**MINUTES**

**BOARD FOR PROFESSIONAL ENGINEERS**

**Date:**  August 12, 2021

**Time:** 9:30 a.m.

**Place:** Access Using Video Conferencing

 Meet.google.com/zhj-nupp-csk

 Phone: 1-442-245-7263

 PIN: 235 132 259#

**Present:** David G. Mongan, P.E, Chairman

 Karl Rickert, P.E, Vice Chairman

 Sallye E. Perrin, P.E.

Howard (Skip) Harclerode, P.E.

Pastor Farinas, P.E

H. C. Harclerode, P.E.

Edward Hubner, P.E.

**Others Present:**

Raquel Meyers, Assistant Executive Director Milena Trust, AAG, Counsel to the Board

 Ruby Courtney, Board Administrator

 Tracy Michaels

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**CALL TO ORDER**

Chairman Mongan called the meeting to order at 9:35 a.m., virtually.

**ACTION ON MINUTES**

 Motion (I) was made by Mr. Farinas, seconded by Mr. Harclerode and unanimously carried by the Board to approve the minutes of the July 8, 2021 meeting with no corrections.

**APPLICATIONS APPROVED BY THE BOARD**

 Motion (II) was made by Ms. Perrin, seconded by Mr. Harclerode, and unanimously carried to approve 18 applications for reciprocity, 34 applications for the Principles and Practice of Engineering examination and five applications for PE licensure by Transfer Grades, and to deny four applications for PE licensure by reciprocity. Two applications were denied because they were not administratively complete and the other two were denied for an insufficient amount of engineering work experience. Four applications for the Principles and Practice of Engineering exam were also denied. Two applicants must submit additional information for approval, one applicant needs to take an exam review course and the last applicant was denied for insufficient amount of engineering work experience. Approvals are as follows:

**Applications for PE Licensure by Reciprocity are as follows:**

Bagherian. Ali (58080) Joye, John (58089)

Barade, Sai (58081) Khalili, Mehdi (58090)

Befikadu, Elizabeth (58082) Marcus, Michael (58099)

Boettcher, Bradley R. (58083) Neupane, Bibek (58091)

Chowdhury, Ahsan (58084) Pirzadeh, Sharareh (58092)

Fugate, Michael (58085) Reid, Marcus (58093)

Hartz IV, John (58086) Rodrigues, Carlos (58094)

Herr, Kerry (58087) Tabarestani, Amir Hosein (58095)

Ibrahim, Mina (58088) Wilson, Malgorzeta (58096)

**Applications for the Principles and Practice of Engineering Examination are as follows:**

Ceresi, Austin J. Myers, Courtney F.

Clifford, Brian T. Nadeau, Derek A.

Dieguez, Jacob T. Obaid Wedyan

Dunbar, James O’Brien, Padriag R.

Elfaki, Osman M. Omanya, Fredrick

Erickson, Andrew W. Orebiyi, Mark

Essien, Samuel A. Polczynski, Kyle T.

Fanno, Peter R. Prevost, Matthew J.

Fanshawe, Garrett A. Rathore, Malay

Gray, Joseph L. Scholes, Hannah C.

Ibojo, Alexander K. Sharrow, Alexander F.

Khoma, Petro R. Shukla, Shalini

Kryger, William B. Tousi, Cameron

Lemberos (Cosby), Irene N. Waldron, Kimberly M.

Markham, Marshall K. Yang, En-Kang

McCray, Clarence C. Ye, Hanbing

Mohiuddin, Mohammed Shahid Zephaniah, Samwel

**Application for PE Licensure by Transfer Grades are as follows:**

Hasnain, Kashif U. (53173) Nazario, Gerardo (57829)

Kosaraju, Phanindra Kumar (58100) Pazmino, Jose I. (58101)

Mayhew, Laura (52159)

**NEW BUSINESS**

**November 2021 Board Meeting**

At the beginning of 2021 the Board decided to change the meeting to November 18, 2021 because the 2nd Thursday is Veterans Day. In July, 2021 the Office of the Commissioner informed staff that the 2nd floor and 3rd floor conference rooms were not available in the morning. The November 18, 2021 meeting is scheduled at 12:30 p.m.

