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**Maryland Board of Examiners of Landscape Architects**  
**Business Meeting**  
*Meeting Minutes*

DATE: Monday, January 27, 2025

TIME: 01:30 P.M.

LOCATION: 100 S. Charles St.  
Tower 1  
Baltimore, MD 21201  
*(Teleconference via Google Meet)*

MEMBERS PRESENT: Christopher Schein, *Chair*  
Grace Fielder, *Secretary*  
Heather English, *Landscape Architect*  
Cameron C. Duncan, *Consumer Member*

MEMBERS ABSENT: David Thaler, *Consumer Member*

STAFF PRESENT: Zevi Thomas, *Executive Director*  
Raquel Myers, *Assistant Executive Director*  
Faith Green, *Board Administrator*  
Matthew Venuti, *Board Counsel*

Meeting Called to Order

Chris Schein, Chair, called the Board for Examiners of Landscape Architects meeting to order, virtually, at 1:32 p.m.

Approval of October 21, 2024 Minutes

The members reviewed the minutes of the Business Meeting held on October 21, 2024.

Motion (I) was made by Mr. Duncan, seconded by Ms. English, and carried unanimously by the Board to approve the minutes without corrections.

Correspondence

None

Review Applications

Motion (II) was made by Ms. English, seconded by Ms. Fielder, and unanimously carried to enter Executive Session at 1:34 p.m. **This session was permitted to be closed pursuant to General Provisions Article, Annotated Code of Maryland, §3-305(b) (7).** Upon completion of the session, the Board reconvened its public meeting at 2:26 p.m.

Motion (III) was made by Ms. English, seconded by Mr. Duncan, and unanimously carried to approve five exam applications.

Motion (IV) was made by Ms. Fielder, seconded by Ms. English, and unanimously carried to approve nine reciprocal applications.

#### Executive Director's Report

Mr. Thomas reported that the Division of Occupational and Professional Licensing has moved to their new location at 100 South Charles Street, Baltimore, MD. He continued to report that he was scheduled to meet with the Chief Executive Officer of the Council of Landscape Architectural Registration Boards (CLARB) on Thursday, February 6, 2025. He welcomed board members to submit any inquiries or concerns they would like to relay to CLARB officials during that meeting.

#### Board Counsel's Report

Mr. Venuti reported that the Design Boards have not put forth any legislation for the upcoming 2025 Legislative Session. The Maryland Association of Engineers is drafting a bill that will require all applicants to the Maryland Board for Professional Engineers to pass the Fundamental of Engineering (FE) exam in addition to the Principles and Practice of Engineering (PE) exam to achieve licensure in Maryland.

#### New Business

Mr. Venuti and Mr. Thomas suggested that the board consider establishing a legislative committee to review all statutes and regulations. Mr. Venuti added that the other design boards are exploring a similar project.

He continued to report that the Board of Architects has created a task force to address the fraudulent use of professional stamps and seals; he inquired if any members of this board wished to join that task force. Ms. English responded that she would like more information on the task force.

#### Old Business

Ms. Fielder requested approval of the pre-approved continuing education providers list for the next 12 months. Motion V was made by Ms. English, seconded by Mr. Duncan.

#### Complaint Committee Report

None

#### Public Comment

None

#### Adjournment

Motion (VI) was made by Ms. Fielder, seconded by Ms. English, and unanimously carried by the Board to adjourn the meeting at 3:04 p.m.

*Chair's Signature:* Signature on File

*Date:* 04/21/2025