

MINUTES
MARYLAND BOARD OF ARCHITECTS

DATE May 27, 2020

PLACE: Virtual
Video Conference – <https://meet.google.com/njp-rfdk-oxj>
Phone - +1 209-651-5577 PIN: 667 661 249#

PRESENT: Paul Edmeades, Chair
Cynthia Shonaiya, Vice Chair
Kevin Sneed, Architect
Magda Westerhout, Architect
Stephanie Hopkins, Consumer Board Member
Gary Ey, Consumer Board Member
Douglas Polt, Architect

ABSENT None

OTHERS PRESENT: Joseph H. Cullingford, Executive Director
Frazier West, Investigator
Jessica Praley, Board Counsel
Carla M. Zamon, Acting Assistant Executive Director
Dan Fulford, Public Member
Dean Ventola, Public Member

CALL TO ORDER:

Chairman Paul Edmeades called the meeting to order at 10:07 a.m.

APPROVAL OF THE MINUTES

Motion (I) was made by Cynthia Shonaiya, seconded by Kevin Sneed and unanimously carried to approve the April 29, 2020 meeting minutes, without changes.

COMPLAINT COMMITTEE REPORT

Gary Ey reported the current status of opened complaints as follows:

18-AR-23	No Change
02-AR-19	Awaiting Board's Review of OAH Order
10-AR-19	No Change
03-AR-20	Closed

Motion (II) was made by Stephanie Hopkins, seconded by Gary Ey and unanimously carried to accept the complaint committee report.

APPLICATIONS FOR ARCHITECTURAL REGISTRATION EXAM (ARE)

The Board approved the following applications for the Architectural Registration Examination and reciprocity:

ARE Applicants

James, Christopher (ARE)
Chiville, Daniel (ARE)
Shatski, Ekaterina (ARE)
Grant, Chantal (ARE)
Hypolite, Addison (ARE)
Wojciechowski, Joseph (ARE)

Reciprocity Applicants

Bolazina, Dennis (Recip)
Martinelli, John (Recip)
Lindberg, Gordon (Recip)

Motion (III) was made by Stephanie Hopkins, seconded by Kevin Sneed and unanimously carried to approve 6 A.R.E. and 3 reciprocal applications.

OLD BUSINESS

The Board continued the discussion on the modernization of firm permits. Jessica Praley presented the Board with a memo outlining the potential changes to the firm permit statute. The Board decided to move forward with drafting the firm permit updates using the professional engineer's (PE) statute as a model. The Board Chair added that the PE model was similar to the NCARB model, requiring the responsible member to have a stake in the company. Cynthia Shonaiya noted that the Board needed to ensure an emphasis is placed on the health, safety, and welfare of the public when deciding on the final revisions. Jessica Praley proposed that she would prepare the actual statutory language for the Board to review at the next meeting.

NEW BUSINESS

The Chairman discussed the cancellation of NCARB's annual meeting and the virtual limited meeting that will be held. The Board discussed the need to appoint a voting delegate to represent the Board at the annual meeting. After discussion, the Board nominated Kevin Sneed to represent the Board as a voting delegate.

Motion (IV) was made by Paul Edmeades, seconded by Magda Westerhout and unanimously carried to approve Kevin Sneed as the Board's voting delegate at the upcoming annual meeting.

The Chairman discussed the elections that will be held during the annual meeting. He encouraged the Board to provide any recommendations they had so the appointed delegate would be able to consider the Board's position when voting. He reminded the Board that Gary Ey was still seeking the position of consumer member on the Board of Directors, with full support from the Board.

CORRESPONDENCE

No correspondence

CPC COMMITTEE REPORT

The Board is currently waiting for the final draft of CPC revisions. Jessica Praley requested that the executive director prepare a concept sheet to request approval from the Secretary.

EXECUTIVE DIRECTOR’S REPORT

The executive director, Mr. Cullingford reminded the Board members to register for the Virtual Annual meeting.

The director also updated the Board on the status of administrative operations during the COVID emergency. He indicated that there are no major challenges to providing quality customer service.

BOARD COUNSEL REPORT

Jessica Praley restated comments that were made on the CPC and firm permit proposals.

EXECUTIVE SESSION

Motion (III) was made by Mr. Ey, seconded by Mr. Polt, and unanimously carried to go into Executive Session at 11:30 a.m. at <https://meet.google.com/opu-iusn-qju>. This session was permitted to be closed pursuant to General Provisions Article, Annotated Code of Maryland, §3-305(b) (7). Upon completion of the session, the Board reconvened its public meeting at 11:45 a.m.

ADJOURNMENT

The next meeting is scheduled for June 24, 2020.

There being no further business, motion (IV) was made by Stephanie Hopkins, seconded by Kevin Sneed and unanimously carried to adjourn the meeting at 11:40 a.m.

 X With Corrections

_____ Without Corrections

Paul Edmeades, Chair

 June 25, 2020

Date: