**MINUTES**

**BOARD FOR PROFESSIONAL ENGINEERS**

**Date:**  June 9, 2022

**Time:** 9:35 a.m.

**Place:** Access Using Video Conferencing

 Meet.google.com/ipm-pxny-hej

 Phone: 1-484-416-2276

 PIN: 201 307 165#

**Present:** David G. Mongan, P.E, Chairman

 Karl Rickert, P.E, Vice Chairman

                         Edward Hubner, P.E.

 Howard (Skip) Harclerode, P.E.

 Pastor Farinas, P.E.

**Others Present:** Zevi Thomas, Executive Director

Raquel Meyers, Assistant Executive Director

 Milena Trust, AAG, Counsel to the Board

 Ruby Courtney, Board Administrator

 Dorian Price, Board Specialist

 Danielle Anderson, Web Content Coordinator

 Basir Ahmad

 Samuel Forster

 Ena Okereke

**Absent:** Sallye Perrin, P.E., Secretary

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**CALL TO ORDER**

Chairman Mongan called the meeting to order at 9:35 a.m.

**ACTION ON MINUTES**

Motion (I) was made by Mr. Harclerode, seconded by Mr. Hubner, and unanimously carried by the Board to approve the minutes of the May 12, 2022 Board meeting as submitted.

**APPLICATIONS APPROVED BY THE BOARD**

Motion (II) was made by Mr. Farinas, seconded by Mr. Hubner, and unanimously carried to approve 27 applications for reciprocity and 21 applications for the Principles and Practice of Engineering Examination and to deny one application for PE licensure by reciprocity due to insufficient engineering work experience acceptable to the Board.

Approvals are as follows:

**Applications for PE Licensure by Reciprocity are as follows:**

Ahmad, Basir (54140) Kharel, Purna (59527)

Bentley, Michael (59541) Kim, Junchul (59526)

Bongiorno, Steven (59540) Majdi, Yazdan (59525)

Bowers, James (59538) Martin, Kevin C. (59524)

Byler, Jefferson (59537) Marzouk, Shenouda (59523)

Cirafici, Joseph (59536) Saha, Yashodhara (59513)

Davis, Scott R. (59535) Sakla, Shereif S. (59514)

Elansary, Nagy M. (59534) Seleh, Mohsen (59515)

Ellman, Philip (59533) Stephens, Drew B. (59516)

Fagan, Brian J. (59532) Valentine, James R. (59517)

Forster, Samuel (59531) Waslyn, Andrew M. (59518)

Guarriello, Nicholas S. (59530) Wohlleb, Nancy C. (59519)

Hawk, Andrew D. (59529) Xu, Dejian (59520)

Hernandez, Desiderio (59528)

**Applications for the Principles and Practice of Engineering Examination are as follows:**

Aravidis, Miltiadis N. Hubbard, Christopher J.

Bhagat, Rajiv Kinter, Saul M.

Dhakal, Ganesh Leister, Blake A.

Fogg, Rashaad Ligon, William P.

Garrison, Emily M. Mailk, Masood A.

Gondy, Chowdhary S. Nelsen, Christopher W.

Hall, Matthew M. Olszewski, Jennifer

Hayman, Kevin J. Payne, Joshua D.

Herrera, Eric B. Sheetz, Garrett

Heussler, Bennett T. Ward, Owen C.

Hogan, Bradley K.

**NEW BUSINESS**

Mr. Harcleode mentioned when the office was on Calvert Street there was a phone line dedicated to Professional Design Board members. He also mentioned that at one time Board members were issued state identification to enter the building which was good for five years. Mr. Harclerode stated that it should be reinstated for easier access with security at our current building. Mr. Thomas will check into those issues.

Mr. Hubner discussed the rationale for a $20 verification fee. He suggested that this service should be included with the license fee. Ms. Courtney stated verification requests are usually for licensees who wish to obtain a license in another state, but the Board also receives requests from employers, the Bar Association State agencies, and from permitting offices. Ms. Trust stated that eliminating the verification fee would be a regulatory undertaking. Mr. Rickert, who has a NCEES Council record, suggested verification of licensure is a special service request and it was not needed by all licensees and had no problem with the fee associated with that request but would go along with the decision of the Board members. Mr. Harclerode feels the fee should apply.

The statute requires the Board to charge fees to keep the fund solvent. Mr. Thomas will research how much is generated in verification fees. He will also check with IT to find out if the verification process could be readily automated if the verification process could possibly be automated.

**OLD BUSINESS**

**Approval of Revised Reinstatement Guidelines**

Motion (III) was made by Mr. Harclerode, seconded by Mr. Rickert, and unanimously carried by the Board to accept the revisions made to the Reinstatement Guidelines.

Mr. Farinas asked if the Board ever received a response from the Montgomery County Permitting office and Mr. Thomas responded no. The Board asked that Mr. Thomas request a response from them.

**CONTINUING PROFESSIONAL COMPETENCY (CPC) COMMITTEE REPORT -None**

**REPORT FROM ETHICS COMMITTEE - None**

**REPORT FROM EXECUTIVE DIRECTOR**

Mr. Thomas mentioned he attended the NCEES June State of the Council Meeting virtually on June 8, 2022. This meeting was a review of the motions that will be presented at the Annual meeting which will be held in Carlsbad, CA from August 23-26, 2022. Mr. Harclerode stated he evaluated some of the motions and will finish reviewing all motions before the next Board meeting. Mr. Harclerode mentioned, in particular, the issue of the cost for the exam. He noted since NCEES reduced the cost for the Fundamentals of Engineering (FE) computer based exam, they are in the red and considering increasing fees.

**REPORT FROM BOARD COUNSEL**

Ms. Trust mentioned the Joint Chairs meeting scheduled for July 6, 2022. Ms. Trust also mentioned that the meeting will most likely be at the MD Labor facility in Linthicum, MD.

Ms. Trust also reminded the Board that July is election time and asked that Election of Officers and Committee Assignments be added to the July 2022 agenda. Ms. Trust added that there has been no Election of Officers during the pandemic and suggested the July 2022 meeting be in person for the purpose of casting votes.

Ms. Trust stated if the Board has any legislative issues to present for the next session, it must be discussed at the July 2022 Board meeting.

**CORRESPONDENCE - None**

**APPLICATIONS APPROVED ADMINISTRATIVELY FOR RECIPROCITY**

There were 54 applications, supported by NCEES Model Law Engineer records that were administratively approved for licensure.

**REINSTATEMENT APPLICATIONS - None**

**EXECUTIVE SESSION**

Motion (IV) was made by Harclerode, seconded by Mr. Rickert and unanimously carried to enter Executive Session at 10:21 a.m. at Meet google.com/ipm-pxny-hej or by phone 1-484-416-2276 (PIN 201 307 165#). This session was permitted to be closed pursuant to General Provisions Article, Annotated Code of Maryland, §3-305(b) (7).  Upon completion of the session, the Board reconvened its public meeting at 10:39 a.m.

**COMPLAINT COMMITTEE**

Mr. Rickert reported on the status of complaints discussed by the Complaint Committee June 9, 2022.

03-PE-21 Pre-Charge

01-PE-22  Respondent partially complied. Waiting on update from respondent

04-PE-22  Response received February 28, 2022. Letter to be sent explaining the law

07-PE-22 Will not proceed with any legal action at this time

14-PE-22 Awaiting response

15-PE-22 Recommend Close based upon insufficient evidence

16-PE-22 Assign to Investigator

18-PE-22 Assign to Investigator

19-PE-22 New Complaint; Waiting for Supporting Documentation

20-PE-22 New Complaint; Waiting for Supporting Documentation

21-PE-22 New Complaint; Send to Maryland Home Improvement Commission

The Complaint Committee reviewed two disciplinary issues with two corporations. The LA Board issued a Consent Order against one corporation and another corporation self-reported an action taken against them by the OH Board. In both cases, the Complaint Committee decided not to take any action.

Motion (V) was made by Mr. Harclerode, seconded by Mr. Hubner and unanimously carried to accept the recommendations of the Complaint Committee.

**OTHER BUSINESS**

Ms. Trust brought up the question Ms. Courtney posed to her regarding reportable disciplinary actions. Ms. Trust recalled the Board members decided to report only disciplinary actions when there is an admission of guilt. Mr. Ricket mentioned the previous Executive Director reported all disciplinary actions. This matter will be discussed further at the July 2022 meeting.

The next Board meeting is scheduled for Thursday, August 11, 2022.

**ADJOURNMENT**

Motion (VI) was made by Mr. Hubner, seconded by Mr. Harclerode, and unanimously carried to adjourn the meeting at 10:52 a.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ With Corrections                     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Without Corrections

Signed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                  Board Chairman