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## **Joint Chairs of Designs Boards** **Business Meeting** *Meeting Minutes*

DATE: May 24, 2023

TIME: 01:00 PM

LOCATION: 1100 N. Eutaw St.  
5<sup>th</sup> Floor Conference Room  
Baltimore, MD 21201  
*(Teleconference via Google Meet)*

MEMBERS PRESENT: John V. Mettee III, *Chair, Professional Land Surveyors*  
Paul D. Edmeades, *Chair, Architects*  
H.C. "Skip" Harclerode II, *Chair, Professional Engineers*  
Robyn Dubick, *Chair, Certified Interior Designers*  
Christopher Schein, *Chair, Examiners of Landscape Architects*

STAFF PRESENT: Kausar Syed, *Deputy Commissioner of O&P*  
Zevi Thomas, *Executive Director*  
Faith Green, *Board Administrator*  
Kimberly S. Ward, *Board Counsel*  
Jessica S. Praley, *Board Counsel*  
Kenneth T. Sigman, *Board Counsel*

### **Meeting Called to Order**

Mr. Mettee called the business meeting of the Joint Chairs of the Design Board to order at 1:08 p.m.

### **Approval of February 22, 2023 Minutes**

Motion (I) was made by Mr. Harclerode, seconded by Mr. Edmeades, and carried unanimously by the Board to approve the February 22, 2023, meeting minutes with corrections.

## Legislative Report

Ms. Praley reported that both the Board of Certified Interior Designers and the Board of Examiners of Landscape Architects sunset extension bills received approval and were signed by Governor Moore. In addition, the Board of Examiners of Landscape Architects has submitted CPC regulations for a public comment period which ends on June 5. This will be followed by a Board meeting on June 12, 2023.

Mr. Sigman reported that the Board of Architects sunset extension bill received approval and was signed by Governor Moore. The sunset extension was approved for five years.

## Executive Director's Report

### *Design Boards Updates*

Mr. Thomas informed the Board that the Division of Occupational and Professional Licensing has a new commissioner, Mr. John Dove. He also mentioned an upcoming webinar by the Inter-organizational Council on Regulation (ICOR), on the topic of overlapping practice amongst design professions. Mr. Thomas will provide the webinar information to the Board chairs.

### *Financial Report*

Ms. Syed reported that the current fiscal year's finances are positive, but there was no updated information at the time. However, she stated that she is hopeful there will be a surplus by the end of the fiscal year.

Mr. Mette inquired about the amount of surplus that the Design Boards carry. Ms. Syed responded that she estimated between \$50,000 - \$70,000 surplus by the end of the fiscal year.

## Board Reports

### *Board for Professional Land Surveyors*

Mr. Mettee reported that the Maryland Society of Surveyors (MSS) introduced a bill for Right of Entry. This legislation aims to establish exceptions for surveyors from certain criminal liability for trespassing. However, the Bill did not clear the state legislature. MSS will attempt to reintroduce the bill during the next legislative session.

### *Board of Examiners of Landscape Architects*

Mr. Schein reported that the Board of Examiners of Landscape Architects received their sunset extension which has been approved for ten years. The Board is close to the end of the comment period for their CPC regulations. Mr. Schein continued to report that a Board member is retiring.

### *Board for Professional Engineers*

Mr. Harclerode reported that a member of the Board for Professional Engineers is retiring. He also mentioned that the PE Board is having issues finding consumer members for the two public members on this Board. In addition, Mr. Harclerode stated that all discussions regarding NCEES educational standards have been delayed until June – July 2023. The annual NCEES meeting will be held in Boston, MA; August 14 -18, 2023. The meeting this year will be attended by every member of the Board of Professional Engineers. Mr. Harclerode is scheduled to receive the 2023 NCEES President's Award.

### *Board of Architects*

Mr. Edmeades reported that the Board of Professional Engineers is still working on a guidebook for code officials. The Board of Architects has a rough draft statement for code officials. Once finalized the aim is to circulate this draft amongst the other Design Chairs for input from each design profession for this guidebook. In addition, he reported that the National Council of Architectural Registration Boards (NCARB) took part in a meeting with representatives from ICOR

in Greenville, North Carolina, Architects met with other design professionals to discuss the topic of overlapping practice. The NCARB Board is creating a strategic plan with future topics to explore.

*Board of Certified Interior Designers*

Ms. Dubick reported that the Board of Certified Interior Designers also received approval of its sunset extension. She continued to report that one board member has decided to retire, but she is hopeful the new appointments will join the Board in the coming months. Now that the sunset has passed, the Board of Certified Interior Designers will shift its focus to other policies.

New Business

None

Old Business

None

Adjournment

Mr. Mettee stated that the next meeting will take place on September 27, 2023, at 1:00 p.m.

Motion (II) was made by Mr. Harclerode, seconded by Mr. Edmeades, and unanimously carried by the Board to adjourn the meeting at 1:47 p.m.

*Chair's Signature:* Signature on File

*Date:* 09/27/2023