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**Board for Professional Land Surveyors**  
**Business Meeting Minutes**

DATE: December 3, 2025

TIME: 11:00 AM

LOCATION: 100 S. Charles St.  
Tower 1  
Baltimore, MD 21201  
*(Teleconference via Google Meet)*

MEMBERS PRESENT: TJ Frazier, *Chair*  
Tammy Rollins, *Vice - Chair*  
Erick Quintanilla, *Land Surveyor*  
Jeanne Nebre, *Land Surveyor*  
Ramon Labrador, *Land Surveyor*  
Derrick McLaughlin, *Consumer*  
David Moyle, *MSS*

MEMBERS ABSENT:

STAFF PRESENT: Zevi Thomas, *Executive Director*  
Raquel Meyers, *Assistant Executive Director*  
Matthew Venuti, *Board Counsel*  
Dorian Price, *Board Administrator*

OTHERS PRESENT: None

**Meeting Called to Order**

Chair TJ Frazier called the business meeting of the Maryland Board for Professional Land Surveyors to order at 11:08 a.m.

### **Approval of October 16, 2025 Minutes**

Members of the Board reviewed the meeting minutes for October 16, 2025. Motion (I) was made by Mr. Quintanilla, seconded by Mr. Labrador, and unanimously carried by the Board to approve the minutes with no corrections. Mr. Frazier commended Mr. Price for an exceptional job capturing the important facts of the October 2025 meeting during the Annual Maryland Society of Surveyor (MSS) Town Hall.

### **Correspondence**

None

### **New Business**

Mr. Thomas suggested discussing new business during the executive session.

### **Old Business**

Mr. Frazier commented on notes he gathered from the MSS Town Hall and look forward to discussing these with Board members and staff to implement improvements to the current application processes. Mr. Quintanilla revisited questions brought before the Board regarding licensing requirements for becoming a property line surveyor in Maryland. Mr. Frazier stated that a response was provided to Mr. Kevin Norris and MSS. Mr. David Moyle confirmed that the response was received by the MSS Board and that he will follow up with Mr. Norris.

### **Executive Director's Report**

Mr. Thomas reported to the Board that 4 examinees successfully passed the Fall 2025 period of the State-specific exams and will become new licensed surveyors; 7 examinees will need to retake during the Spring 2026 exam period. Mr. Thomas announces to the Board members that the NCEES combined Northeast/Central Zone meeting will be held May 14, 2026.

### **Board Counsel Report**

Mr. Venuti announced to the Board the upcoming Maryland General Assembly session begins January 14, 2026. Mr. Venuti stated that the Board for Professional Land Surveyors is part of an Agency omnibus bill regarding sunset extension; the Board Title Act is set to terminate July 1, 2027

### **Maryland Society of Surveyors (MSS)**

None

### **Review of Applications**

Mr. Frazier stated that the review of applications is ongoing. Seventeen applications have been completed and are awaiting a secondary review. Mr. Frazier will coordinate with Mr. Quintanilla on those applications.

### **Complaint Committee Report**

Ms. Rollins reported the following

- 02-LS-26: Awaiting response
- 01-LS-26: Awaiting Response
- 07-LS-25: Closed

- 04-LS-24: Awaiting administrative hearing response
- 03-LS-24: Pre charge Review
- 12-LS-23: Pre-charge Review

Motion (II) was made by Mr. Quintanilla, seconded by Mr. Labrador, and unanimously carried by the Board to approve the recommendations for the Complaint Committee Report.

### **Executive Session**

Mr. Thomas raised concerns regarding communication and reports to applicants and third parties. Motion III was made by Ms. Rollins, seconded by Mr. Quintanilla and unanimously carried by the Board to enter Executive Session at 11:28am.

Upon completion of the closed session, the board reconvened its public meeting at 11:47am.

### **Other Business:**

The next meeting will be held on January 07, 2026.

### **Adjournment**

There being no further business to discuss, Motion (IV) was made by Mr. McLaughlin, seconded by Mr. Labrador, to adjourn the meeting at 11:48 a.m.

*Chair's Signature:*\_\_\_\_\_ *Date:*