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## **Maryland Board of Architects** **Business Meeting Minutes**

**DATE:** March 22, 2023

**TIME:** 11:00 AM

**LOCATION:** 1100 North Eutaw Street  
5th Floor Conference Room  
Baltimore, MD 21201

**Video conferencing via:** <https://meet.google.com/cmp-vqnj-zic>  
**By Phone: (US) +1 320-377-9655 PIN: 698 740 241#**

**MEMBERS PRESENT:** Paul Edmeades, Chair  
Douglas Polt, Architect  
Mark Flemming, Architect  
Gary Ey, Consumer Member  
Kevin Sneed, Architect  
Stephanie Hopkins, Consumer Member

**ABSENT:** Cynthia Shonaiya, Vice Chair

**STAFF PRESENT:** Zevi Thomas, Executive Director  
Raquel Meyers, Assistant Executive Director  
Kenneth Sigman, Board Counsel  
Noraida Lozano, Board Administrator

**OTHERS PRESENT:** John Corkill, Architect

### **Call to Order**

Paul Edmeades, Chair, called the Business Meeting of the Maryland Board of Architects to order, held at 1100 North Eutaw Street, 5th Floor Conference Room Baltimore, MD 21201 at 11:09 am.

### **Approval of Minutes**

The members reviewed the minutes of the Business Meeting held on February 22, 2023. Motion (I) was made by Ms. Hopkins, seconded by Mr. Flemming, and unanimously carried by the Board to approve the minutes with corrections.

## Complaint Committee Report

Mr. Ey presented the following report on behalf of the Complaint Committee:

**03-AR-21 - No Change**

**01-AR-23 - Offering Consent Order and a fine**

Motion (II) was made by Mr. Flemming, seconded by Mr. Polt, and carried by the Board to accept the Complaint Committee Report.

## Review of Applications

### Applications for Architectural Registration Exam (A. R. E.)

Chair Edmeades presented the report for the applicants for Architectural Registration Exam (A.R.E.) and reciprocity.

There were **six (6)** A.R.E. applications administratively approved:

**DEVON, Angela**

**KYONGSIK, Jun**

**HERNANDEZ-BEECHE, Gloriana**

**QUINN, Colin**

**JEWELL, Jennifer**

**WILLEY, Barbara**

There were **two (2)** A.R.E applications approved by the Board:

**AL MURAD, Dalya**

**CAMPBELL, Gary**

Chair Edmeades and Mr. Flemming suggested that Mr. Thomas inform both ARE candidates to submit any additional experience hours to NCARB AXP, if applicable since they have already satisfied the Maryland Education Equivalency requirements.

### Applications for Reciprocity - NONE

Motion (III) was made by Mr. Flemming, seconded by Mr. Ey, and unanimously carried to approve **eight (8)** A.R.E. applications with no reciprocity.

## Old Business

### Correspondence

Mr. Sigman confirmed that a letter in response to Ms. Mary Lyttle has been issued.

### Survey on NCARB Governance

Chair Edmeades reminded and encouraged the Board to respond to NCARB's survey on Governance. He also informed the Board that Mr. Ey was not re-appointed as a member of the Maryland Board. His term will end on July 1st. However, Mr. Ey will continue to serve as a Maryland representative on the NCARB Board.

### Sunset

Mr. Thomas reported on the recent hearing on HB0463, which intends to amend this sunset bill to the traditional 10-year sunset extension. Commissioner Morgan testified on behalf of the Agency in

support of amending this sunset extension. Currently, the sunset extension stands at 5 years. However, the Agency will continue to support a full 10-year extension.

### **Revision of ARE Application**

Motion (IV) was made by Ms. Hopkins, seconded by Mr. Sneed, and unanimously carried to approve the ARE Application form with the following corrections:

1. The correction of the word "your" on the third line of the last paragraph on page 3.
2. The deletion of the word "EESA" on the seventh row of the Education Equivalency Matrix
3. The adjustment of margins and spacing of the document.

## **Committee Report**

### **DEI**

Chair Edmeades mentioned that he shall meet with Ms. Shonaiya and Mr. Sneed.

### **Board Responsibilities to MD**

Mr. Ey and Mr. Flemming submitted the draft. Chair Edmeades stated that he will send it back to them with his comments for the next meeting's discussion.

### **Code Officials**

Chair Edmeades acknowledge the report drafted by Ms. Hopkins and Mr. Polt. He mentioned this report was discussed during the Joint Chairs Meeting and the other design boards may be interested to add data to this document.

## **New Business**

### **NCARB Rolling Clock**

The Board agreed that MD law conforms to the Council's Rolling Clock policy. It was determined that the elimination of the ARE Rolling Clock level will not affect the Maryland Board.

### **NCARB Annual Business Meeting - June 15-17, 2023**

The following attendance was confirmed during the meeting.

Edmeades - Yes Ey - Yes (NCARB Funding as Board)

Thomas - Yes, NCARB funding

Sigman – To be confirmed

Polt - Yes

Shonaiya - To be confirmed.

Sneed - Yes

Hopkins - Yes

Flemming – Yes

### **Workshop at Regional Summit**

Chair Edmeades recommended considering the Strategic Plan for the Board. He will be sending the information to the Board members as well as the Board staff.