**Contact for Engineering Firm Permit**

Ms. Courtney informed that engineering firms were not receiving the courtesy reminder notification that is automatically sent by email 60 days prior to their license expiration date. Instead, the notification is sent to the contact person on file. If the contact person is no longer with the company, the notification is never received. The Board suggested sending the notifications to the contact person and the Managing Agent for the firm. Ms. Trust stated the system we are using may not have that capability. The Board decided the Managing Agent should receive the notification if both the contact person and Managing Agent cannot be notified.

**OLD BUSINESS**

Ms. Perrin asked how to cancel arrangements for the NCEES Annual meeting. With COVID numbers increasing, the Board members decided not to attend the NCEES Annual meeting in-person. Chairman Mongan will reach out to the Chairman of the Land Surveyors Board to obtain that information and forward it to the PE Board members.

**CPC COMMITTEE REPORT - None**

**REPORT FROM EDUCATION COMMITTEE – None**

**REPORT FROM ETHICS COMMITTEE**

Ms. Meyers stated the target date for having the case studies and voice over by Dr. Arndt added to the free PE Ethics course is September 2021. She will update the Board at the September 9, 2021 Board meeting.

**REPORT FROM EXECUTIVE DIRECTOR**

Ms. Meyers reviewed the new guidance on COVID 19 protocol.

**REPORT FROM BOARD COUNSEL**

Ms. Trust stated interviews have been held for the Executive Director of the Professional Licensing Boards position but there is no further update. She also mentioned none of the Design

Boards are submitting any legislation this session. Ms. Trust also informed that the office is moving to 1100 N. Eutaw Street possibly by the end of the year, but with the delta variant that may be subject to change.

**CORRESPONDENCE**

**Summary of Commissioning and Final Inspection Requirements for Montgomery County Department of Permitting Services for IECC and IgCC**

Mr. Farinas forwarded copies of the summary of Inspection and Commissioning

Requirements for IECC and IgCC from the Montgomery County Department of Permitting Services. One of these documents permits a design professional to be a commissioning agency without complying with certification requirements, while the other requires everyone, including design professionals, to comply with certification requirements. H Ms. Trust agreed to draft a letter for the Chairman's signature suggesting the design professional should be excluded from the certification requirements, and pointing to the confusion between two documents.

**APPLICATIONS APPROVED ADMINISTRATIVELY FOR RECIPROCITY**

There were 73 applications, supported by NCEES Model Law Engineer records that were administratively approved for licensure.

**EXECUTIVE SESSION**

Motion (III) was made by Mr. Farinas, seconded by Ms. Perrin, and unanimously carried to go into Executive Session at 10:47 a.m. at Meet google.com/zhj-nupp-csk or by phone 1-442-245-7263 (PIN 235 132 259#). This session was permitted to be closed pursuant to General Provisions Article, Annotated Code of Maryland, §3-305(b) (7). Upon completion of the session, the Board reconvened its public meeting at 10:58 a.m.

**COMPLAINT COMMITTEE**

Mr. Rickert reported on the status of complaints discussed by the Complaint Committee August 12, 2021.

 13-PE-19 Awaiting Permit review process

 27-PE-19 Awaiting criminal case resolution

 10-PE-20 Awaiting criminal case’ resolution

 03-PE-21 Confirming address to send Respondent a letter

 12-PE-21 Recommending close

 01-PE-22 Send standard unlicensed practice warning letter and complaint opening letter

Motion (IV) was made by Ms. Perrin, seconded by Mr. Harclerode, and unanimously carried to accept the recommendations of the Complaint Committee.

**OTHER BUSINESS**

The next Board meeting is scheduled for Thursday, September 9, 2021 at 9:30 a.m.

**ADJOURNMENT**

 Motion (V) was made by Mr. Harclerode, seconded by Ms. Perrin, and unanimously carried to adjourn the meeting at 11:08 a.m.

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Signed by: David Mongan, Chairman Date: March 18, 2022