

**MINUTES
BOARD FOR PROFESSIONAL LAND SURVEYORS**

DATE: August 1, 2018

TIME: 10:00 a.m.

PLACE: 500 N. Calvert Street
Room 308
Baltimore, Maryland 21202

PRESENT: John Mettee, III, Chairman
Donald Ocker
Thomas Orisich
T.J. Frazier

ABSENT: Tammy Rollins
John Jensen

OTHERS

PRESENT: Steve Long, Executive Director
Milena Trust, Assistant Attorney General
Frazier West, Investigator, Professional Design Boards
Jeremy Burns, MSS

CALL TO ORDER

John Mettee, Chairman called the meeting to order at 10:05 a.m.

MINUTES

A motion (I) was made by Don Ocker, seconded by T.J. Frazier and was carried by the Board to approve the minutes of the April 4, 2018 meeting as submitted.

COMPLAINT COMMITTEE REPORT

There was no meeting of the Complaint Committee.

CORRESPONDENCE

The Board discussed an email sent to the Board concerning the rejection of plats submitted to Baltimore County. Mr. Long reported that the name of individual who is rejecting the plats has not yet been determined. He will follow up to ascertain additional information.

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NEW BUSINESS

The Board discussed the state specific exam for Professional Land Surveyors. The discussion centered around the process of administering the Maryland Law exam and the Minor Engineering Exam. After much discussion, the Chair requested that the subject be added to the agenda for the next meeting.

The Chair gave an update on the meeting of the Joint Chairs of the Professional Design Boards. The meeting was held on July 19, 2018. The Joint Chairs has requested a meeting with the Deputy Commissioner to discuss the upcoming budget and their request to have more input in regard to the use of the Special Funds collected from their respective licensees.

The Chair opened the meeting for nominations for the position of Vice-Chair. Don Ocker was nominated, No other nominations were received. Tom Orisich made a motion (II), seconded by T.J. Frazier and unanimously carried to close the nominations and elect Don Ocker as Vice Chair of the Board for Professional Land Surveyors.

EXECUTIVE DIRECTOR'S REPORT

Steve Long introduced Frazier West as the new Investigator. He reported that Mr. West will attend the Complaint Committee meetings for all of the Professional Design Boards and will be exclusively used for the Design Boards.

BOARD COUNSEL'S REPORT

Final action was taken on the Digital Signature Regulations. Don Ocker made a motion (III), seconded by Tom Orisich, and unanimously carried to make the regulations final.

Ms. Trust also advised that the Department has prepared new regulations for all boards and commissions. The Department is making uniform regulations for failing to respond to requests from the boards and commissions to licensees. The new regulations will require licensees to respond to requests from the Department within 30 days. A motion (IV) was made by Don Ocker, seconded by Tom Orisich, and unanimously carried to accept the changes made for failing to respond.

Jeremy Burns the Annual Fall Conference & Exhibition is scheduled for October 17-20, 2018 and will be held at the College Park Marriott Hotel & Conference Center.

Mr. Burns also inquired as to who will be attending the Town Hall meeting at the Annual Fall Conference. John Mettee, Tom Orisich and T.J. Frazier will be attending as representatives of the Maryland Board. Questions for the Town Hall meeting will be presented to the Board before the September meeting.

APPLICATIONS FOR REVIEW

APPLICANTS APPROVED FOR EXAMINATION

#408 Robert Andrew Stark
#525 Jeremiah O'Dean
#526 Darrell M. Kelso
#527 Steven Charles Heck

#528 Richard Arthur Simon
#529 Adam Pratt Nelson
#531 Adam Michael Rook

APPLICANTS DENIED FOR EXAMINATION

Three applicants were denied. One applicant was denied for failure to satisfy the "license verification" requirement and two applicants were denied for failure to satisfy the "minor engineering" requirement.

ADJOURNMENT

There being no further business, a motion (V) was made by Don Ocker and seconded by T.J. Frazier and unanimously carried to adjourn the meeting at 11:12 a.m.

Approved:

_____ without corrections

_____ with corrections

SIGNATURE ON FILE
John Mettee, Chairman

Date: 8/1/18