**ELEVATOR SAFETY REVIEW BOARD**

**MEETING AGENDA (Virtual)**

**1100 N. Eutaw Street, Baltimore MD 21201**

**Conference Room**

**Friday, June 23, 2023⋅10:00am – 12:00pm**

*To access the meeting using video conferencing go to*[*meet.google.com/vbg-mvtj-mtv*](https://www.google.com/url?q=https://meet.google.com/vbg-mvtj-mtv?hs%3D122%26authuser%3D0&sa=D&source=calendar&ust=1682854375321644&usg=AOvVaw3o-Q-h90V8aHsXWD85jaQV) *To access the meeting by dialing in from a phone: (*

1. **CALL TO ORDER OF BUSINESS**
   1. Call to Order and Adopt Agenda Ed Hord, Chairperson
   2. Board of Directors Roll Call to Establish Quorum John Bull, Executive Director
   3. April 28, 2023, Open Session Meeting Minutes Approval Ed Hord, Chairperson
2. **COMMITTEE REPORTS & UPDATES**
   1. Complaint Committee Report John Bull, Executive Director
   2. Application Review Committee Mike Moran, Board Member
   3. PSI Examination Results John Bull, Executive Director
3. **BOARD CORRESPONDENCE**
   1. The Board will respond to all emails, phone messages and letters directed to the Board , if necessary

1. **BOARD REPORTS**
   1. Executive Director John Bull, Executive Director
   2. Counsel Report Kim Ward, Attorney General
   3. Chairman’s Report Ed Hord, Chairman
2. **OLD BUSINESS**

Elevator Safety Review Board member John Danker request updates on the following items:

1. Updates from Ms. Anderson on the educational pamphlet we discussed at the last meeting.

2. Discussion on moving to an electronic license application and renewal process.

\*Department of Labor Web Content and Outreach Coordinator Danielle Anderson continues to work on formatting the virtual public service pamphlet on behalf of the Elevator Safety Review Board.

Ms. Anderson will make a presentation to the Board upon completion of the project.

1. **NEW BUSINESS**

Mr. Luke Metzinger, of Avanti / Alimak Group USA Inc., will present the following agenda item.

Request for Special Licensure: Wind Turbine Elevator Mechanics

1. **CLOSED SESSION: (if Needed)**
   1. Board may enter into a Closed Session to review applications or license reinstatement requests, discuss the eligibility and qualification of such individuals pursuant to §§ 12-827, 12-833.1, or 12-837 of the Public Safety Article, Annotated Code of Maryland in compliance with § 3-305(b)(2) of the General Provisions Article, Annotated Code of Maryland; receive advice of Counsel regarding the Commission's authority pertaining to such applications, in compliance with § 3-305(b)(7); or consider license examination content, in compliance with § 3-305(b)(11)  of the General Provisions Article, Annotated Code of Maryland.
2. ADJOURNMENT
   1. Adjourned at \_\_\_\_\_\_\_\_\_\_\_\_

**NEXT MEETING:** The next scheduled meeting of the Elevator Safety Review Board will be held on Friday, August 25, 2023