

MARYLAND BOARD OF ARCHITECTS BUSINESS MINUTES

DATE: June 30, 2021

TIME: 11:00 am

PLACE: Virtual
Video Conference – meet.google.com/cmp-vqnj-zic
Phone: (US) 1-617-675-4444 (PIN: 288 794 295 7044)

PRESENT: Paul Edmeades, Chair
Gary Ey, Consumer Member
Stephanie Hopkins, Consumer Member
Kevin Sneed, Architect
Douglas Polt, Architect
Mark Flemming, Architect

ABSENT: Cynthia Shonaiya, Vice Chair

LABOR OFFICIALS AND STAFF PRESENT:

Gregory Morgan, Commissioner, Division O & P Licensing
Raquel Meyers, Assistant Executive Director
Jessica Praley, Assistant Attorney General, Office of the Attorney General
Noraida Lozano, Board Administrator

OTHERS PRESENT:

John Corkill, Architect

CALL TO ORDER:

Paul Edmeades, Chair, called the Business meeting of the Maryland Board of Architects to order, virtually, at 11:02 a.m.

APPROVAL OF THE MINUTES

The members reviewed the minutes of the Business meeting held on May 26, 2021. Motion (I) was made by Ms. Hopkins, seconded by Mr. Ey, and unanimously carried to approve the minutes with corrections.

COMPLAINT COMMITTEE REPORT

Mr. Ey presented the following report on behalf of the Complaint Committee:

03-AR-21 - No Change

06-AR-21 - Investigating, referring to the Engineers Board
09-AR-21 - Closed as of 06/30/21

Motion (II) was made by Mr. Polt, seconded by Mr. Flemming, and unanimously carried to accept the Complaint Committee report.

CONTINUING EDUCATION COMMITTEE REPORT

Ms. Praley informed that the concept sheet was approved. She is drafting the changes as approved by the Board in the Maryland Register format.

APPLICATIONS FOR ARCHITECTURAL REGISTRATION EXAM (A.R.E.)

Mr. Edmeades presented the report for the Applications for Architectural Registration Exam (A.R.E.).

There were **ten (10)** A.R.E. applications administratively approved:

ALLI, Sarah	FINEBLUM, Max
BARNEY, Troy	JULL, Matthew
BROWN, Elizabeth	KURTYCZ, Amy
COURTNEY, Christopher	MADIREDDY, Hanu Anand
EBURUOH, Ginikachi	WONG, Alexander

There were **six (6)** A.R.E. applications approved by the Board and **three (3)** applications denied. The approved are as follows:

BYRNES, John
KRESSMANN, Nicolas
MENDOZA, Mark
ROBERTS, Skyler
ROWLAND, Laura
THOMAS, Taylor

Chair Edmeades suggested for approval and consideration in reducing one of the candidates' experience requirements from four (4) years to three (3) years since he has two (2) Bachelor's degrees. Mr. Flemming asked the basis for his recommendation. Mr. Edmeades replied that it is written on the Equivalency Matrix, which states the Board has the authority to use their judgement if there is a combination of educational completion. After a brief explanation, each member of the Board agreed to approve Chair Edmeades' recommendation.

One of the candidate's work experience completion of hours is June 30, 2021, which was on the date of the Board Meeting. Chair Edmeades suggested approval of his application administratively by Ms. Meyers provided that this candidate submits his updated ERC form after June 30, 2021. Mr. Polt and Ms. Hopkins both agreed. Chair Edmeades gave the authority to Ms. Meyers for approval of this candidate administratively in which she agreed.

APPLICATIONS FOR RECIPROCITY

No application for reciprocity.

Motion (III) was made by Mr. Ey, seconded by Mr. Polt, and unanimously carried to approve sixteen (**16**) A.R.E. applications and **three (3)** A.R.E. denials.

OLD BUSINESS

Reinstatement Request

Ms. Praley informed she met Mr. Brouwer and Ms. Meyers to discuss the reinstatement request. She is in the process of preparing the appropriate denial notification informing the applicant that the settlement agreement requires a hearing. She anticipates the hearing date will be scheduled in September at the earliest.

