



MARYLAND BOARD OF ARCHITECTS

MINUTES

September 26, 2018

PLACE:

500 N. Calvert Street
2nd Floor Conference Room
Baltimore, MD 21202

PRESENT:

Paul Edmeades, Chair
Gary Ey
Stephanie Hopkins
Douglas Polt
Magda Westerhout
Kevin Sneed

OTHERS PRESENT:

Steve Long, Executive Director
Joseph Cullingford, Assistant Executive Director
Iris Beasley, Board Administrator
Milena Trust, Board Counsel
Andrew Brouwer, Assistant Attorney General
John Corkill

CALL TO ORDER

Paul Edmeades called the meeting to order at 10:10 a.m.

APPROVAL OF THE MINUTES

Motion (I) was made by Magda Westerhout, seconded by Stephanie Hopkins and unanimously carried to accept the June 27, 2018 meeting minutes without changes.



COMPLAINT COMMITTEE REPORT

Gary Ey provided the status of the following complaints:

16-AR-16 Suspended
17-AR-06 No Change
18-AR-03 No Change
18-AR-05 Closed
18-AR-23 Investigating
01-AR-19 Pre-charge
02-AR-19 Investigation
03-AR-19 Send letter and wait for response

Motion (II) was made by Douglas Polt, seconded by Magda Westerhout and unanimously carried to accept the Complaint Committee report.

APPLICATIONS FOR ARCHITECT REGISTRATION EXAMINATION

OLD BUSINESS

Paul Edmeades reported on the annual NCARB meeting and discussion centered around the NCARB resolutions presented.

Cynthia Shonaiya discussed the ARE application checklist and suggested adding a check box for conduct issues. Steve Long will make the change to the form.

NEW BUSINESS

None

CORRESPONDENCE

There was no correspondence to discuss.

EXECUTIVE DIRECTOR'S REPORT

Steve Long reported that the Assistant Executive Director, Joseph Cullingford will be attending the NCARB MBE/Board Chair meeting in St. Louis.

BOARD COUNSEL'S REPORT

There was no Board Counsel Report.



ADJOURNMENT

There being no further business, motion (III) was made by Cynthia Shonaiya, seconded by Douglas Polt and unanimously carried to adjourn the meeting at 10:35 a.m.

Signature on File

Paul Edmeades, Chair

Date: _____

DRAFT