
Board of Examiners of Landscape Architects
Business Meeting
Meeting Minutes

DATE: April 17, 2023

TIME: 01:30 P.M.

LOCATION: 1100 N. Eutaw St.
5th Floor Conference Room
Baltimore, MD 21201
(Teleconference via Google Meet)

MEMBERS PRESENT: Christopher Schein, *Chair*
Grace Fielder, *Vice-Chair*
David O'Dell, *Landscape Architect*
Cameron C. Duncan, *Consumer Member*

STAFF PRESENT: Zevi Thomas, *Executive Director*
Faith Green, *Board Administrator*
Jessica Praley, *Board Counsel*
Matthew McKinney, *Director of Strategic Initiatives*
Danielle Anderson, *O&P Web Coordinator*

Meeting Called to Order

Christopher Schein, Chair, called the Board of Examiners of Landscape Architects meeting to order at 1:35 p.m.

Approval of January 23, 2023 Minutes

The members reviewed the minutes of the Business Meeting held on January 23, 2023.

Motion (I) was made by Ms. Fielder, seconded by Mr. Duncan, and unanimously carried by the Board to approve the minutes with corrections.

CPC Committee

CPC Provider's List

Mr. Schein stated that a schedule has been set for a comment period that concludes on May 22, 2023. This topic will be discussed at the open meeting on June 12, 2023.

Ms. Praley asked the Board if they had any changes or questions about the regulations. She then inquired if 16 PDHs were the correct number for minimum requirements. Ms. Fielder responded that there are 16 hours of qualifying activities and 8 hours of HSW. Mr. Schein confirmed to Ms. Praley that it should be 16 PDHs for qualifying activities and 8 PDHs for HSW to equal a total of 24 PDHs. Ms. Praley made the corrections, and submitted them to meet the April 24 publishing date by the Maryland Register.

Mr. Schein informed the Board of the upcoming timeline for the proposed CPC regulations include April 24, 2023 for publishing with the Maryland Register; the public comment period ends on May 22, 2023. Mr. Thomas added that the open meeting will take place on June 12, 2023. Ms. Praley informed the Board that, in the event the Board misses the next issue of the Register, the schedule will remain the same.

Mr. Schein stated that the meeting taking place on June 12, 2023, can replace the Board Meeting scheduled for July 17, 2023, which takes place before the end of Mr. O'Dell's term. Mr. O'Dell stated that his last day as a Member of the Board will be the last day in June.

Correspondence

None

Review Applications

Mr. Duncan inquired about application 04-TH-23's experience. Mr. Schein responded that regardless of the specific experience, the applicant still met the minimum requirements. Mr. O'Dell inquired about existing licensure for application 04-TH-23. Mr. Thomas clarified that the applicant had completed all sections of the L.A.R.E., and is simply seeking their initial license in the State of Maryland.

Mr. Schein stated that application 04-TH-23 was an administrative issue as it did not require the Board's vote for approval of examination or reciprocity.

Motion (II) was made by Mr. Duncan, seconded by Ms. Fielder, and unanimously carried by the Board to approve all applications.

Executive Director's Report

Mr. Thomas, along with Commission Morgan of Occupational and Professional Licensing, attended the bill signing for the Board's Sunset Extension (SB 0716) in Annapolis Maryland on April 11, 2023.

Mr. Thomas informed the Board that ASLA and CLARB will be holding a Regional Meeting (virtually) on April 19, 2023. In addition, there will be a new blueprint for the L.A.R.E. transition that will be effective this December.

Board Counsel's Report

Ms. Praley informed the board that the proposal had been sent to Maryland Register, and the Board's Sunset Extension was approved by the General Assembly and signed by the Governor.

New Business

None

Old Business

None

Complaint Committee Report

None

Public Comment

None

Adjournment

Motion (III) was made by Ms. Fielder, seconded by Mr. O'Dell, and unanimously carried by the Board to adjourn the meeting at 2:04 p.m.

The next Board Meeting will take place on June 12, 2023 at 1:00 p.m.

Chair's Signature: Signature on File

Date: 06/12/2023