

Maryland Board of Certified Interior Designers
Business Meeting Minutes

DATE: April 15, 2025, Tuesday

TIME: 1:30 PM

LOCATION: 100 S. Charles Street
Tower 1, Suite 3300
Baltimore, MD 21201

Videoconferencing: (<https://meet.google.com/wnb-ixmn-wfv>)

Phone Number: (US) +1 406-838-3166 PIN: 914 176 096#

MEMBERS PRESENT: Robyn Dubick, Chair, CID
Carmen Parsons Sneed, CID
Suzanne Frasier, CID
Nichole McCollum, CID
Cynthia Berardo, CID
Michael Daly, CID, RA

STAFF PRESENT: Zevi Thomas, Executive Director
Raquel Meyers, Assistant Executive Director
Matthew Venuti, Board Counsel
Noraida Lozano, Board Administrator

OTHERS PRESENT: Mandy Gitt, Director of Advocacy, Maryland Coalition for Interior Designers
Lisa Cole, Co-Director of Advocacy, Maryland Coalition for Interior Designers

Call to Order

Robyn Dubick, Chair, called the business meeting of the Board of Certified Interior Designers to order, virtually via <https://meet.google.com/wnb-ixmn-wfv>, Phone (US) +1 406-838-3166 PIN: 914 176 096# at 1:32 p.m.

Approval of Minutes

Motion (I) was made by Ms. Frasier, seconded by Ms. Sneed, and unanimously carried by the Board to approve the January 14, 2025, business meeting minutes with no corrections.

Committee Reports

Outreach Committee

Ms. Sneed reported that the Outreach Committee met on Apr 14, 2025. Ms. Sneed and Ms. Berardo communicated with Ms. Kayla Karpp, Governance Engagement and Meetings Manager of NCIDQ, regarding slide deck templates that the committee could use as a reference for the Board's Outreach presentation to CIDQ.

Ms. Sneed shared with the Board a PowerPoint presentation through G: Drive as part of the CDIQ Annual Meeting, which took place on November 8-9, 2024, in Chicago, Illinois. This presentation was about a public awareness campaign that aims to educate the public about the impact of certified interior designers on public health, safety, and welfare.

She also followed up with Mr. Thomas about the updates on establishing digital badges for certified interior designers in the State. This could be applied along the CID designation and promoted through social media. The Outreach Committee would like to connect with the Architects Board through Mr. Daly and Mr. Kevin Sneed, a member of the MD Board of Architects. The committee plans to reach out primarily to the 2-year interior design programs and drafting programs in Maryland. The committee also plans to reach out to secondary schools and community colleges.

Ms. Dubick interjected that one of the purposes of the outreach program is to emphasize that being a certified interior designer in the State means an individual has fulfilled the requirements for education, experience, and examination.

Mr. Thomas stated that the committee's request for a certified interior design digital badging would not be possible at this time. He reiterated that the State could issue a free-of-charge wall certificate to commemorate the newly licensed interior designers instead of the digital badge, which would require consensus from all other boards and commissions within the agency

Complaint Committee Report - NONE

DEI (Diversity, Equity and Inclusion) Committee

Ms. McCollum alluded to increasing backlash on using the term DEI (Diversity, Equity and Inclusion) across agencies and other organizations. She asked where the Board stands on this issue, and whether to continue the DEI program. Ms. Dubick conferred with the Board Counsel on the legislative perspective of whether the Board needs to update the Maryland Law and Regulations concerning DEI. Mr. Venuti stated that the decision on this matter is entirely up to the CID Board.

On the Board's clarification of what data should be included in terms of demographics among licensees and applicants, Mr. Thomas informed the Board that state agencies do not gather specific information such as ethnicity and racial background from individuals.

Ms. McCollum asked Mr. Thomas if the State website is straightforward enough, especially for those individuals with disabilities. Mr. Thomas stated that the website is structured under Maryland Labor template but is accessible.

Ms. Dubick assured the Board that the CID application process has been streamlined and is more convenient than the old system.

Legislative Committee

Mr. Daly updated the Board that during November 2024, at the CIDQ national meeting, Model Law was voted on and approved unanimously. It is now in the hands of the legal counsel for CIDQ to modify the Model Law for Title Act to Practice Act.

Executive Director's Report

Mr. Thomas reported that on March 25, 2025, he, along with Ms. Meyers and Ms. Lozano, had a meeting with the Maryland Board of Higher Education Commission (MBHE). The aim of the meeting by MBHE was to learn about the requirements for becoming a certified interior designer in the State of Maryland. Also, to ensure there is no redundancy between the programs offered by Morgan State University and MICA (Maryland Institute College of Art).

He also reminded the Board of the Ethics and financial disclosure due on Apr 30, 2025.

Board Counsel's Report

Mr. Venuti announced that the Legislative Session ended on April 7, 2025. No law changes directly impacted the CID Board. There is one law change that affects Professional Engineers, and that is to pass both exams for the Fundamentals of Engineering and Principles and Practice of Engineering to get licensed in Maryland.

New Business

The Board acknowledged the presence of Ms. Mandy Gitt, Director of Advocacy, and Ms. Lisa Cole, Co-Director of Advocacy, Maryland Coalition for Interior Designers. Their organization advocates for the design profession. Their goal is to increase the number of interior designers in Maryland. They are interested in the updates of the CID Model Law. The guest mentioned that they are hosting a state industry event that will discuss the difference between the Title Act and the Practice Act.

Old Business

Code Officials Handbook

Ms. Dubick will finalize the handbook before her term ends as the Certified Interior Designers Chairperson.

Correspondence - NONE

Adjournment

There being no further business to discuss, Motion (II) was made by Ms. Berardo, seconded by Ms. Sneed, and unanimously carried to approve the Board to adjourn the meeting at 2:17 p.m.

The next Board Meeting is scheduled for Tuesday, July 15, 2025, at 1:30 pm.

Approved: X without corrections with corrections

Signed: (Signature on File)
 Robyn Dubick, Chair

Date: 07/15/2025