
State of Maryland
Elevator Safety Review Board / Business Meeting Minutes

DATE: April 28, 2023
TIME: 10:00 a.m.
LOCATION: Held virtually Google Meet
Phone Information: +1 470-400-5690
PIN: 546 397 236 #

Call to Order

Ed M. Hord, Chairman, called the Business Meeting of the Elevator Safety Review Board to Order at 10:01 am.

Roll Call: Roll Call conducted by Ed Hord, Board Chairman

Respondents/ Attendees: John Danker
Tom Lindsay
Mike Moran
Bill Hosea
Dave Dearborn
Kevin Sullivan
Matt Helminiak
Ralph Dillman
Charles Meeks
Lakisha Thornton (Labor/standing in for Executive Director John Bull)
Danielle Anderson (Labor)
Kim Ward (Counsel)

Quorum called and approved

Approval of Minutes

The members reviewed the minutes of the Business Meeting held February 24, 2022. A motion to accept the minutes was made by Jason Danker. Mike Moran seconded the motion. The minutes were accepted unanimously.

Chairman's Report

No chairman's report

Exam Reports

No exam report

Complaints

No complaints reported

Correspondence

No correspondence received.

Old Business

Chairman Hord ask if there were updates to the ESRB safety pamphlet. Mr. Hord requested the pamphlet to include current restrictions of non-licensed elevator workers entering hoist ways. DOL web content creator Danielle Anderson would like input, suggestions from board members regarding content.

New Business

- 1.) Member Jason Danker suggested to the Department of Labor the creation of 'Smart Codes' to be publically posted in all elevator cabs.
- 2.) Member Jason Danker requested the creation of a standard code regulating elevator movement & weight changes, when a unit is being serviced. Mr. Danker suggested the forming of an ad-hoc committee to develop the code, in consideration for safety of a unit, when being serviced. Mr. Danker requested input from member Charles Meeks to be considered before the code is finalized. Member Charles Meeks informed board members Elevator codes are currently enforced by Electrical Inspectors. Matt Helminiak informed a memo of suggestion could not enforce a safety regulation. DOL staff member Ralph Dillman reminded the board only an active code can be enforced. Mr. Dillman noted regulation 171 currently addresses weight changes, car blocking and clearances. A safety concern memo can be created and submitted to the O&P Commissioner for review. Chairman Hord request the ad-hoc committee format the memo to included references regarding weight changes, car breaks and clearance space. Chairman Hord request Ralph Dillman review the final draft, before submission to the O&P Commissioner.
- 3.) Member Jason Danker requested steel grating access made available to Elevator Mechanics and Elevator Inspectors, noting currently, there are no designated general work spaces.
- 4.) DOL staff member Ralph Dillman request board member Charles Meeks provide him with active stats on clearance fatalities.
- 5.) Board member Jason Danker made an inquiry when electronic / online applications will be available. DOL staff member Lakisha Thornton shared that there no updates at this time.

Closed Session

No closed sessions requested

Counsel's Report

No report from Counsel

Executive Session

There was no Executive Session

Public Comment

Kevin Sullivan informed the Board that new language for private elevators passed. Matt Helminiak informs there is an active code in place that covers this regulation.

Next Meeting

The next Board meeting is scheduled for June 23, 2023, at 10:00am. Director Bull will conduct the virtual meeting from Department of Labor, 1100 Eutaw Street, Baltimore MD

Adjournment

There being no further business, Board member Mike Moran made a motion for adjournment. Jason Danker seconded the motion. All members agreed. The meeting adjourned at 11:01 am

Signature On File

08/25/2023

John Bull

Date

Executive Director

Signed on behalf of the Elevator Safety Review Board as voted and approved on 08/25/2023