
Maryland Board of Certified Interior Designers
Special Board Meeting Minutes (Virtual)

DATE: November 17, 2023, Friday

TIME: 2:00 PM

LOCATION: 1100 N. Eutaw St.
5th Floor Conference Room
Baltimore, MD 21201

Videoconferencing: (<https://meet.google.com/oyh-twhj-itu>)

Phone Number: + 1 415-849-0323 PIN: 380 327 581#

MEMBERS PRESENT: Robyn Dubick, Chair, CID
Carmen Parsons Sneed, CID
Michael Daly, CID, RA
Suzanne Frasier, CID
Nichole McCollum, CID
Cynthia Berardo, CID

STAFF PRESENT: Zevi Thomas, Executive Director
Matthew Venuti, Board Counsel
Noraida Lozano, Board Administrator

Call to Order

Robyn Dubick, Chair, called the special meeting of the Board of Certified Interior Designers to order, virtually via <https://meet.google.com/oyh-twhj-itu>, Phone (US) +1 415-849-0323 PIN: 380 327 581 at 2:01 p.m.

Approval of COMAR 09.18.01.03 (Fees and Cost)

Chair Dubick explained that the purpose of the special meeting was to discuss and vote for the proposed CID Board fees and costs. Mr. Thomas gave an overview of the amendment which pertains to the 12% increase for the Certified Interior Designers fees and cost delineated below. He stated that this proposed increase, if approved, would be implemented by all Maryland Design Boards.

The proposal would amend the following Board Regulations:

.03 Fees and Cost

A. The Secretary and the design boards have agreed to average their direct and indirect costs, based on the calculation of costs performed by the Secretary in consultation with the design boards. Based on these calculations, the Board sets the following fees:

- (1) Certificate fee — [~~\$76.50~~] **\$86.00**;
- (2) Nonrefundable initial application fee payable in connection with:
 - (a) An application for certificate — [~~\$35~~] **\$39**;
 - (b) An application for certificate by reciprocity — [~~\$50~~] **\$56**;
- (3) Reinstatement fee — [~~\$100~~] **\$112**.

B. An applicant shall pay the examination fees directly to the NCIDQ, as these fees are established by NCIDQ.

Ms. Sneed asked the last time the fees were increased. Mr. Thomas replied that the Design Board last increased fees in 2011.

Motion (I) was made by Ms. Dubick, seconded by Ms. McCollum, and unanimously carried by the Board to approve COMAR 09.18.01.03 (Fees and Cost).

Old Business

Mr. Thomas and Ms. McCollum shared their experience as the Maryland Board delegates to the recent CIDQ Conference held last November 7-9, 2023, in Kentucky. Ms. McCollum agreed to send the CIDQ report to Mr. Thomas to have it circulated to the Board.

Adjournment

There being no further business to discuss, Motion (II) was made by Mr. Daly seconded by Ms. Sneed, and unanimously carried to approve the Board to adjourn the meeting at 2:17 p.m.

The next Board Meeting will be on January 16, 2024, Tuesday 1:30 pm

Approved: X without corrections _____ with corrections

Signed: (Signature on File)
 Robyn Dubick, Chair

Date: 01/27/2024