

# **MARYLAND BOARD OF ARCHITECTS BUSINESS MINUTES**

**DATE:** December 15, 2021

**TIME:** 11:00 am

**PLACE:** 500 N. Calvert Street  
Room 302  
Baltimore, MD 21202

**JOINING IN:** Virtual  
Video Conference – [meet.google.com/cmp-vqnj-zic](https://meet.google.com/cmp-vqnj-zic)  
Phone: (US) +1 320-377-9655 PIN: 698 740 241#

**PRESENT:** Paul Edmeades, Chair  
Gary Ey, Consumer Member  
Stephanie Hopkins, Consumer Member  
Kevin Sneed, Architect  
Douglas Polt, Architect  
Cynthia Shonaiya, Vice Chair

**ABSENT:** Mark Flemming, Architect

## **LABOR OFFICIALS AND STAFF PRESENT:**

Zevi Thomas, Executive Director  
Raquel Meyers, Assistant Executive Director  
Noraida Lozano, Board Administrator  
Jessica Praley, Board Counsel

## **OTHERS PRESENT:**

John Corkill, Architect

## **CALL TO ORDER:**

Paul Edmeades, Chair, called the Business meeting of the Maryland Board of Architects to order, virtually, at 11:02 a.m.

## **APPROVAL OF THE MINUTES**

The members reviewed the minutes of the Business meeting held on October 27, 2021. Motion (I) was made by Ms. Hopkins, seconded by Mr. Polt, and unanimously carried to approve the minutes with corrections.

## **COMPLAINT COMMITTEE REPORT**

Mr. Ey presented the following report on behalf of the Complaint Committee:

03-AR-21 - No Change

06-AR-21 - Investigating (Sending joint letter with PE Board)

Motion (II) was made by Ms. Hopkins seconded by Mr. Polt, and unanimously carried to accept the Complaint Committee report.

### **CONTINUING EDUCATION COMMITTEE REPORT**

Ms. Praley reported that once the CPC formatting is updated, it will be posted on the website for comments. The final vote will be held at the January 2022 Board Meeting.

### **APPLICATIONS FOR ARCHITECTURAL REGISTRATION EXAM (A.R.E.)**

Chair Edmeades presented the report for the Applications for Architectural Registration Exam (A.R.E.).

There were **six (6) A.R.E.** applications administratively approved:

**TALBOTT, JOHN MICHAEL  
FERRARI, ADAM  
SMITH, MARTIN**

**STOVER, MICHAEL RICHARD  
SUWANDI, MARIA  
WINN, CAROLINE**

There were **eight (8) A.R.E.** applications approved and **one (1)** application conditionally approved by the Board:

**BROWNE, BRIAN  
BULL, JAMES  
CRUZ-ESQUEA, INDIRA  
HABBAB, KARIM  
JANES, RYAN**

**VARGAS, YUBIRY  
ZIESE, DEREK  
ZIETOON, TAREK  
WALLACE, JAMIE (Conditional)**

During the review of the ARE applications Ms. Shonaiya and Ms. Hopkins suggested to Chair Edmeades that one candidate be administratively approved once the documentation for the remaining hours is submitted to which the Board agreed.

### **APPLICATIONS FOR RECIPROCITY - None**

Motion (III) was made by Mr. Sneed, seconded by Mr. Ey, and unanimously carried to approve **fifteen (15) A.R.E.** applications.

### **OLD BUSINESS**

#### **NCARB Statistics**

Mr. Ey reported that there's no response yet from Morgan State University but will continue working on it. As requested by Ms. Shonaiya, Mr. Ey gave a recap of the discussion from the last Board meeting. Ms. Shonaiya mentioned that she will also try to reach possible contacts of hers at Morgan State School of Architecture. Chair Edmeades mentioned that the discussion will be forwarded to the next meeting.

#### **Meeting Calendar**

Mr. Ey confirmed with Mr. Edmeades that the 2022 Architects meeting schedule has no conflicts with the NCARB Board and Annual meetings.

Mr. Corkill updated the Board that AIA Maryland is still working on the resolution to pass policy with the other 35 jurisdictions to award work experience in lieu of college credits.

**NEW BUSINESS**

Mr. Thomas reported that the transition from North Calvert to Eutaw will take place on January 18, 2022. He also mentioned that he and Ms. Meyers are working on updating the website.

**CORRESPONDENCE**

Ms. Hopkins mentioned that there's a CPC course application for approval. Chair Edmeades agreed with Ms. Hopkins when she asked him if they can table it for the next meeting.

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Thomas stated that there's nothing to add other than what was mentioned under the new business.

Mr. Corkill and Ms. Shonaiya asked Mr. Thomas about the Board Meeting status next year. Mr. Thomas mentioned that the Board Meeting schedule will still be hybrid. He ensured that the Board will be notified with the new office address.

**COUNSEL'S REPORT - None**

**ADJOURNMENT**

The next meeting of the Maryland Board of Architects is scheduled for Wednesday, January 26, 2022 at 11 a.m.

There being no further business, Motion (IV) made by Mr. Ey, seconded by Mr. Sneed, and unanimously carried to adjourn the meeting at 11:58 a.m.

  X   With Corrections \_\_\_\_\_ Without Corrections

Signature on File  
Paul Edmeades, Chair

February 17, 2022  
Date: