

BOARD OF CERTIFIED INTERIOR DESIGNERS MINUTES

DATE: October 19, 2021

PLACE: Virtual meeting information:
Video Conferencing – <https://meet.google.com/dfh-mfdy-bba>
Join by Phone – (US) +1 857-529-8348 PIN: 509 417 314#

TIME: 1:30 p.m.

PRESENT: Robyn Dubick, Interior Designer, Chair
Carmen Parsons Sneed, Interior Designer
Michael Daly, Architect
Suzanne Frasier, Interior Designer
Cheryl Duvall, Interior Designer

OTHERS PRESENT:

Jessica Praley, Board Counsel
Raquel Meyers, Assistant Executive Director
Noraida Lozano, Board Administrator

CALL TO ORDER

Robyn Dubick, Chair, called the business meeting of the Board of Certified Interior Designers to order, virtually, at 1:33 p.m.

APPROVAL OF MINUTES

Motion (I) was made by Ms. Duvall, seconded by Ms. Sneed, and unanimously carried by the Board to approve the July 20, 2021 minutes with corrections.

COMPLAINT COMMITTEE REPORT – None

LEGISLATIVE COMMITTEE REPORT

Ms. Praley clarified that the Practice Act Committee Report should be referred to as the Legislative Committee Report. Ms. Frasier asked who the members of the committee were. Chair Dubick confirmed that they are Ms. Sneed and Ms. Frasier.

Ms. Frasier reported that the Legislative Committee met on August 10, 2021. She will have an update at the next Board meeting.

EXECUTIVE DIRECTOR'S REPORT

Ms. Meyers announced that Mr. Zevi Thomas, the new Executive Director, will start on October 20th. He has a background in architecture and landscape architecture. She also noted that the Department will be relocating to 1100 N. Eutaw Street. This move is scheduled December 2021 and/or in early January 2022.

Chair Dubick announced the CIDQ annual meeting will take place on November 12 & 13, 2021. Chair Dubick confirmed she is the delegate and Ms. Sneed is the alternate delegate. Attendance by Board members will depend on the budget. There is a \$50.00 fee per Board member. Ms. Meyers stated she will discuss with the new Executive Director about who will attend the meeting.

BOARD COUNSEL'S REPORT

Ms. Praley advised the Board to focus on Sunset as its legislative priority until that is complete.

Ms. Praley suggested that the Legislative Committee meet in late November 2021 or early December 2021 to prepare a presentation for the January meeting. She stated that the Legislative proposal should be finalized by the July 2022 Board meeting.

NEW BUSINESS

Motion (II) was made by Ms. Frasier, seconded by Ms. Duvall, and unanimously carried by the Board to approve the Meeting Calendar for 2022 with changes.

Chair Dubick reiterated that the CIDQ annual meeting will take place November 12 & 13, 2021. She asked the Board to let her know who will be in attendance. She stated that she will register.

OLD BUSINESS

Ms. Frasier followed up with Chair Dubick regarding the CIDQ reports from Mr. Tom Banks. Mr. Banks is not at liberty to share information with the Board. Chair Dubick has nothing to report until the NCIDQ meets. Mr. Daly agreed and mentioned that NCARB has this information.

CORRESPONDENCE

Ms. Duvall asked to clarify about the CID renewal notifications if they were sent. Ms. Meyers replied that they are automated and sent 60 days in advance. Ms. Praley confirmed.

ADJOURNMENT

The next Board Meeting is scheduled for January 18, 2022 at 1:30 p.m.

There being no further business, Motion (III) was made by Ms. Duvall, seconded by Ms. Frasier, and unanimously carried to approve by the Board to adjourn the meeting at 2:05 p.m.

Approved: ✓ without corrections _____ with corrections ✓

Signed: Signature on File Date: 01/19/2022 Robyn Dubick, Chair