

# MARYLAND BOARD OF ARCHITECTS BUSINESS MINUTES

**DATE:** September 29, 2021

**TIME:** 11:00 am

**PLACE:** 500 N. Calvert Street  
Room 302  
Baltimore, MD 21210

**JOINING IN:** Virtual  
Video Conference – [meet.google.com/cmp-vqnj-zic](https://meet.google.com/cmp-vqnj-zic)  
Phone: (US) 1-617-675-4444 (PIN: 288 794 295 7044)

**PRESENT:** Paul Edmeades, Chair  
Cynthia Shonaiya, Vice Chair  
Gary Ey, Consumer Member  
Stephanie Hopkins, Consumer Member  
Kevin Sneed, Architect  
Douglas Polt, Architect  
Mark Flemming, Architect

## **LABOR OFFICIALS AND STAFF PRESENT:**

Raquel Meyers, Assistant Executive Director  
Jessica Praley, Board Counsel  
Noraida Lozano, Board Administrator  
Noemi Gonzalez, Design Board Office Secretary

## **OTHERS PRESENT:**

Leon Bridges, MD Architect

## **CALL TO ORDER:**

Paul Edmeades, Chair, called the business meeting of the Maryland Board of Architects to order, virtually, at 11:02 a.m.

## **APPROVAL OF THE MINUTES**

The members reviewed the minutes of the business meeting held August 25, 2021. Motion (I) was made by Ms. Hopkins, seconded by Mr. Flemming, and unanimously carried to approve the minutes with corrections.

## **COMPLAINT COMMITTEE REPORT**

Mr. Ey presented the following report on behalf of the Complaint Committee:

03-AR-21 - No Change  
06-AR-21 - Investigating  
01-AR-22 Closed  
02-AR-22 Closed

Motion (II) was made by Mr. Polt, seconded by Ms. Hopkins, and unanimously carried to accept the Complaint Committee Report.

## **CONTINUING EDUCATION COMMITTEE REPORT**

Ms. Praley clarified that the CPC document that she provided has the changes that the Board previously approved and was written in a format for posting proposed amendments.

After a public comment period, the Board will take a final vote (in October or December) and it will be posted to the MD Register in a regular format.

Motion (III) was made by Ms. Shonaiya, seconded by Mr. Sneed, and unanimously carried to approve the posting of the proposed amendments.

Mr. Edmeades and the rest of the Board thanked Ms. Praley for a great job. She expressed her appreciation for their assistance as well.

## **APPLICATIONS FOR ARCHITECTURAL REGISTRATION EXAM (A.R.E.)**

Mr. Edmeades presented the report for the Applications for Architectural Registration Exam (A.R.E.).

There were **twelve (12) A.R.E.** applications administratively approved:

**BERKELEY, Joshua**  
**BRADSHAW, Adrian**  
**CAMPBELL, Reed**  
**CORONEL, Blanca**  
**D'ANGELO, Gabriella**  
**HILKER, Nathaniel**

**ODUSANYA, Adebowale**  
**PANDEY, Achala**  
**PARRISH, Morgan**  
**PETERSON, Andrew**  
**STEINMETZ, Madeline**  
**XU, Jiahua**

There were **two (2) A.R.E.** applications approved by the Board:

**FERNANDO, John**

**MINKOFF, Lindsey**

There was **one (1) A.R.E.** application denied by the Board.

## **APPLICATIONS FOR RECIPROCITY**

There was **(1) reciprocity** application approved by the Board.

**GUTKNECHT, John**

Motion (IV) was made by Mr. Polt, seconded by Mr. Flemming, and unanimously carried to approve **fourteen (14) A.R.E.** applications, deny **one (1) A.R.E.** application, and approve **one (1) reciprocity** application.

## **OLD BUSINESS**

### **NCARB Statistics**

Chair Edmeades continued discussion on disparities in exam results from the previous meeting. The discussion included reaching out to Morgan State to discuss how the Board can be of any help,

NCARB's ability to provide resources, and cataloging of demographic information by the Board.

Mr. Ey offered to contact Morgan State. Chair Edmeades offered to contact NCARB. Ms. Praley will research the Board's capability to catalog demographic information and report back at the next meeting.

## **CORRESPONDENCE**

## **FIRM PERMIT APPLICATION**

Motion (V) was made by Ms. Hopkins, seconded by Mr. Polt, and unanimously carried to approve sole practitioner status for sole licensed architect at a firm.

## **REINSTATEMENT**

A licensee, who was present at the meeting, is seeking waiver of CEU requirements. As advised by Ms. Praley and as agreed by the Board the discussion will resume at the next meeting. Ms. Praley suggested a closed session may be necessary and requested all relevant documents, i.e. license history, CPC, and reinstatement guidelines be provided to the Board for review prior to the next meeting.

## **NEW BUSINESS**

Mr. Ey gave a report from the most recent NCARB national meeting including the disclosure agreement between Certified Interior Designers and Architects, CIDQ Board Members, budgets, and overall financial status.

## **EXECUTIVE DIRECTOR'S REPORT**

Legislation to extend the termination of the Board's title (avoiding "Sunset") to July 1, 2033 was submitted. ARE will be migrating from Prometric to PSI in February 2022. Finally, the Board was invited to present at the NCARB Outreach to AIA Baltimore EP Committee meeting on November 4, 2021, 6:00 - 7:30 p.m.

## **COUNSEL'S REPORT - None**

## **CLOSED SESSION - None**

## **ADJOURNMENT**

The next meeting of the Maryland Board of Architects is scheduled for Wednesday, October 27, 2021 at 11:00 a.m.

There being no further business, Motion (VI) was made by Mr. Polt, seconded by Mr. Ey, and unanimously carried to adjourn the meeting at 12:10 p.m.

\_\_\_\_\_ With Corrections

  X   Without Corrections

Signature on File  
Paul Edmeades, Chair

November 4, 2021  
Date: