

**State of Maryland**  
**ELEVATOR SAFETY REVIEW BOARD**  
**Business Meeting Minutes**

**DATE:** April 22, 2022

**TIME:** 10:00 a.m.

**LOCATION:** Held virtually using Google Meet  
Phone Information: 1-406-851-5243 PIN 340 258 656#

**PRESENT:** Ed M. Hord, Chairman  
Charles “Pete” Meeks  
William “Bill” Hosea  
Michael “Mike” Moran  
Thomas C. Lindsay, Jr.

**ABSENT:** Lance Brown

**STAFF PRESENT:** Robin Bailey, Executive Director  
Kimberly S. Ward, Assistant Attorney General  
Sean Heeter, Administrative Officer

**STAFF ABSENT:** LaKissha Thornton, Administrative Officer

**GUESTS PRESENT:** Angel Davis, RCM Elevators

**Call To Order**

Ed M. Hord, Chairman, called the Business Meeting of the Maryland Elevator Safety Review Board to Order at 10:02 a.m.

**Approval of Minutes**

The members reviewed the minutes of the Business Meeting held on February 25, 2022. Upon Mr. Moran’s motion, and Mr. Lindsay’s second, and by a roll call vote, the Board unanimously voted to approve the minutes without correction.

**Chairman’s Report**

There was no Chairman’s Report.

**Licensing Report Update**

**A. Applications/Qualifications Review Committee**

There were no applications for review at this time.

## **B. Review of Examination Statistics and License Totals**

Ms. Bailey reported that zero (0) candidates tested in March, 2022. She also reported that zero (0) candidates were tested in February, 2022. Since January, 2022 zero (0) candidates were tested. Since the inception of the test 67 candidates were tested, 30 passed and 37 failed with an overall pass rate of 45%. There are currently 1,106 active licensees.

### **Complaint Committee Report**

There were no complaints to report at this time.

### **Old Business**

There was no old business.

### **New Business**

Mr. Lindsay notified the Board that residential elevators did not previously require an inspection, but believes that there should be inspections when a residence changes ownership. He has noticed that children are playing in elevators, and it should be stated that elevators are not toys. Mr. Lindsay wanted to go on record bringing this up, as the safety surrounding elevators and their use are important. He also believes that inspections of residential elevators should be required when changing ownership to ensure the safety of elevator and those who are using them within a residence.

Mr. Hosea stated he shares the same sentiment, and when a new elevator is constructed or changing ownership/titles, and if the units are fully functional when the residence is being rented an annual inspection should be required. Ms. Bailey stated the Board unfortunately does not have the statutory authority to require inspections, but the Board can and will continue to work with the legislature on these issues.

Mr. Meeks stated he is supportive of third-party elevator inspections when a residence changes or transfers ownership. Mr. Meeks asked if the Board can draft a letter of recommendation from the Elevator Safety Review Board to the legislature. Chairman Hord asked if there is anything that would prohibit the Board from speaking with legislators. Ms. Bailey stated that the Board does not take positions on legislation, and there is a process for Board members to speak publicly or with the legislature. She stated the inspections and associated issues are handled by the Division of Labor and Industry Safety Inspection Unit ("DLI"). Chairman Hord asked if it would be helpful for DLI to author a letter in support. Commissioner Helminiak stated that this is what the Chief Elevator Inspector Kaese Dillman has said for years.

### **Correspondence**

There was no correspondence.

### **Counsel's Report**

There was no report from Counsel.

**Executive Director’s Report**

Ms. Bailey stated the conference room in the Eutaw Street building is now established. If anyone wants to attend the meeting in person you will need to notify staff at least one (1) week in advance. The hybrid model continues to work too.

**Public Comments**

There were no public comments.

**Executive Session**

There was no Executive Session.

**Next Meeting**

The next meeting is scheduled for June 24, 2022, at 10:00 a.m. The meeting is scheduled to be held virtually via Google Meet (+1-470-440-5690 PIN 546 397 236#) for Board members and guests. Ms. Bailey and Ms. Thornton will hold the meeting in the 5th floor Conference Room, 1100 N. Eutaw Street, Baltimore, MD, 21201. Ms. Thornton will notify the Board with any updates as to the location of the meeting.

**Adjournment**

There being no further business, upon Mr. Lindsay’s motion, and Mr. Moran’s second, the Board unanimously adjourned the meeting at 10:14 a.m.

\_\_\_\_\_ Approved without corrections

\_\_\_\_\_ Approved with corrections

Signature On file

06/24/22

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Ed M. Hord, Chairman

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Date