State of Maryland

Board of Certified Public Accountants

Business Meeting Minutes

Tuesday, January 10, 2023

 *In Person and Via Google Meets Teleconference*

**MEMBERS**

**IN ATTENDANCE:** Macon M. Ware, III, Secretary

 Dr. Jan L. Williams

 Joseph Petito

 Tamara Bensky

 Brian Dunne

 Barrett E. Young

**MEMBERS NOT**

**IN ATTENDANCE:** James E. Marshall, Jr., Chair

**DLLR OFFICIALS/STAFF:** Christopher Dorsey, Executive Director

 Jessica Praley, Legal Counsel

Michelle Roberts, Administrative Officer I

Kausar Syed, Deputy Commissioner

**OTHERS PRESENT:** Mary Beth Halpern, MACPA

Rebekah Brown, MACPA

 Michael Manspeaker, MACPA

The January 10, 2023, meeting of the Maryland Board of Public Accountancy was called to order at 9:03 AM by Mr. Macon M. Ware, III, Secretary.

Upon a motion **(I)** by Mr. Petito, and seconded by Mr. Young, the minutes of the December 6, 2022, meeting were unanimously approved as presented.

**Chairman’s Report**

None.

**Executive Director’s Report**

Mr. Dorsey reminded the Board members that the Maryland State Ethics Commission’s financial disclosure for 2023 is due by April 30, 2023.

Upon a motion **(II)** by Ms. Bensky, and seconded by Mr. Dunne the Board unanimously approved the Executive Director’s report.

**Exam Appeals**

There were no exam appeals.

**Education Committee Report**

Dr. Williams presented the Education Report. There were three **(3)** Transfer of Grades application approvals and zero **(0)** Transfer of Grades application denials.

Upon a motion **(III)** by Mr. Young, and seconded by Mr. Petito, the Board unanimously approved the Education Report.

**Experience Committee Report**

Ms. Bensky presented the Experience Report. There were thirty-one **(31)** Maryland candidate license application approvals and zero **(0)** Maryland candidate application denials.

There were fourteen **(14)** Reciprocal application approvals which originated as follows: 4-VA, & 1 each from the following states/jurisdictions; PA, MA, CA, NY, IL, FL, GA, LA, DC & PR

There were zero **(0)** Reciprocal application denials:

Upon a motion **(IV)** by Dr. Williams and seconded by Mr. Dunne, the Board unanimously approved the Experience Report.

**Firm Permit Committee Report**

Mr. Dunne presented the Firm Permit Committee Report for December 2022. There was one **(1)** firm approval and zero **(0)** firms closed.

Upon a motion **(V)** by Mr. Petito and seconded by Mr. Young, the Board unanimously approved the Firm Permit Report.

**Peer Review Oversight Committee Report**

Mr. Ware reported the following to have occurred beginning December 1, 2022, and ending December 31, 2022: six **(6)** new firms enrolled in the Peer Review Program; fifty **(50)** firms had reviews accepted; two **(2)** first time pass with deficiencies, zero **(0)** first time failed; and zero **(0)** firms were dropped or terminated.

Mr. Manspeaker of MACPA led a discussion on the MACPA peer review process and the 2022 Coastal Peer Review Summary Report. Some of the takeaways from Board members included, looking into the MACPA database to identify any peer review issues and adding peer review information to the newsletter.

Upon a motion **(VI)** by Mr. Petito, and seconded by Mr. Dunne, the Board unanimously approved the Peer Review Report.

**New Business**

It was decided that the exam extension request would be discussed during Closed Session.

**Old Business**

Dr. Williams led a discussion on the draft of the proposed changes to the Maryland Educational Requirements.

The Board discussed holding an open Board meeting at a local university in the fall.

**Correspondence**

None

**Open Discussion**

None

**Closed Session**

Upon a motion **(VII)** by Mr. Petito, and seconded by Mr. Young, the Board went into a Closed Session at 10:29 AM via a Google meeting teleconference, where log-in information was only provided to Board members and staff. The purpose of this session was to consult with counsel. This session is permitted to be closed pursuant to Section 3-305(b) (7) of the General Provisions Article, Maryland Annotated Code.

**Return to Open Session**

Upon a motion **(VIII)** by Mr. Petito and seconded by Mr. Dunne, the Board unanimously approved the motions made during the Closed Session.

Upon a motion **(IX)** by Ms. Bensky, and seconded by Mr. Dunne, the Board adjourned at 10:42 AM.

**NEXT MEETING:** Tuesday,February 7, 2023, via Google Meets teleconferencing at 9:00 AM

\_\_\_\_\_With corrections \_\_\_\_\_Without corrections

Signature on file February 7, 2023

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 Chairman Date