
**STATE BOARD OF HEATING, VENTILATION, AIR-CONDITIONING, AND
REFRIGERATION CONTRACTORS
BUSINESS MEETING MINUTES**

Date: September 14, 2022

Time: 10:30 a.m.

Place: The Board of HVACR meeting was held via teleconference (US +1 208-907-5480
PIN: 871 402 772#).

Members Present: **Brian Hamilton, Chair**, Master HVACR Contractor
Ezio Rebecchi, Master HVACR Contractor
Michael Giangrandi, Master HVACR Contractor
David Politzer, Consumer Member
Amadou Magazi, Master HVACR Contractor

Members Absent: **Richard C. Ludlow**, Master Plumber
Grant G. Gotlinger, Master Electrician

Staff Present: **John Bull**, Executive Director, Mechanic Licensing Boards
Sloane Fried Kinstler, Assistant Attorney General
Sean Heeter, Administrative Officer
Danielle Anderson, Web Content and Outreach Coordinator
Andy Klausung, Investigator

Staff Absent: None

Guests Present: None

Call to Order

Chairman Hamilton called the Business Meeting of the State Board of Heating, Ventilation, Air-Conditioning, and Refrigeration (“HVACR”) Contractors (“Board”) to order at 10:33 a.m.

Approval of Minutes

Members of the Board reviewed the minutes of the Business Meeting held on August 10, 2022. Upon Mr. Rebecchi’s Motion and Mr. Magazi’s second, the motion was unanimously carried to approve the minutes without amendment or correction.

Complaint Committee Report

Mr. Heeter addressed the Board to inform them that the Complaint Committee did not convene on September 14, 2022.

Application Review Committee

There were no applications to be reviewed.

Review of Examination Statistics and License Totals

Mr. Bull reported the following PSI exam statistical summaries for the month of July 2022:

	Candidates Tested	Passed	Failed	Pass %
Total	54	22	32	41%

Cumulative

Total	436	190	246	44%
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Testing to date

Total	11467	4993	6474	44%
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There are currently 20,094 active licensees.

Executive Director's Report

Mr. Bull addressed the Board stating the investigator position has been filled and Andy Klausing started in the role today. Mr. Klausing addressed the Board, provided his professional background as retired police officer and was with the Anne Arundel County Police Department and that he conducts background checks for the federal government. He thanked the Board and stated that he looks forward to working with its members.

Mr. Bull asked the Board to respond to his email requesting Board member contact information. He stated that once members submit their contact information, he will compile a list so that members can contact each other if necessary and Board staff.

Mr. Bull also advised that the complaint specialist position is reopened as no applicants applied to the previous job posting. Mr. Bull stated that he has reached out to local jurisdictions to see if they had any candidates with a background in complaints and investigations. He has also been trying to hire temporary employees, but stated that process has been moving slowly due to the requirement that candidates pass a background check.

He notified the Board that the Mechanical Board staff are back in the office five days a week, and that the building is open to the public with an appointment. Appointments are virtual.

Danielle Anderson, the Web Outreach Coordinator, created a virtual appointment application, which allows staff to contact the person directly. The virtual appointments allow better customer service. Ms. Anderson stated that the virtual appointments will remain indefinitely as far as she's aware. Mr. Bull stated that people can still drop off documentation in person at the office building, and that he is looking into a drop box, so that he can pick up all mail submitted at the building directly.

Old Business

Chairman Hamilton asked if there are any updates on the reciprocal agreements with neighboring jurisdictions. Mr. Bull reported that there are no updates with HVACR reciprocal licensing agreements at this time, as he is still working on finalizing reciprocal licensing agreements for the Board of Electricians. He explained that a report is due to the legislature at the end of the year pertaining to electrician reciprocal licensing so completing such agreements is currently his priority. He hoped to have reciprocal license agreements for the HVACR Board updated on or about March 2023.

Chairman Hamilton asked how the discussions were going for reciprocity for electrical licensees. Mr. Bull stated there are tentative agreements that have been written for Virginia and Washington, D.C. Ms. Kinstler explained that that reciprocity allows for a license exam waiver to obtain a similar license classification in a state with substantially equivalent license requirements and qualifications, as long as the jurisdiction will similarly recognize and waive the license exam for a Maryland licensee. Counsel explained that electrical licensing is slightly different because, prior to legislation enacted on July 1, 2021, electrical licenses were issued by local jurisdictions, and a licensee was not required to take a State examination or hold a State license. Counsel further explained that Mr. Bull has been tasked with working with states to verify the equivalency of licensee exams in the varying jurisdictions in order to open reciprocal licensing to Maryland licensees in those states as well.

New Business

There was no new business to be discussed.

Correspondence

There was no correspondence to be considered.

Counsel's Report

No report from Counsel was necessary.

Chairman's Report

Chairman Hamilton thanked the Board for their attendance.

Closed Session

The Board did not convene in closed session.

Adjournment

With no further business, upon Mr. Rebechi's Motion and Mr. Magazi's second, the Board voted unanimously to adjourn the September 14, 2022 meeting of the State Board of Heating, Ventilation, Air-Conditioning, and Refrigeration Contractors at 10:47 a.m.

Signature On File

10/12/22

John Bull
Executive Director

Date

Signed on behalf of the Board as voted and approved on 10/12/22