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**Board for Professional Land Surveyors**  
**Business Meeting Minutes**

DATE: May 7, 2025

TIME: 11:00 AM

LOCATION: 100 S. Charles St.  
Tower 1  
Baltimore, MD 21201  
*(Teleconference via Google Meet)*

MEMBERS PRESENT: T.J. Frazier, *Chair*  
Tammy Rollins, *Vice - Chair*  
Erick Quintanilla, *Land Surveyor*  
Jeanne Nebre, *Land Surveyor*

MEMBERS ABSENT: John V. Mettee III, *Land Surveyor*  
Derrick McLaughlin, *Consumer*

STAFF PRESENT: Zevi Thomas, *Executive Director*  
Raquel Meyers, *Assistant Executive Director*  
Matthew Venuti, *Board Counsel*  
Faith Green, *Board Administrator*  
Shavon Cooper, *Professional Engineers Board Administrator*

OTHERS PRESENT: Kevin Norris, *Maryland Society of Surveyors*

**Meeting Called to Order**

Chair TJ Frazier called the business meeting of the Maryland Board for Professional Land Surveyors to order at 11:03 a.m.

**Approval of April 2, 2025 Minutes**

Members of the Board reviewed the meeting minutes for April 2, 2025. Motion (I) was made by Mr. Quintanilla, seconded by Ms. Rollins, and unanimously carried by the Board to approve the minutes without corrections.

## Correspondence

None

## New Business

### *National Council of Examiners for Engineering and Surveying (NCEES) Zone Meeting*

Mr. Frazier provided a recap of the Northeast Zone meeting. He mentioned data shared during that meeting demonstrating an increase in the number of candidates taking the Fundamentals (FS) and the Principles and Practice of Surveying(PS) exams; 1,500 to 1,700 per year. The exam numbers have steadily returned to similar rates before the economic recession of 2008. The PLSS exam is progressing but will not affect Maryland applicants.

He continued to state that the NCEES is launching a practice exam for the FE and the PS computer-based testing in September 2025. Legislatively, NCEES is currently tracking 100 bills across the country. A number of bills address the topic of universal licensing. The Colonial States meeting also took place during the Northeast Zone meeting. West Virginia and North Carolina both passed laws adopting universal licensing. The West Virginia bill includes residency requirement for reciprocal applicants.

## Old Business

### *Minimum Standards of Practice Regulations Amendments*

Mr. Venuti presented the changes made to COMAR 09.13.06 after the 30-day commenting period had closed. Ms. Nebre stated that regulation 09.13.06.07 should be changed from "prepared as right-of-way or easement" to "prepared as constructed."

Motion (II) was made by Ms. Rollins, seconded by Mr. Quintanilla, and unanimously carried by the board to adopt the new regulations with Ms. Nebre's edit.

## Executive Director's Report

Mr. Thomas reported that all delegates funded by the National Council of Examiners for Engineering and Surveying should start receiving their registration confirmation mid-May. He also reported to the Board that Ms. Nebre was selected during this year's Zone Meeting to be the next Secretary of the Northeast Zone.

He continued to report that Mr. Mettee's service on the board of over twenty years will conclude in June 2025. He inquired to the Board if they would consider nominating Mr. Mettee for an emeritus status with NCEES.

Motion (III) was made by Ms. Nebre, seconded by Ms. Rollins, and unanimously carried by the Board to nominate Mr. Mettee for an emeritus status. Mr. Thomas will complete the nomination form for the Board chair's signature.

## Board Counsel Report

Mr. Venuti reported that the legislative session ended April 7, 2025. The Maryland Society of Professional Engineers had a bill signed in law on May 6, 2025, mandating that applicants must pass both the Fundamentals of Engineering and the Principles and Practices of Engineering exams to gain licensure in Maryland.

## Maryland Society of Surveyors (MSS)

Mr. Norris inquired to the board when the new changes to the state-specific law and ethics exam will be implemented. The exact date of this change is not determined but will not occur before the fall exam.

Mr. Norris formally invited board members to the MSS annual fall conference taking place in October 2025. This year the meeting will be held in Owings Mills, Maryland.

Mr. Norris stated that the MSS is requesting, for the Board's consideration, to allow applicants to take the Principles and Practice of Surveying (PS) exam and both state-specific exams prior to obtaining the required work experience.

Ms. Nebre clarified that the MSS is requesting the Maryland Board decouple the exams from the application process. Mr. Frazier responded that some states are decoupling exams, but it has not been formally discussed by the Maryland Board.

### Review of Applications

Mr. Quintanilla stated the review of applications is ongoing.

### Complaint Committee Report

Ms. Nebre reported the following

- 06-LS-25: Requested additional information from both parties
- 05-LS-25: Closed
- 04-LS-25: Under pre-charge review
- 05-LS-24: Complainant request to reopen
- 04-LS-24: Under pre-charge review
- 03-LS-24: Under pre-charge review
- 12-LS-23: Under pre-charge review

Motion (IV) was made by Mr. Quintanilla, seconded by Ms. Nebre, and unanimously carried by the Board to approve the Complaint Committee Report.

### Adjournment

There being no further business to discuss, Motion (V) was made by Mr. Quintanilla seconded by Ms. Nebre, and unanimously carried by the Board to adjourn the meeting at 11:51 a.m.

*Chair's Signature:* Signature on File      *Date:* 06/04/2025