

MARYLAND BOARD OF ARCHITECTS BUSINESS MINUTES

DATE: April 28, 2021

TIME: 11:00 am

PLACE: 500 N. Calvert Street
Room 308
Baltimore, MD 21210

JOINING IN: Virtual
Video Conference – meet.google.com/cmp-vqnj-zic
Phone: (US) 1-617-675-4444 (PIN: 288 794 295 7044)

PRESENT: Paul Edmeades, Chair
Cynthia Shonaiya, Vice Chair
Stephanie Hopkins, Consumer Member
Gary Ey, Consumer Member
Kevin Sneed, Architect

ABSENT: Douglas Polt, Architect
Mark Flemming, Architect

LABOR OFFICIALS AND STAFF PRESENT:

Gregory Morgan, Commissioner, O & P Licensing
Kausar Syed, Deputy Commissioner, O & P Licensing
Joseph H. Cullingford, Executive Director
Raquel Meyers, Assistant Executive Director
Jessica Praley, Board Counsel
Noraida Lozano, Board Administrator
Frazier West, Investigator

OTHERS PRESENT:

John Corkill, Architect
Holly Aley, ARE Applicant
Zevi Thomas, Assoc. AIA LEED AP, CSI CDT

CALL TO ORDER:

Paul Edmeades, Chair, called the Business meeting of the Maryland Board of Architects to order, virtually, at 11:02 a.m.

APPROVAL OF THE MINUTES

Prior to approval of the minutes, Mr. Edmeades along with the members of the Board expressed

their gratitude for working with Mr. Cullingford and how they appreciate him for making their job easier. Mr. Cullingford thanked the Board in return for having the pleasure of working with them and how he enjoyed it despite the challenges.

The members reviewed the minutes of the Business meeting held on March 31, 2021. Motion (I) was made by Mr. Ey, seconded by Ms. Shonaiya, and unanimously carried to approve the minutes with corrections.

COMPLAINT COMMITTEE REPORT

Mr. Ey presented the following report on behalf of the Complaint Committee:

03-AR-21 - No Change (Referred to PG County prosecutor on 01/07/21)

06-AR-21 - No Change, Sent certified letter

08-AR-21 - Closed as of 03/31/21, Applicant complied with licensing requirements

Motion (II) was made by Ms. Hopkins, seconded by Mr. Sneed, and unanimously carried to accept the Complaint Committee report.

REINSTATEMENT REQUEST

Mr. Edmeades, Ms. Shonaiya and Ms. Praley followed up with Mr. Cullingford regarding scheduling a hearing for a consent order as discussed at the previous meeting. Mr. Cullingford stated that the hearing has not been set up but he will be working with Ms. Meyers to schedule the hearing and give a 30-day notification to the licensee.

CONTINUING EDUCATION COMMITTEE REPORT

Mr. Edmeades inquired to Mr. Cullingford about the CPC changes submitted to the department. Mr. Cullingford confirmed it has been signed by Commissioner Morgan and forwarded to the Secretary's Office for approval.

Ms. Praley clarified that once it is approved by the Secretary's Office she will draft and send to the Maryland Register. Mr. Edmeades stated that he will wait until it is approved and take action as appropriate.

APPLICATIONS FOR ARCHITECTURAL REGISTRATION EXAM (A.R.E.)

Mr. Edmeades presented the report for the Applications for Architectural Registration Exam (A.R.E.).

After a brief discussion, it was determined that one (1) application was denied due to the applicant's work experience not being under the supervision of a licensed architect.

During the application review Ms. Shonaiya noticed that three (3) candidates had over 16 years of experience pursuing non-traditional paths to licensure in Maryland. She mentioned that Maryland should support the NCARB to encourage the other 35 states to have these candidates get licensed through a non-traditional path. Mr. Edmeades agreed with Ms. Shonaiya.

