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## **Maryland Board for Professional Land Surveyors**

### **Business Meeting**

#### *Meeting Minutes*

DATE: July 5, 2023

TIME: 11:00 AM

LOCATION: 1100 N. Eutaw St.  
5<sup>th</sup> Floor Conference Room  
Baltimore, MD 21201  
*(Teleconference via Google Meet)*

MEMBERS PRESENT: John V. Mettee III, *Chair*  
Tammy Rollins, *Vice-Chair*  
Thomas M. Orisich, *Land Surveyor*  
T.J. Frazier, *Land Surveyor*  
Jeanne Nebre, *Land Surveyor*  
Derrick McLaughlin, *Consumer Member*

STAFF PRESENT: Zevi Thomas, *Executive Director*  
Matthew Venuti, *Board Counsel*  
Faith Green, *Board Administrator*

OTHERS PRESENT: Rob Kundrick, Vice President, *Maryland Society of Surveyors (MSS)*

### **Meeting Called to Order**

Chair John V. Mettee III called the business meeting of the Maryland Board for Professional Land Surveyors to order at 11:04 a.m.

### **Approval of June 7, 2023 Minutes**

Members of the Board reviewed the meeting minutes for June 7, 2023. Motion (I) was made by Mr. Orisich, seconded by Ms. Rollins, and unanimously carried by the Board to approve the minutes without corrections.

### **Correspondence**

### Review of Responsible Charge Request

A licensee inquired via correspondence if a land surveyor can be *Responsible Charge* for an engineering company and a limited liability company (LLC) surveying business entity. The licensed surveyor's company would need to be dissolved or structured to a sole proprietor designation.

Mr. Mettee stated his concern about a part-time employee taking on the role of *Responsible Charge*.

Ms. Nebre inquired if the licensed surveyor could take on the position of a sub-contractor to the engineering company. Mr. Mettee responded that business arrangement is common among firms that need surveying services.

After deliberation, Mr. Mettee concluded that the Board cannot approve the request for a licensee to serve as a Responsible Charge for more than one corporation, partnership, or limited liability company 15-402.1 (3).

### Town Hall

Mr. Thomas informed the Board that the Maryland Society of Surveyors (MSS) submitted an official request for Board members to host their meeting as part of MSS annual meeting in October 2023 in Ocean City, Maryland.

### New Business

#### Review of Annual Meeting Motions

Mr. Mettee stated that the Board's needs to discuss the Examinations for Professional Surveyors (EPS) Motion set forth at the NCEES Zone-Interim meeting. Mr. Orisich informed that the NCEES Board of Directors did not have a position on the EPS Motion as the votes were split. This allows the motion to be reviewed without prejudice. Mr. Orisich added there is going to be a task force regarding the exam.

Mr. Mettee stated that the EPS' is interested in creating a Public Land System module. Mr. Mettee suggested that the Maryland Board not approved this EPS motion as drafted and instead support the initial intent with the divisional exams 4 modules. Ms. Nebre will draft a letter with input from at least four jurisdictions that also support of the 4 modules.

Mr. Orisich informed the Board that Uniform Procedures and Legislative Guidelines (UPLG) will provide a definition of engineering surveying by which professional engineers can augment or supplement existing conditions drawings.

### Annual Elections

Mr. Mettee reminded the Board that the Governor appoints the Chair, but the Board must appoint the Vice-Chair. Motion (II) was made by Mr. Orisich, seconded by Mr. McLaughlin, and unanimously carried by the Board to reappoint Ms. Rollins to Vice-Chair.

### Old Business

Ms. Nebre informed the Board that she has been unable to hold a meeting for the Ad-Hoc Committee.

### Executive Director's Report

Mr. Thomas informed the Board that the State-Specific Exams will be held on October 11-12, 2023 at 1100 North Eutaw St. Baltimore. In addition, the Board's sunset extension is set to expire in 2024.

### Board Counsel Report

Mr. Venuti stated that the Minor in Engineering (ME) equivalency chart was amended in January 2020 and approved in March 2020 by the Board. A regulatory change will be required to amend the current PLS regulations

### Maryland Society of Surveyors

Mr. Kundrick reported the following:

- The next MSS Board meeting will be held at Community College of Baltimore County (CCBC) on July 11, 2023.
- MSS is currently working on the agenda for the upcoming annual meeting in the Fall of 2023.

### Review of Applications

Mr. Frazier stated the process was ongoing.

### Complaint Committee Report

Mr. Orisich reported the following from the Complaint Committee:

- 04-LS-20: Under investigation and awaiting court transcript
- 06-LS-23: Pre-charge and under investigation
- 08-LS-23: Closed
- 12-LS-23: Requires technical review prior to pre-charge
- 16-LS-23: Under investigation
- 17-LS-23: Under investigation.

Motion (III) was made by Ms. Rollins, seconded by Mr. McLaughlin, and unanimously carried by the Board to approve the Complaint Committee Report.

### Adjournment

There being no further business to discuss, Motion (III) was made by Mr. Orisich, seconded by Ms. Nebre, and unanimously carried by the Board to adjourn the meeting at 11:56 a.m.

*Chair's Signature:* Signature on File

*Date:* 08/02/2023