
Maryland Board of Examiners of Landscape Architects
Business Meeting Minutes

DATE: Monday, April 21, 2025

TIME: 1:30 P.M.

LOCATION: 100 S. Charles St.
Tower 1
Baltimore, MD 21201
(*Teleconference via Google Meet*)

MEMBERS PRESENT: Grace Fielder, *Secretary*
Heather English, *Landscape Architect*
Cameron C. Duncan, *Consumer Member*
David Thaler, *Consumer Member*

MEMBERS ABSENT: Christopher Schein, *Chair*

STAFF PRESENT: Zevi Thomas, *Executive Director*
Raquel Meyers, *Assistant Executive Director*
Faith Green, *Board Administrator*
Matthew Venuti, *Board Counsel*

OTHERS PRESENT: Sarah McDermott, *Assistant Commissioner*
Shavon Cooper, *Professional Engineer Board Administrator*

Meeting Called to Order

Grace Fielder, Secretary, called the Board for Examiners of Landscape Architects meeting to order, virtually, at 1:35 p.m.

Approval of January 27, 2025 Minutes

The members reviewed the minutes of the business meeting held on January 27, 2025. Motion (I) was made by Mr. Duncan, seconded by Ms. English, and carried by a majority of the board with one abstention to approve the minutes without corrections.

Correspondence

None

Executive Director's Report

Mr. Thomas reminded board members that the annual financial disclosure/ethics applications are due April 30, 2025. As a condition of serving on the Board members are required to complete a financial disclosure on an annual basis.

Mr. Thomas introduced the new member of the Professional Design Team, Ms. Shavon Cooper, the board administrator for the State Board for Professional Engineers

Board Counsel's Report

Mr. Venuti reported that the Design Boards did not put forth any specific legislation. However, the Maryland Society of Engineers did put forth a new law that requires all applicants to pass the Fundamentals of Engineering exam as well as the Principles and Practice of Engineering exam to achieve licensure in Maryland.

New Business

Council of Landscape Architectural Registration Boards, American Society of Landscape Architects, Department of Labor Website Update

Ms. Fielder stated that the board members and administrative staff must monitor the Council of Landscape Architectural Registration Boards and American Society of Landscape Architects websites to ensure the information matches what is on the Department of Labor website.

Ms. Fielder also encourage this board to explore opportunities to recognize newly licensed landscape architects in Maryland during scheduled events of the local chapter of the American Society of Landscape Architects (ASLA).

Old Business

Regulatory Committee Report for Statute and Regulation Review

Ms. English reported that she and Ms. Fielder completed their review of the statutes and regulations, and will be working with Mr. Thomas and Mr. Venuti on how to approach modifying and updating the laws.

Emeritus Status

Ms. Fielder inquires to the next steps to ensure the next steps to keep legislation for the emeritus status on track. Mr. Venuti responded that an informal draft of legislation could be presented to the Office of the Secretary by this upcoming fall.

Continuing Education Units Update

Electronic/ Digital Seal

The Board's legislative committee will meet next month to finalize a series of proposals to update the Board of Examiners of Landscape Architects Act. These include the emeritus status for Maryland landscape architects, the electronic seal standards among other items.

Complaint Committee Report

None

Review Applications

Motion (II) was made by Ms. English, seconded by Mr. Thaler to approve (7) L.A.R.E applications. Motion (III) was made by Ms. English, seconded by Mr. Duncan to approve (10) applications for licensure by reciprocity

Public Comments

None

Adjournment

Motion (IV) was made by Mr. Duncan, seconded by Ms. English, and unanimously carried by the Board to adjourn the meeting at 2:15 p.m.

With Corrections: _____

Without Corrections: X

Chair's Signature: Signature on File

Date: 07/21/2025