There were **seven (7)** applications administratively approved:

ADAMS, Brittni Alexandria

BYONGWOOK, Oh
ECKHARDT, Victoria
FREITAS, Jessica
MAHMOUD, Neelab
MEYERS, Elizabeth
SHORTS, Tasheria

There were **five (5)** A.R.E. applications approved by the Board and **one (1) application** denied:

EASTERDAY, David
HURTADO, Rodrigo
WAESCHE, Stephen
WEIKEL, Hannah
WILWOL, Kami

APPLICATIONS FOR RECIPROCITY

There were **three (3)** applications approved by the Board for reciprocity:

GATHINJI, Kalinda
JUNG, Uk
XU, Xueyao (Shawn)

Mr. Corkill inquired whether the administratively approved applications have met the NAAB degree requirement, which do not require additional experience. Mr. Edmeades clarified the administratively approved applications have met the NAAB degree requirement and do not require additional experience.

Motion (III) was made by Ms. Shonaiya, seconded by Ms. Hopkins, and unanimously carried to approve twelve **(12)** A.R.E. applications, one **(1)** A.R.E. application denial, and three **(3)** reciprocal applications.

OLD BUSINESS

NCARB Annual Business Meeting

Mr. Edmeades mentioned the NCARB Annual Business Meeting voting delegates for May and June meetings. He deferred to Mr. Sneed as a voting delegate, which he accepted and confirmed. Mr. Edmeades asked Ms. Hopkins to be the alternate delegate. She declined due to a previous commitment. He also asked Ms. Shonaiya who expressed she would like to give this opportunity to another member of the Board. Mr. Cullingford suggested Mr. Polt or Mr. Flemming. After a brief discussion, the Board agreed to appoint Mr. Flemming as the alternate delegate. Mr. Edmeades agreed to inform Mr. Flemming as the alternate delegate.

Third Party Inspection Program (TPIP) – PG COUNTY

On the PG County issue, Ms. Praley mentioned that she is still working on it. She will have an update at the next scheduled meeting.

Nano Learning

Ms. Praley clarified the way the regulations are currently written Maryland does not accept Nano Learning Units. Nano learning units are not acceptable until the CPC regulations have been approved. The regulations are being updated. Nano learning is part of the update and will be considered. She suggested to Mr. Cullingford to mention the same.

NEW BUSINESS - None

CORRESPONDENCE - None

EXECUTIVE DIRECTOR'S REPORT

Mr. Cullingford informed this will be his last Executive Director's report with the Board of Architects. He stated that he has accepted a position with the federal government. He will be serving as the Director of Operations with the Department of the Army. He assured the members of the Board and staff his availability for any further assistance after his departure on May 4, 2021.

He introduced Ms. Meyers as the new Assistant Executive Director. Ms. Meyers has over ten years' of experience within the Maryland Department of Labor and has serviced as an officer in the military as a Captain in the Engineer Corps. She expressed her gratitude for the opportunity. He thanked Carla Marie Zamon for her service as the Acting Assistant Executive Director for the Professional Licensing Boards.

Mr. Cullingford announced that Ms. Zamon was hired as a permanent state employee as of April 21, 2021. She will continue with the Design Boards. She will serve as the Board specialist for the Examiners of Landscape Architects, Board of Professional Land Surveyors and Joint Chairs.

Once again, Mr. Edmeades expressed his gratitude to Mr. Cullingford and best wishes.

COUNSEL'S REPORT

Ms. Praley reported the legislative session has ended. Senate Bill 93 and House Bill 294, increasing from \$5,000 to \$25,000 maximum cost in labor and materials for altering a building or structure, which a person does not require to employ a licensed architect. It has passed the House and Senate and is awaiting for a signature by the Governor. Senate Bill 106, requiring, before licenses, permits issued or renewed, verification of an applicant's SDAT is in good standing. She will provide an update at the next scheduled meeting.

CLOSED SESSION - None

ADJOURNMENT

The next meeting of Maryland Board of Architects is scheduled for Wednesday, May 26, 2021, at 11:00 a.m.

There being no further business, Motion (IV) was made by Mr. Ey, seconded by Mr. Sneed, and unanimously carried to adjourn the meeting at 12:14 p.m.

_____ With Corrections

_____ Without Corrections

Paul Edmeades, Chair

Date: