

BOARD OF CERTIFIED INTERIOR DESIGNERS  
MINUTES

DATE: September 28, 2015

PLACE: 500 North Calvert Street  
3rd Floor Conference Room, 2 p.m.  
Baltimore, MD 21202

PRESENT: Carla Viar, Chair  
Robyn Dubick  
Kevin Sneed  
Karen Zopf  
Barbara Portnoy

ABSENT; Danielle Bush  
H. Christine Pirrung

OTHERS  
PRESENT: Pamela J. Edwards, Executive Director  
Milena Y. Trust, Board Counsel  
Janet Morgan, Outreach Coordinator  
Victoria Wilkins, Commissioner  
Roberta Watson, Board Secretary

**CALL TO ORDER**

Ms. Viar, Chair, called the meeting to order at 2:10 p.m.

**APPROVAL OF MINUTES**

Motion (I) was made by Ms. Zopf seconded by Ms. Dubick and unanimously carried by the Board to approve the minutes of the April 27, 2015 meeting as submitted.

**CONTINUING EDUCATION COMMITTEE REPORT**

The following course was reviewed and approved:

LED: Lighting the Way Sustainably course # 103039, given by Design Arts Seminar, Inc.

**EXECUTIVE DIRECTOR'S REPORT**

Ms. Edwards stated a concept sheet needs to be submitted to begin discussions on reviewing Continuing Education Regulations. She also reported that the budget report from the last Joint Chairs meeting indicated that the special fund balance was approximately \$200,000.

**BOARD COUNSEL'S REPORT**

Ms. Trust stated that the threat of deregulation is high. A report from the White House supporting deregulation came out about six months ago. Robyn Dubick will attend the NCIDQ

annual meeting to see what is going on with the other states and also to find out what NCIDQ is doing about this trend.

## **NEW BUSINESS**

Ms. Robyn Dubick stated that she will attend the NCIDQ Annual Meeting in Atlanta Nov 13-14. It was discussed that Neo Con East is no longer being held in Baltimore. The October 2015 conference will be held in Philadelphia. It was noted that the CE requirements are out of date. The Board needs to be proactive and ask licensees what courses they would benefit from. Ms. Trust suggested the Board change to approving providers rather than approving courses.

## **OLD BUSINESS**

Questions regarding the continuing education survey were submitted by Ms. Viar and were discussed. The Board will send the survey to all certificate holders. Motion (II) was made by Ms. Portnoy seconded by Ms. Viar and unanimously carried by the Board to send the survey.

The Board members also discussed attending high school career days, career fairs and other venues to inform the public of the profession. Motion (III) was made by Ms. Viar and seconded by Ms. Zopf and unanimously carried by the Board to attend the various venues.

## **CORRESPONDENCE**

An email was received from the Executive Director of CIDQ and the NCIDQ informing the Board of her departure and further endeavors.

## **OTHER BUSINESS**

### Record count of certificate holders

As of September 28, 2015, the number of currently certified interior designers is 317.

### Approved applications

Eight new applications were approved since last meeting:

- Courtney Tosh
- Megan Capo
- Corinne Ritsick
- Pamela Franklin
- Maiken Palazzo
- Cynthia Gies
- Adrienne Faulkner
- Jessica Boyd

The next meeting is scheduled for April 25, 2016.

**ADJOURNMENT**

There being no further business, motion (IV) was made by Ms. Viar seconded by Ms. Portnoy, and unanimously carried to adjourn the meeting at 3:35 p.m.

With Corrections

Without Corrections

Signed: \_\_\_\_\_ Signature on File  
Carla Viar, Chair \_\_\_\_\_