

BOARD OF CERTIFIED INTERIOR DESIGNERS  
MINUTES

DATE: January 28, 2013

PLACE: 500 North Calvert Street  
2<sup>nd</sup> Floor Conference Room, 2 p.m.  
Baltimore, MD 21202

PRESENT: Robyn Dubick  
Christine Pirrung  
Barbara Portnoy  
Karen Zopf

ABSENT; Danielle Bush  
Carla Viar

OTHERS  
PRESENT: Pamela J. Edwards, Executive Director  
Michael Miller, Assistant Executive Director  
Janet Morgan, Outreach Coordinator  
Milena Y. Trust, Assistant Attorney General

**CALL TO ORDER**

Barbara Portnoy, Acting Chair, called the meeting to order at 2:08 p.m.

**APPROVAL OF MINUTES**

Motion (I) was made by Ms. Pirrung seconded by Ms. Zopf and unanimously carried by the Board to approve the minutes of the October 22, 2012 meeting as submitted.

**CONTINUING EDUCATION COMMITTEE REPORT**

THERE WERE NO SUBMITTAL OF CLASSES

**COMPLAINT COMMITTEE**

13-ID-01 Notice of Intended Agency action sent January 25, 2013.

**CORRESPONDENCE**

The Board received an email dated December 11, 2012 from Kenneth A. Baker, NCIDQ, regarding NCIDQ examination changes. There will continue to be three sections of the exam. Candidates must pass all three in order to be issued a NCIDQ certificate. The Practicum exam will continue to be administered in paper and pencil format at approximately 55 locations in the U.S. and Canada. The new multiple-choice exams (IDFX and IDPX) will be administered on computer at one of more than 300

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test centers in the U.S. and Canada operated by Prometric.

### **NEW BUSINESS**

#### Joint Chairs Meeting

Ms. Trust stated that the balance of the special fund is diminishing and the Joint Chairs are discussing raising the license fee. The increase can be no more than 12 1/2 percent per year.

She stated that the Professional Engineers Board has a bill in the Legislature to license firms. If it passes, more revenue will be generated from license fees, but that will not go into effect until 2015.

### **OLD BUSINESS**

#### Update on University Outreach

Ms. Bush was not present to give her update on the University outreach. Ms. Zopf mentioned that Morgan State University would also be a good possibility since they just opened a new building. Ms. Zopf also would like Ms. Portnoy to accompany her when she goes to Stevenson University. Ms. Portnoy said she would be glad to do so.

### **OTHER BUSINESS**

#### Record count of certificate holders

As of January 28, 2013, the number of currently certified interior designers is 329.

#### Approved applications

Three new applications were approved since last meeting:

Jessica Kershner  
Marilyn Roberts  
Cheryl Stevens

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The next meeting is scheduled for April 22, 2013.

**ADJOURNMENT**

There being no further business, motion (IV) was made by Ms. Pirrung seconded by Ms. Zopf, and unanimously carried to adjourn the meeting at 3:11 p.m.

\_\_\_\_\_ With Corrections

  X   Without Corrections

Signature on File

\_\_\_\_\_  
Chair

Date: \_\_\_\_\_

**SPONSOR**

**COURSE#**

**DATE  
APPRV.**

**COURSE TITLE**

**CEU**

**NO COURSES SUBMITTED -- 1/28/13**