guaranty Fund Activity Report

The MHIC Guaranty Fund Activity Report dated May 21, 2020 is as follows:

Balance as of July 1, 2019	$ 3,366,195.42
Receipts	$ 987,456.92
Interest	-0-
Disbursements	
Claims	($752,144.33)
Refunds	($6,636.00)
Balance as of April 30, 2020	$3,594,872.01
Reserve	
Anticipated Large Claims	$ 700,000.00
FMIS Balance	$3,517,502.01
Difference	$ 77,370.00

Please note that the "Receipts" amount of $987,846.92 include Electronic licensing receipts of $69,800.00 and Lockbox receipts of $6,370.00 and DT151163 for $1,200.00 the month of April that was not posted into FMIS until the month of May 2020.

Also, there were some issues with several deposits they entered in FMIS in February with an effective date of February but never got posted. But the deposit ticket did appear on February reports. They were voided and reentered in April with an effective date of April and got posted in April. So looking at February and April FMIS reports you will see the same deposit ticket on both reports. So instead of going back and changing February figures, I made the adjustments in April.

The Deposits in question are:

DT151156-$325.00
DT151175-$125.00
DT151175-$3,500.00
DT151163-$1,200.00 entered in May.

Prorated Claims Report - MHIC Business Meeting
6/4/2020

Contractor	Suspended date
Contractor A Payout completed on March 27, 2018	**June 9, 2015**
Contractor B Payout completed on December 6, 2018	**June 16, 2016**
Contractor C Payout completed on October 4, 2018	**February 1, 2017**
Contractor D Payout completed on January 1, 2019	**June 29, 2017**
Contractor E 24 – Complaints Claims date closed as of **January 1, 2019**	**June 29, 2017 (Emergency Suspended)** Latest complaint opened May, 2018
Contractor F **Payout completed on September 3, 2019**	**December 21, 2017**
Contractor G 9 – Complaints	**May 8, 2019 (voluntary termination)** Latest one opened May 20, 2019 One complaint reopened Nov. 4, 2019
Contractor H 7 – Complaints	**June 24, 2019 (Emergency Suspension)** Latest one opened October 29, 2019
Contractor I 5 – Complaints	**March 8, 2019 (license expired)** Latest one opened May 20, 2019
Contractor J 12 – Complaints	**Dec. 16, 2019 (Emergency Suspension)** Latest complaint opened January 6, 2020
Contractor K 5 – Complaints	**Jan. 16, 2020 (show cause suspension)** Latest complaint opened Jan. 22, 2020
Contractor L 6--Complaints	**March 12, 2020 (Emergency Suspension)** Emergency Suspension Appeal hearing May 7, 2020

Mr. Finneran informed the Commissioners that there are no changes in the prorated report since the April 2020 Business meeting.

Mr. Finneran informed the Commissioners that there will be another $100,000 potential contractor added to the potential prorated list in July 2020.

Ms. White made a motion to make the closing date to accept claims for Contractor G and Contractor I to November 20, 2020. Ms. Lake seconded the motion and all Commissioners in attendance agreed. A notice will be posted on the MHIC website informing the public that all claims against Contractor G and I must be received by the closing date.

Review of Exam Results

Mr. Finneran informed the Commissioners that PSI Services expects to be opening for MHIC exam candidate testing within the next week.

Due to the Covid 19 Pandemic, the testing facility did not offer an essential and has not provided exam services for MHIC contractors or salespersons. However one candidate was tested without explanation. The candidate passed the exam.

Maryland Home Improvement Stats

MARCH 2020	
LICENSING ACTIVITY	
Current Licenses Total	**33,613**
Contractor/Salesperson	**17,695**
Salesperson	**3,036**
Contractor/Salesperson (Corp/Part)	**11,880**
Applications Approved	**101**
COMPLAINTS RECEIVED	
Complaints Received	**56**
Licensed	**40**
Unlicensed	**16**
Pending Show Cause Hearings	**12**
Waiting to be sent to OAH	**109**
Pending Hearing/Decision at OAH	**10**
Mediation	**32**
CLAIMS	
Total Open Claims	**550**

APRIL 2020	
LICENSING ACTIVITY	
Current Licenses Total	**33,873**
Contractor/Salesperson	**17,831**
Salesperson	**3,049**
Contractor/Salesperson (Corp/Part)	**11,982**
Applications Approved	**76**
COMPLAINTS RECEIVED	
Complaints Received	**43**
Licensed	**37**
Unlicensed	**6**
Pending Show Cause Hearings	**6**
Waiting to be sent to OAH	**109**
Pending Hearing/Decision at OAH	**10**
Mediation	**33**
CLAIMS	
Total Open Claims	**524**

Mr. Finneran asked Ms. Rosenthal if mediation was still being conducted. Ms. Rosenthal informed the Commissioners that yes the mediation was being held through teleconference if agreed to by both parties.

Mr. Finneran informed the Commissioners that the Office of Administrative Hearings are holding hearings through teleconference. The Office of Administrative Hearings may be opening for hearings at their Hunt Valley location on July 6, 2020.

Mr. Finneran informed the Commissioners that there are no new citations to report.

Comments from the Chairman

Mr. Tunney thanked everyone for stepping up during this Pandemic by continuing to make things run smoothly. He wished everyone a Happy Summer.

Comments from the Executive Director

Mr. Finneran informed the Commissioners than the Governor appointed a new consumer Commission member. Mr. Shilling said that his appointment was renewed but he cannot get sworn in at this time. Mr. Sigman said that he will find out when the Commissioners can be sworn in.

Adjournment

The meeting was adjourned at 10:25 a.m.

Joseph Tunney Chairman

David Finneran, Executive Director