License Renewal/CPC form Correction

Chair Edmeades followed up with Ms. Meyers regarding the renewal application online form with the CPC correction. He stated it is incorrect and does not conform to the new CPC requirements. The renewal form should state 24 credits in HSW and not 16 credits in HSW. Ms. Meyers stated that these forms are in the process of being revised. Chair Edmeades and Mr. Flemming asked Ms. Meyers if they can expect an update by August. Ms. Meyers agreed to have these forms updated by the August meeting.

Third Party Inspection Program (TPIP) – PG COUNTY

The TPIP matter will be discussed by the Joint Chairs at its September Meeting.

Chair Edmeades asked Ms. Meyers if she could prepare a letter to the architect. She stated that she would consult with Ms. Praley to a send letter to the architect.

NEW BUSINESS

NCARB Annual Business Meeting

Chair Edmeades asked for the reports from those who attended the NCARB Annual Business Meeting, June 24 – 27, 2021 in Los Angeles.

Mr. Sneed reported that the Resolutions which passed were unanimously approved in most parts except for PA, NJ and NY. He expressed his pleasure in meeting with Mr. Flemming as a new member of the team and Mr. Ey who is the representative for the National Board. He is looking forward to seeing the entire Board at the next Regional Summit in Charlotte by next year in March.

Mr. Ey shared with the Board that he had met with the previous Board before the Annual Meeting. It was a great experience, and the end result went well.

Chair Edmeades congratulated Mr. Ey who was elected to a second term as a Public Director on the National Board. He thanked Mr. Flemming for attending the meeting.

Mr. Flemming expressed his appreciation for the opportunity. He thanked Chair Edmeades, Ms. Meyers and everyone for their support to attend in person. He expressed his gratitude to meet with Mr. Sneed, Mr. Ey and Ms. Shonaiya in person. He has a better understanding of NCARB. He found Region II meetings informative, and he is looking forward to the meeting next year.

Mr. Ey mentioned he had a conversation with one of the Board of Directors of the ICC about adding a public member which he found interesting.

Ms. Hopkins stated this was great meeting compared to last year. There were a lot of technical difficulties. She also stated that it was put together very well. She enjoyed attending the workshops and she was glad Mr. Flemming was able to be part of the meeting.

Mr. Sneed added that during the workshop session it was mentioned that statistics were provided from other states and Maryland's statistics was about diversity. Chair Edmeades informed Ms. Meyers had sent him the demographic statistics. He agreed that it is very revealing and positive. Maryland is doing a good job. He requested Ms. Meyers to send a copy of the demographic statistics to all members of the Board prior to the next meeting. Ms. Hopkins thanked Mr. Sneed for the information.

Chair Edmeades asked the Board to read and reply as quickly as possible to Ms. Judy Belcher's Executive Director of Region II follow up email, submit questions for the upcoming symposium, Code Official and legislative initiatives, review and make suggestions and comments. The National Board of Directors has appointed three Hispanic women which is moving in the direction of diversity.

CORRESPONDENCE

Master of Architecture Grad / Intern Title

Chair Edmeades addressed the first correspondence inquiry about a non-licensee using "architectural associate" and "design professional". Architectural associate is not allowed as it is clearly mentioned in the MD Statute §3-603:

Unless authorized under this title to practice architecture, a person may not represent to the public, by use of a title, including "architect", "licensed architect", or "registered architect", by description of services, methods, or procedures, or otherwise, that the person is authorized to practice architecture in the State

Regarding, "design professional" MD adopted the ICC code use of design professional which indicates the licensee responsible for the work.

Misconduct Inquiry

The Board received correspondence about the alleged misconduct of an architecture professor. The professor is not a Maryland licensed architect. Ms. Praley, Chair Edmeades, and other board members agreed that because the Board only has jurisdiction over those non-licensees who are practicing architecture without a license there was no action to be take. It was decided that Ms. Meyers and Ms. Praley would so advise the author of the correspondence.

EXECUTIVE DIRECTOR'S REPORT

