

Maryland Board of Architects
Business Meeting Minutes

DATE: June 28, 2023

TIME: 11:00 AM

LOCATION: 1100 North Eutaw Street
5th Floor Conference Room
Baltimore, MD 21201

Video conferencing via: meet.google.com/byw-mkbj-vad

By Phone: (US) +1 234-719-3728 PIN: 756 731 100#

MEMBERS PRESENT: Paul Edmeades, Chair
Kevin Sneed, Architect
Stephanie Hopkins, Consumer Member
Douglas Polt, Architect
Mark Flemming, Architect
Gary Ey, Consumer Member

MEMBERS ABSENT: Cynthia Shonaiya, Vice Chair

STAFF PRESENT: Zevi Thomas, Executive Director
Matthew Venuti, Board Counsel
Noraida Lozano, Board Administrator

OTHERS PRESENT: John Corkill, Architect

Call to Order

Paul Edmeades, Chair, called the Business Meeting of the Maryland Board of Architects to order, held at 1100 North Eutaw Street, 5th Floor Conference Room Baltimore, MD 21201 at 11:00 a.m.

Approval of Minutes

The members reviewed the minutes of the Business Meeting held on May 24, 2023. Motion (I) was made by Ms. Hopkins, seconded by Mr. Sneed, and unanimously carried by the Board to approve the minutes with corrections.

The Board also reviewed the minutes of the Emergency Meeting held on June 7, 2023. Motion (II) was made by Mr. Polt, seconded by Mr. Ey, and unanimously carried by the Board to approve the minutes with corrections.

Complaint Committee Report

Mr. Ey presented the following report on behalf of the Complaint Committee:

03-AR-21 - Closed as of 06/28/2023, no response from the complainant.

02-AR-23 - Closed as of 06/28/2023

03-AR-23 - Under investigation

04-AR-23 - Under investigation

05-AR-23 - Opened 05/23/23

Motion (III) was made by Mr. Flemming, seconded by Ms. Hopkins, and carried by the Board to accept the Complaint Committee Report.

Review of Applications

Applications for Architectural Registration Exam (A. R. E.)

Chair Edmeades presented the report for the applicants for Architectural Registration Exam (A.R.E.) and reciprocity.

There were **seven (7)** A.R.E. applications administratively approved:

CHEN, Douglas Te Shiou

HACK, Keith

HOWARD, Alvia

TAYLOR, Christopher

GILBERT, Michael

MACPHERSON, Deborah

ROY, Kristin

There were **two (2)** A.R.E applications approved by the Board:

LAUGHLAND, Gavin

PAINTER, Kyle

Applications for Reciprocity - NONE

Motion (IV) was made by Ms. Hopkins, seconded by Mr. Polt, and unanimously carried to approve **nine (9)** A.R.E. applications, three **(3)** denials with **one (1)** pending ARE for resubmission due to unnecessary ERC forms. No reciprocity applications were considered.

Old Business

Chair Edmeades and the members of the Board expressed their appreciation and gratitude to Mr. Gary Ey for his long and distinguished service on the Maryland Board on his last official meeting as a Maryland Board member.

Committee Reports

DEI

Chair Edmeades reported that the committee already met and would like to propose a meeting at the schools of architecture at Morgan State University and also the University of Maryland. Chair Edmeades stated that they will follow up on the next steps for these outreach opportunities.

Board Responsibilities to MD

Chair Edmeades confirmed that Mr. Ey and Mr. Flemming already submitted this report (board responsibilities). He will be sending it to the Board members, including the admin staff and Mr. Venuti.

Code Officials

The report (code officials) submitted by Ms. Hopkins and Mr. Polt was already shared by Chair Edmeades with the Joint Chairs. He will follow up with them after the meeting.

New Business - NONE

Correspondence - NONE

Executive Director's Report

Mr. Thomas congratulated the members of the Maryland Board who were elected to the NCARB Board of Directors and those who received accolades from the council during this year's annual meeting in Tampa, FL.

Chair Edmeades also congratulated Ms. Hopkins for assuming the position of Public Director on the NCARB Board of Directors.

Board Counsel's Report - NONE

Executive Session

Motion (V) was made by Mr. Polt, seconded by Mr. Ey, and unanimously carried by the Board to enter Executive Session at 12:05 p.m. via meet.google.com/byw-mkbj-vad and via phone number (US) +1 234-719-3728 PIN: 756 731 100#. This session was permitted to be closed pursuant to General Provisions Article, Annotated Code of Maryland, §3-305(b)(7). Upon completion of the session, the Board reconvened its public meeting at 12:26 p.m.

Adjournment

There being no further business to discuss, Motion (VI) was made by Mr. Ey, seconded by Mr. Sneed, and unanimously carried out by the Board to adjourn the meeting at 12:27 pm.

The next Board Meeting will be on August 23, 2023, Wednesday at 11:00 am

 X With Corrections _____ Without Corrections

(Signature on File)
Paul Edmeades, Chair

August 23, 2023
Date