

STATE OF MARYLAND
BOARD OF INDIVIDUAL TAX PREPARERS
Business Meeting Minutes
December 10, 2018

TIME: 10:00 a.m.

PLACE: 500 N. Calvert Street
3rd Floor Conference Room
Baltimore, MD 21202

PRESENT: Amy P. Hennen, Chair
Steven P. Wions, Vice Chair
Jane M. Bourassa
Symon M. Manyara
Javier Solis

ABSENT: Michael Canet
Jacqueline Clarke
Marianela Del-Pino-Rivera
Shanai Jordan, Executive Director

DLLR STAFF

PRESENT: Christopher Dorsey, Assistant Executive Director
Matthew A. Lawrence, Legal Counsel
Alicia Coar, Board Secretary

OTHERS

PRESENT: Thorman Jerry, MRStax
Michael Kohler, MSATP

Ms. Hennen, Chair, called the meeting to order at 10:13 a.m.

Upon a motion (I) by Mr. Wions, and seconded by Mr. Solis, the Board unanimously approved the minutes for the November 19, 2018 meeting without corrections.

Report of the Chair

No report of the Chair.

Executive Director's Report

No Executive Director's report.

Investigation Report

No report.

Examination Committee Report

Ms. Bourassa reported on the examination committee's review of the PSI examination results for November 19 through December 10, 2018. The examination was administered to 111 candidates: 58 passed, 53 failed. There are 175 candidates currently scheduled to take the exam.

Upon a motion (III) made by Mr. Wions and seconded by Mr. Manyara, the Board unanimously accepted the Examination Committee Report.

New Business

No new business.

Next Meeting Date

The next meeting of the Board will be held on Monday, January 14, 2019 at 10:00 a.m.

Adjournment

There being no further business, upon a motion (V) by Mr. Manyara and seconded by Mr. Wions, the Board unanimously voted to adjourn the meeting at 10:35 am.

 X With corrections

 Without corrections

Signature on File

Amy P. Hennen, Chair

Feb 11, 2019

Date