

MINUTES
MARYLAND BOARD OF ARCHITECTS

DATE February 24, 2021

PLACE: Virtual
Video Conference – meet.google.com/cmp-vqnj-zic
Phone: (US) +1-617-675-4444 PIN: 288 794 295 7044

PRESENT: Paul Edmeades, Chairman
Cynthia Shonaiya, Vice Chairwoman
Stephanie Hopkins, Consumer Board Member
Gary Ey, Consumer Board Member
Douglas Polt, Architect
Mark Flemming, Architect
Kevin Sneed, Architect

ABSENT:

OTHERS PRESENT: Joseph H. Cullingford, Executive Director
Jessica Praley, Board Counsel
Gregory Morgan, Commissioner, O&P Licensing
Frazier West, Investigator
Noraida Lozano, Board Administrator
Carla Marie Zamon, Assistant Executive Director
Esther Furman, ARE Applicant
Julio Cruz, ARE Applicant

CALL TO ORDER:

Chairman Paul Edmeades called the meeting to order at 11:02 a.m.

APPROVAL OF THE MINUTES

Motion (I) was made by Cynthia Shonaiya, seconded by Stephanie Hopkins, and unanimously carried to approve the January 27, 202 meeting minutes, with corrections.

COMPLAINT COMMITTEE REPORT

Gary Ey reported the current status of complaints as follows:

02-AR-19	No Change (second collection notice sent on 1/25/2021)
03-AR-21	No Change (Referred to PG County prosecutor on /01/07/21)
05-AR-21	Closing as of 02/24/21
06-AR-21	Still investigating
07-AR-21	Opened 02/10/21, A settlement agreement has been offered
08-AR-21	Opened 02/23/21, letter was sent

Motion (II) was made by Stephanie Hopkins, seconded by Kevin Sneed and unanimously carried to accept the complaint committee report.

CONTINUING EDUCATION COMMITTEE REPORT

Jessica Praley mentioned that she and Mr. Cullingford are still working on the draft regulation and concept sheet. These items will be available for the Board's review at the next meeting.

APPLICATIONS FOR ARCHITECTURAL REGISTRATION EXAM (A.R.E.)

Administratively Approved: 9

Bos, Eric
Blackaby, Brianna
Bongiorno, George
Castillo, Gabriela
Cowan-Estella, Amanda
Field, Lindsay
Ionata, Peter
Sanaei, Faranak
Thompson, Lionel

Approved by the Board: 3

Cruz, Julio
Kurtz, Nestor
Paraon, Ana Rosa

APPLICATIONS FOR RECIPROCITY

The Board approved **1** application for reciprocity:

Kirk, Charles

After a discussion on one of the applicants ERC forms that didn't have a seal, Chairman Paul Edmeades agreed to Mr. Cullingford's suggestion to approve the application and make administrative corrections prior to opening exams. The Board members agreed that this was the best course of action.

Motion (III) made by Gary Ey was seconded by Douglas Polt and the motion was carried unanimously for the approval of **12** A.R.E. applications, denial of **two (2)** A.R.E. applications due to incomplete ERC forms, and approval of **one (1)** reciprocal application.

OLD BUSINESS

Mr. Cullingford updated the Board with the Reciprocity Matrix having a total of 35 jurisdictions with the highest standards and 15 jurisdictions that are still to be checked and the additional ones outside the territories. Ms. Shonaiya suggested putting a note on the reciprocity cover sheet if the state is substantially equivalent or not to speed up on the review process, to which Mr. Cullingford agreed.

Chairman Edmeades suggested that reciprocity applications from the 35 jurisdictions be administratively approved. In addition, Ms. Shonaiya made the same comment and clarified that if it comes from the remaining jurisdictions, it will go before the Board and Mr. Cullingford agreed.

Chairman Edmeades recalled another old business which is about the breakdown of in-state and out-of-state licensees to be reported 3 times a year. Mr. Cullingford presented to the Board having 2,235 in-state and 4,394 out of state for June 2020.

NEW BUSINESS

Chairman Edmeades announced the NCARB Regional Summit on March 4 and 5, 2021 and checked if each one is already registered. At the same time, he designated Kevin Sneed to be the voting delegate which they agreed upon. Mr. Sneed took the opportunity to thank Ms. Stephanie Hopkins and Mr. Gary Ey during the presentation, and informed the Board that Maryland was well represented.

CORRESPONDENCE

None

EXECUTIVE DIRECTOR'S REPORT

Mr. Cullingford informed the Board that the Commissioner already hired a new Deputy Commissioner who is a CPA and whose primary responsibility will be budgetary issues. She is expected to start next week. He also announced that he will start interviewing for a Deputy Director this coming week.

Ms. Hopkins asked Mr. Cullingford to remind everybody of their financial disclosure which he reiterated to the Board. Chairman Edmeades thanked Ms. Hopkins for the reminder.

BOARD COUNSEL'S REPORT

Ms. Praley reported updates on legislation as follows:

- 1) Senate Bill 93 House Bill 294 passed the House Feb 11, 2021 and was referred to the Senate for an additional hearing and votes.
- 2) Senate Bill 106 about Firm Permits and Assessment and Taxation has passed the House and has been referred to the Senate for an additional hearing and votes.
- 3) Senate Bill 72 House Bill 344 changes the open meetings act. It is still in the committee and no action has taken yet.

CLOSED SESSION

None

ADJOURNMENT

Before the meeting adjourned Mr. Cullingford updated the Board on the licensing report such that the out-of-state licensees are 4,603 and in-state are 2,286. He also mentioned he will provide the report going forward.

The next meeting is scheduled for March 31, 2021.

There being no further business, Motion (IV) was made by Mr. Kevin Sneed, seconded by Ms. Stephanie Hopkins and unanimously carried to adjourn the meeting at 11:59 a.m.

_____ With Corrections

_____ Without Corrections

Paul Edmeades, Chair

Date: