

**MINUTES
MARYLAND BOARD OF ARCHITECTS**

DATE: February 24, 2016

PLACE: 500 N. Calvert Street
3rd Floor Conference Room
Baltimore, MD 21202

PRESENT: Diane Cho, Chair
Gary Ey
Paul Edmeades
Cynthia Shonaiya
Magda Westerhout
Stephanie Hopkins

ABSENT: Stephen Parker

OTHERS PRESENT: Steve Long, Executive Director
James Baseman, Assistant Executive Director
Milena Trust, Assistant Attorney General
Iris Beasley, Board Administrator
Janet Morgan, Web Content
John C. Corkill, AIAMD
Andrew Tepper

CALL TO ORDER

Diane Cho, Chair, called the meeting to order at 10:30 a.m.

APPROVAL OF THE MINUTES

Motion(I) was made by Gary Ey, seconded by Paul Edmeades and unanimously carried to approve the December 8, meeting minutes with a minor correction.

COMPLAINT COMMITTEE REPORT

The Complaint Committee reported on the status of the following complaints:

15-AR-02	Closed	
16-AR-01	Open	Action Pending
16-AR-04	Open	Precharge
16-AR-05	Open	CO offered, send letter
16-AR-06	Open	Waiting for response
16-AR-07	Open	Investigating, send letter
16-AR-10	Open	Investigating, send letter

16-AR-11	Closed
16-AR-12	Closed
16-AR-13	Investigating, send letter
15-AR-01	Re-opened, offer consent order

Motion (II) was made by Paul Edmeades, seconded by Cynthia Shonaiya, and unanimously carried to accept the Complaint Committee report.

APPLICATIONS FOR ARCHITECT REGISTRATION EXAMINATION

The Board approved the following applications for the Architectural Registration Examination:

Danielle Bersch	Stacy S. Boles
Jonathan C. Chute	Christopher D. DeSantis
Andrew Digger	Tim Dowelling
Justin Graham	Christopher Harms
Arin Evreux	Ivan King
Daniel Lucent	Led Engram Li
Theresa Lucarelli	Zachary Klipstein
Heather Morrison	Noell Kyle
Kevin Murray	Adam Podbielski
Veronica Ann Plischke	Karl Ramsey
Jayanath Ranaweera	Joshua Lee Seiler
Emily Ratzlaff	Kristina Kobulsky
Mingming Wu	George Bongiorno
Stephanie Vidal	John Foley
Samatha Smigelski	Rhonda White
Zachery Vacovsky	Srinivasagam Balamurugan
Mathew Johnson	

A motion (III) was made by Gary Ey, seconded by Magda Westerhout, and unanimously carried to deny five A.R.E. exam candidates and 1 reinstatement.

APPLICATIONS APPROVED FOR RECIPROCITY

The Board approved the following applications for reciprocal licensing:

Allen Walden	Francis Henkels
Keith Gibson	Wallace Wolff
Annette Alfonso	Benjamin Carstiu
Jason Sanchez	

APPLICATIONS APPROVED FOR FIRM PERMIT

The Board approved the following applications for Certificate of Authorization:

Ernesto Santalla PLLC	18450
Finn Daniels, Inc	18419
RSG Architects	18347
Architects & Planners Intl	18392
Reve Design Studio	18388
Falcon Architectural Services	18416
Design Studio LLC	18387
Marshall Moya Design	18386
CKLC Architects, LLC	18418
Fox Architects, LLC	18429

APPLICATIONS APPROVED FOR REINSTATEMENT

The Board approved 27 applications for reinstatement.

NEW BUSINESS

The Board discussed the upcoming NCARB Regional Summit. The Board representatives attending the meeting are Diana Cho, Milena Trust, Steve Long, Paul Edmeades, Cynthia Shonaiya, and Gary Ey. Paul Edmeades noted that the attendees will have the opportunity to meet the candidates for the upcoming NCARB elections and discuss the North Carolina Dental Board decision. Mr. Edmeades asked that the North Carolina decision be on the agenda for the March Board meeting.

Milena Trust briefed the Board on the NC Dental Board decision and discussed how to retain immunity when the Board is made up of members of the industry. She noted that there is a bill before the legislature that would require the Secretary to review any anti-competitive decision. Ms. Trust stated that the AG's office is following the issue very closely. Mr. Edmeades noted that an NCARB workshop will focus on this issue. A lengthy discussion regarding the court's decision followed.

Cynthia Shonaiya asked if there was any particular conference workshop that she should attend. Paul Edmeades recommended the Global Warming workshop.

Paul Edmeades revisited the Governors Regulatory Reform Commission Report and noted that there is nothing in the report that would materially affect this Board. Milena Trust restated her position that the Boards do not need to reply. Mr. Edmeades asked if the Overlapping Practice Guide has been made available on the website. Ms. Trust confirmed that the guide is available on the DLLR's website.

CORRESPONDENCE

The Board addressed an email from Mark Knapp, an attorney for Michael Baker International Inc. Mr. Knapp requested the Board to draft a letter to the Department of Homeland Security stating that a license is not required to perform a certain job described in his email. The Board stated that the statute does not define architectural practice. The Board declined to write the letter as it is not the Board's responsibility to define the practice of architecture for Mr. Knapp's client. The statute only describes the overall responsibilities of a licensed architect. Milena Trust will respond to Mr. Knapp.

The Board addressed an email from Woojin Won, an attorney for an unnamed architectural firm. Mr. Won asked the Board to identify exceptions to the law that would allow unlicensed employees to work under the supervision of a licensed architect. The Board noted that they deal with licensed architects and unlicensed practice. The Board determined that the request does not fall within the purview of the Board and recommended that Mr. Won review the statute for guidance. Jim Baseman will respond to Mr. Won.

The Board discussed an email from Justin Obringer. Mr. Obringer asked if he could review the section of the A.R.E. that he failed. He stated that he was having software problems with the exam. Paul Edmeades advised that the proper procedure would be for Mr. Obringer to contact NCARB regarding the exam review process. Steve Long will respond to the email.

EXECUTIVE DIRECTOR'S REPORT

Steve Long informed the Board that Deputy Secretary David McGlone proposed that we accept a screen print of the SDAT website as proof of good standing in lieu of the actual Certificate of Good Standing, saving the firms \$40. Alternatively, the staff could check the SDAT website for proof of good standing. Milena Trust advised that this would be acceptable. The Board agreed that the screen print would be acceptable but the staff should not be responsible for checking the SDAT website.

Mr. Long also reported that no comments had been received on the Equivalency Matrix and the comment period is now closed. The Board can vote to finalize the change at the next meeting.

Mr. Long also noted that CPC audit notices will be sent to the licensee after the expiration date and not on the date of renewal. The Board approved the change.

BOARD COUNSEL'S REPORT

Milena Trust stated that there was one bill 10-83 that is in active section before the legislature that directly affect the Board. Ms. Trust will be keep the board informed of further updates concerning the bill.

She also advised that any Professional Corporation applying for a firm permit, which does not have the names of the major stockholders in the company name, must have the company name approved by a licensing unit. Ms. Trust proposed that the Board approve the names of PCs applying for a firm permit. The Board unanimously approved.

ADJOURNMENT

There being no further business, motion (IV) was made by Cynthia Shonaiya, seconded by Gary Ey and unanimously carried to adjourn the meeting at 11:35 a.m.

Minutes Approved

_____ With Corrections

_____ Without Corrections

Signature on File

Diane Cho, Chairperson

Date: _____

4/27/16