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**Maryland Board of Examiners of Landscape Architects**  
**Business Meeting Minutes**

**DATE:** Monday, October 20, 2025

**TIME:** 1:30 P.M.

**LOCATION:** 100 S. Charles St.  
Tower 1  
Baltimore, MD 21201  
(*Teleconference via Google Meet*)

**MEMBERS PRESENT:** Christopher Schein, *Chair*  
Grace Fielder, *Secretary*  
Heather English, *Landscape Architect*  
Michelle Brown, *Consumer Member*  
Melvilynn L. Allen, *Consumer Member*

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Zevi Thomas, *Executive Director*  
Raquel Meyers, *Assistant Executive Director*  
Faith Green, *Board Administrator*  
Dorian Price, *Board for Professional Engineers*  
Matthew Venuti, *Board Counsel*

**OTHERS PRESENT:** None

**Meeting Called to Order**

Chris Schein, Chair, called the Board for Examiners of Landscape Architects meeting to order at 1:32 p.m.

**Approval of Meeting Minutes**

The members reviewed the minutes of the business meeting held on July 21, 2025. Motion (I) was made by Ms. Fielder, seconded by Ms. English, and unanimously carried by the board to approve the July 21 meeting minutes.

## **Correspondence**

None

## **Executive Director's Report**

Mr. Thomas reminded board members that all meetings are being recorded for accuracy of topics discussed during public meetings. Mr. Thomas also mentioned an ongoing internal issue with security permissions that is preventing some board members from being able to view applications in the board's shared drives. Mr. Thomas ensured members that the staff is working diligently with IT department to resolve this issue promptly. Mr. Thomas concluded his report by informing members that they will be issued the 2026 meeting calendar for their review.

## **Board Counsel's Report**

None

## **New Business**

Ms. Fielder announced that the board has not implemented the annual actions regarding electing a board chair/ secretary following a committee meeting to review statutes. Ms. Fielder urged members to address these actions in the upcoming new year to ensure that the board is compliant with the statutes.

## **Old Business**

### **Regulatory Committee Report for Statute and Regulation Review**

Ms. Fielder reported that the proposed legislation to modernize the board's title act was reviewed by a Maryland delegate. Ms. Fielder also reported that various professional associations have expressed likely support with the proposed bill.

## **Annual Review of CPC Providers**

Ms. Fielder reported the annual review of CPC providers had previously been addressed at the prior meeting and that there was no further update.

## **Digital Signature and Regulation Review**

Ms. Fielder reported discussing with Ms. English updates on the statutes and that until these updates were implemented, then the regulations language would need to be changed. Mr. Schein reported receiving a call from Maryland ASLA (American Society of Landscape Architects) regarding the bill and inquired what the responsibility of the board would be in terms of communicating this information.

Ms. Fielder responded that Maryland ASLA also advocated for the emeritus status form Maryland landscape in Maryland with the assistance of Dr. Ellis. Dr. Ellis has attended previous board meetings and was part of the committee to revise the Board's CPC regulations.

### **Executive Session:**

Motion (II) was made by Mr. Schein, seconded by Ms. English, and unanimously carried by the board to enter executive session at 1:40pm. *This session was permitted to be closed pursuant to General Provisions Article, Annotated Code of Maryland, §3-305(b)(7)* to discuss matters related to individual applicants.

Motion (III) was made by Ms. Fielder, seconded by Ms. English and unanimously carried by the Board to exit executive session and reconvene the public meeting at 1:44pm.

### **Review of Applications**

Motion (IV) was made by Ms. Fielder, seconded by Ms. English and unanimously carried by the board to approve (2) L.A.R.E exam applications and (6) reciprocal applications for licensure.

### **Complaint Committee Report**

Ms. English reported the following

Case **01-LA-2026**: Under Committee Review

Motion (V) was made by Ms. Fielder, seconded by Mr. Schein, and unanimously carried by the board to approve the recommendations of the complaint committee.

### **Adjournment**

Mr. Schein announced the next meeting will be held on January 26, 2026. There being no further business to discuss, Motion (VI) was made by Ms. English, seconded by Ms. Fielder, and unanimously carried by the Board to adjourn the meeting at 2:11 p.m.

Chair's Signature: Signature on File

Date: \_\_\_\_\_