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**Maryland Board of Certified Interior Designers**  
**Business Meeting Minutes**

**DATE:** July 18, 2023, Tuesday

**TIME:** 1:30 PM

**LOCATION:** 1100 N. Eutaw St.  
5<sup>th</sup> Floor Conference Room  
Baltimore, MD 21201

**Videoconferencing:** (<https://meet.google.com/wnb-ixmn-wfv>)  
**Phone Number:** **(US) +1 406-838-3166 PIN: 914 176 096#**

**MEMBERS PRESENT:** Robyn Dubick, Chair, CID  
Carmen Parsons Sneed, CID  
Michael Daly, CID, RA  
Suzanne Frasier, CID  
Nichole McCollum, CID  
Cynthia Berardo, CID

**STAFF PRESENT:** Zevi Thomas, Executive Director  
Jessica Praley, Board Counsel  
Matthew Venuti, Board Counsel  
Noraida Lozano, Board Administrator

**Call to Order**

Robyn Dubick, Chair, called the business meeting of the Board of Certified Interior Designers to order, virtually via <https://meet.google.com/wnb-ixmn-wfv>, Phone (US) +1 406-838-3166 PIN: 914 176 096# at 1:36 p.m.

**Approval of Minutes**

Motion (I) was made by Ms. Sneed, seconded by Ms. Frasier, and unanimously carried by the Board to approve the April 18, 2023, minutes with no changes.

**Complaint Committee Report - NONE**

**Executive Director's Report**

Mr. Thomas introduced Mr. Matthew Venuti as the new Board Counsel in place of Ms. Jessica Praley. In addition to CID, Mr. Venuti will serve as Board Counsel for all Maryland Professional Design Boards and Board of Pilots. Mr. Thomas also introduced Ms. Cindy Berardo

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as the new Board Member who was appointed in the Board position previously held by Ms. Cheryl Duvall.

He mentioned that the Board of Architects circulated a draft of the Overlapping Practices Guide by the Joint Chairs Design Group. He encouraged the CID Board to provide input to other Design Boards Chairs about the scope of practice. He would send the email to all members for their reference and comments.

### **Board Counsel's Report**

Ms. Praley announced that this would be her last meeting with the Board and Mr. Venuti will be the new Board Counsel as mentioned by Mr. Thomas in the Executive Director's report.

### **New Business**

Ms. Sneed mentioned the collaboration within the Maryland Design Boards regarding Outreach, DEI (diversity, equity & inclusion), and Code Officials which was previously discussed at the last Joint Chairs Board meeting. She stated that the Architects Board would like to partner with Certified Interior Designers regarding this project. She checked if the Board needed to designate a committee or discuss financial aspects.

Chair Dubick stated that CIDQ is willing to provide some information about outreach, examination, and education for Certified Interior Designers.

Ms. McCollum raised a question about the Certified Residential Interior Design program under the Designer's Society of America as another path to certification. Chair Dubick commented that CIDQ will remain the only approved path for interior design certification in Maryland.

Mr. Venuti interjected that under the CID Maryland Statute, the Board could approve other exams besides CIDQ as determined by the Board.

Ms. Frasier clarified that Certified Residential Interior Design is not an official program of the School of Architecture and Planning at Morgan State, or its Interior Design Degree curriculum.

Ms. Dubick gave an overview of the CIDQ Board structure and governance. She explained that CIDQ is trying to modify the requirements and terms for the Board positions. She encouraged the Maryland Board to review these and send their comments for discussion at the next Board meeting.

Mr. Daly shared a link with the Board documents being circulated by NCARB and CIDQ regarding signing and sealing privileges in various jurisdictions. He consulted the Board on how to disseminate this document to various jurisdictions. Mr. Thomas stated that this document, in conjunction with The State's Overlapping Practice Guide for professional designers, is an opportunity to elaborate on Certified Interior Design and differentiate the scope of each design profession.

### **Old Business**

Mr. Thomas reported updates on the quarterly status of CID licensees. Ms. Frasier shared with the Board the positive feedback on the BS Interior Design degree program at Morgan State. She said that Morgan State SA+P is anticipating more interior design graduates in the coming years.

**Designation of CID Committee**

Chair Dubick reiterated that she would send the list of committees to the Board as discussed earlier under new business.

**CIDQ Annual Meeting Attendance**

Chair Dubick stated that **CIDQ Annual Meeting 2023** takes place **November 10-11** in **Louisville, KY**. Mr. Thomas confirmed that the combined Design Board budget should allow for at least one delegate from the Maryland CID Board to attend this Annual Meeting.

**Correspondence - NONE**

**Adjournment**

There being no further business to discuss, Motion (II) was made by Ms. Frasier, seconded by Ms. Berardo, and unanimously carried to approve the Board to adjourn the meeting at 2:12 p.m.

The next Board Meeting is scheduled for **October 17, 2023, Tuesday 1:30 p.m.**

Approved:   **X**   without corrections                 with corrections

Signed:   **(Signature on File)**    
          Robyn Dubick, Chair

Date:   **10/17/2023**