

MINUTES
MARYLAND BOARD OF ARCHITECTS

DATE January 27, 2021

PLACE: Virtual
Video Conference – meet.google.com/cmp-vqnj-zic
Phone: (US) +1-617-675-4444 PIN: 288 794 295 7044

PRESENT: Paul Edmeades, Chairman
Cynthia Shonaiya, Vice Chairwoman
Stephanie Hopkins, Consumer Board Member
Gary Ey, Consumer Board Member
Douglas Polt, Architect
Mark Flemming, Architect
Kevin Sneed, Architect

ABSENT:

OTHERS PRESENT: Joseph H. Cullingford, Executive Director
Jessica Praley, Board Counsel
Gregory Morgan, Commissioner, O&P Licensing
John Corkill, Architect
Frazier West, Investigator
Noraida Lozano, Board Administrator
Charles Willette, ARE Applicant

CALL TO ORDER:

Chairman Paul Edmeades called the meeting to order at 11:03 a.m.

APPROVAL OF THE MINUTES

Motion (I) was made by Stephanie Hopkins, seconded by Gary Ey, and unanimously carried to approve the December 16, 2020 meeting minutes, without changes.

COMPLAINT COMMITTEE REPORT

Gary Ey reported the current status of complaints as follows:

02-AR-19	2 nd collection notice sent on Jan 25th
02-AR-21	Closing Jan 27 th due to lack of evidence
03-AR-21	Referred to PG County prosecutor on 01/07/21
04-AR-21	Closed
05-AR-21	Settlement agreement was sent 01/25/21
06-AR-21	Opened 01/24/21 still investigating

Motion (II) was made by Douglas Polt, seconded by Stephanie Hopkins and unanimously carried to accept the complaint committee report.

CONTINUING EDUCATION COMMITTEE REPORT

The committee reviewed the final version of the proposed changes to the continuing education regulations. After clarification of several items, the Board expressed their satisfaction with the proposed updates.

After the discussion, Mr. Edmeades asked the Board's counsel about the next steps for submitting the changes. Ms. Praley suggested that the Board vote on the approval of the final version of the language first. Once approved, she will work with Mr. Cullingford to complete the concept sheet and draft the proposed regulation. Ms. Praley agreed to have the drafted regulation available for the Board's approval during the next Board meeting.

Motion (III) was made by Gary Ey, seconded by Kevin Sneed and unanimously carried to approve the proposed changes to the continuing education regulations.

APPLICATIONS FOR ARCHITECTURAL REGISTRATION EXAM (A.R.E.)

Administratively Approved: 9

Abimaje, Deborah
Gillen-Keeney, Austen
Kissick, Mieke
Lee, Elizier Joshua
Martin, George
Pater-Rov, Nayereh
Scipio, Xavier
Sullivan, Shaun
Williams, Rachel

Approved by the Board: 4

Kramer, Carrie
Pentilla, Erica
Rindfleisch, Luis
Willet, Charles

APPLICATIONS FOR RECIPROCITY

The Board approved **four (4)** applications for reciprocity:

Joedens, Eric
Liu, Yu-Chi
Monaghan, Cathal
Pappas, Alexandros

During the review process of the applications, Ms. Shonaiya suggested that it will be helpful to know the states that have similar licensing requirements to continue a streamlined review of reciprocity applications. Mr. Edmeades pointed out that a spreadsheet has been created by Mr. Cullingford for reference. Mr. Cullingford stated that the spreadsheet is currently in draft form and required updated information to complete it.

Mr. Cullingford asked Mr. Corkill if he can provide the list of the states that have similar requirements and those that are not. The purpose of this is so he can update the spreadsheet for the next Board meeting to speed up the Board review and license process. Mr. Corkill agreed.

Ms. Hopkins asked Mr. Cullingford about the applicant's cover page not being filled out which was previously done in the past. Mr. Edmeades also recalled that and suggested that it would be better if the cover page was filled out more completely, Mr. Cullingford agreed to have it done.

Motion (IV) made by Mr. Polt was seconded by Ms. Shonaiya and the motion was carried unanimously for the approval of **13** A.R.E. applications, denial of **two (2)** A.R.E. applications due to issues on ERC forms, and approval of all **four (4)** reciprocal applications.

OLD BUSINESS

Mr. Cullingford mentioned the reciprocity matrix. If the Board agrees to it moving forward, he can present it at the next Board meeting for approval. Ms. Shonaiya asked how they will know if the jurisdiction changes their requirements. Mr. Cullingford suggested checking it periodically, at least every year. Ms. Hopkins also clarified that looking it up on the website will give you the updates and Mr. Cullingford agreed.

NEW BUSINESS

None

CORRESPONDENCE

None

EXECUTIVE DIRECTOR'S REPORT

Mr. Cullingford shared the licensing trend updates from 2020 having 6,844. This number went up from last year and he thinks it is because of the reciprocity applications and the Governor's Executive Order extending the renewal dates. He also reported that the Firm Permits applications went up by 19 firms compared to the previous year.

Mr. Edmeades asked Mr. Cullingford if he can show a chart of the breakdown between the in-state and out-of-state architects to show the updates and Mr. Cullingford said he would.

Mr. Cullingford also added that he is trying to hire some staff for a permanent position and looking forward to having a full staff soon.

BOARD COUNSEL’S REPORT

Ms. Praley reported updates on legislation. There are three bills that directly impact the Department of Labor.

- 1) Senate Bill 106 will require those who issue firm permits to verify certain information in the state assessments and taxation record.
- 2) Senate Bill 72 House Bill 344 changes the open meetings such that the meetings would be recorded.
- 3) Architect Senate Bill 93 House Bill 294 had a copy sent to the Board which gave updates about the hearing.

Commissioner Morgan made a few comments regarding the proposed legislation that was briefed by the Board’s Counsel.

CLOSED SESSION

None

ADJOURNMENT

The next meeting is scheduled for February 24, 2021.

There being no further business, Motion (V) was made by Mr. Sneed, seconded by Mr. Ey and unanimously carried to adjourn the meeting at 12:01 p.m.

_____ With Corrections

_____ Without Corrections

Paul Edmeades, Chair

Date: