
**MARYLAND BOARD OF ARCHITECTS
BUSINESS MINUTES**

DATE: June 29, 2022

TIME: 11:00 am

PLACE: 1100 N. Eutaw Street
5th Floor Conference Room
Baltimore, MD 21201

JOINING IN: Virtual
Video Conference – meet.google.com/cmp-vqnj-zic
Phone: (US) + 1 617-675-4444 PIN: 288 794 295 7044#

PRESENT: Paul Edmeades, Chair
Cynthia Shonaiya, Vice Chair
Stephanie Hopkins, Consumer Member
Mark Flemming, Architect
Gary Ey, Consumer Member
Kevin Sneed, Architect

ABSENT: Douglas Polt, Architect

LABOR OFFICIALS AND STAFF PRESENT:

Zevi Thomas, Executive Director
Kenneth Sigman, Legal Counsel
Noraida Lozano, Board Administrator
Danielle Anderson, Communications & Web Coordinator, O & P

OTHERS PRESENT: Mr. John Corkill, Architect, Architect
Mr. Alan Clapp’s Representative

CALL TO ORDER:

Paul Edmeades, Chair, called the Business meeting of the Maryland Board of Architects to order, virtually, at 11:04 a.m.

APPROVAL OF THE MINUTES

The members reviewed the minutes of the Business meeting held on May 25, 2022. Motion (I) was made by Mr. Ey, seconded by Ms. Hopkins, and unanimously carried by the Board to approve the minutes with corrections.

COMPLAINT COMMITTEE REPORT

Mr. Ey presented the following report on behalf of the Complaint Committee:

03-AR-21 - No change (New Trial Date on August 10, 2022)

10-AR-21 - No change

04-AR-22 - Opened June 29, 2022. The committee is offering a non-disciplinary agreement.

Motion (II) was made by Ms. Hopkins seconded by Mr. Sneed and unanimously carried out to accept the Complaint Committee report.

APPLICATIONS FOR ARCHITECTURAL REGISTRATION EXAM (A.R.E.)

Chair Edmeades presented the report for the Applications for Architectural Registration Exam (A.R.E.).

There were **seven (7) A.R.E.** applications administratively approved:

SRINIVASAGAM, BALAMURUGAN

PITT, TYLER

OKOYE, IKE

MITETTI, NICOLE

QUINTANILLA, MELONEE

UGOCHUKWU, NNEBUE

YU, HANUI

There were **five (5) A.R.E.** applications approved by the Board:

CAPPUCIO, SERGIO

DALESANDRY, ERIC

MADDOX, JONATHAN

DACANAY, GINA

KING, LAUREN

APPLICATIONS FOR RECIPROCITY

GONNELLA, BRYAN

Motion (III) was made by Ms. Shonaiya, seconded by Mr. Sneed, and unanimously carried out to approve **twelve (12) A.R.E., one (1) reciprocal application, and one (1) pending A.R.E. application.**

On the second candidate's (GD) application form, Ms. Hopkins asked why the work experience history wasn't filled out. Ms. Shonaiya answered that since the candidate completed the EESA evaluation, they don't have to complete this field in the application to which Mr. Edmeades agreed.

On the fourth candidate's (JJ) application, the Board agreed to place it as pending until an original copy of his foreign degree transcripts from Mumbai University is directly sent from the Transforte degree evaluation company to affirm the evaluation of their degree.

Ms. Hopkins asked how long letters of recommendation are valid for the purpose of applicants. Chair Edmeades and Mr. Ey both stated it is 5 years.

Chair Edmeades suggested Mr. Thomas email both the applicants (SC & LK) and recommend

using their previous work experience hours to complete their AXP requirements.

OLD BUSINESS

SUNSET

Mr. Sigman addressed Mr. Corkill's question about the licensing Board not being renewed. He stated that Director Thomas and Commissioner Morgan are working diligently to ensure the licensing board will be renewed in the coming year.

The Board also discussed reaching out to several allied organizations that could be helpful with this issue. Chair Edmeades welcomed the idea and suggested waiting for the report from Mr. Thomas and Mr. Sigman to discuss it at a future meeting.

ARE MIGRATION TO PSI

Chair Edmeades opened the discussion about ARE migration to PSI which started June 14, 2022. Mr. Ey reported that all is well so far.

Mr. Thomas followed up with the discussion by adding that NCARB recently agreed to include "special accommodations" for candidates for whom English is a second language up to 20% additional time to the examination.

ARE APPLICATION MODIFICATION

Mr. Edmeades presented the changes he made to the ARE application. Ms. Shonaiya suggested some parts to be re-worded and Mr. Edmeades agreed. In reference to §3–303 of the MD law, Chair Edmeades asked Mr. Sigman's opinion on his interpretation. Mr. Sigman agreed but would like to have it reviewed and discussed at the next meeting.

ARE DRAFT LETTER

Ms. Hopkins agreed with the changes made by Mr. Sigman. The following changes were suggested by Chair Edmeades: putting Maryland instead of MD and adding (Architect Registration Examination), professional architect, and (Experience Record Certification). Chair Edmeades asked Mr. Sigman if he can rewrite it and he agreed.

NEW BUSINESS

Chair Edmeades requested the following to be included in the next meeting's agenda:

- 1) Board's responsibilities in the MD law
- 2) About Code Officials
- 3) DEI (Diversity, Equity, and Inclusion)

Mr. Thomas introduced Ms. Danielle Anderson as the new Communications & Web Coordinator for O & P. Ms. Anderson introduced herself and gave a brief overview of the first task she will undertake for the Board's communication.

CORRESPONDENCE

Mr. Sigman believes that the letter from Mr. Richard Truitt dated June 15, 2022 was a misunderstanding of the law to which Ms. Hopkins agreed. Mr. Sigman agreed with Chair Edmeades to write a response to be signed by Mr. Thomas.

EXECUTIVE DIRECTOR'S REPORT

Mr. Thomas reported that he and Mr. Sigman met with NCARB representatives on June 17. Mr. Thomas mention that NCARB inquired about ways they could support the efforts of the Board to ensure the sunset bill is successful. The national council will be key in outreach to legislators on the importance of licensure and regulation of the built environment in Maryland. Mr. Thomas mentioned AIA Maryland is also aware of the upcoming sunset deadline and expressed willingness to support the Board in this effort.

He also informed the Board that NCARB representatives are interested in meeting with the Board, he asked if the Board will be interested in hosting this meeting during the Board meeting in September. Chair Edmeades agreed and mentioned adding it to the August meeting agenda.

Mr. Thomas presented a graph of Maryland ARE pass/fail rates for May- June 2022.

COUNSEL'S REPORT – NONE

ADJOURNMENT

There being no further business to discuss, Motion (IV) made by Mr. Ey, seconded by Mr. Flemming, and unanimously carried to adjourn the meeting at 12:37 p.m.

The next Board Meeting will be on August 24, 2022, Wednesday at 11 am.

____ With Corrections ____ Without Corrections

(Signature on File)

Paul Edmeades, Chair

09/23/2022

Date: