

MARYLAND BOARD OF ARCHITECTS BUSINESS MINUTES

DATE: August 25, 2021

TIME: 11:00 a.m.

PLACE: 500 N. Calvert Street
Room 302
Baltimore, MD 21210

JOINING IN: Virtual
Video Conference – meet.google.com/cmp-vqnj-zic
Phone: (US) 1-617-675-4444 (PIN: 288 794 295 7044)

PRESENT: Paul Edmeades, Chair
Cynthia Shonaiya, Vice Chair
Gary Ey, Consumer Member
Stephanie Hopkins, Consumer Member
Kevin Sneed, Architect
Douglas Polt, Architect
Mark Flemming, Architect

LABOR OFFICIALS AND STAFF PRESENT:

Raquel Meyers, Assistant Executive Director
Matthew Lawrence, Board Counsel
Noraida Lozano, Board Administrator
Tamika Sheppard, Office Secretary

OTHERS PRESENT:

John Corkill, Architect

CALL TO ORDER:

Paul Edmeades, Chair, called the Business meeting of the Maryland Board of Architects to order, virtually, at 11:05 a.m.

APPROVAL OF THE MINUTES

The members reviewed the minutes of the Business meeting held on June 30, 2021. Motion (I) was made by Mr. Ey, seconded by Mr. Polt, and unanimously carried to approve the minutes with corrections.

COMPLAINT COMMITTEE REPORT

Mr. Ey presented the following report on behalf of the Complaint Committee:

03-AR-21 - No Change
06-AR-21 - No Change
01-AR-22 - Open August 13, 2021, Closed August 25, 2021 (Contractual Issue)

02-AR-22 - Open August 13, 2021, Closed August 25, 2021 (Contractual Issue - Outside MD)

Motion (II) was made by Mr. Polt, seconded by Ms. Hopkins, and unanimously carried to accept the Complaint Committee report.

CONTINUING EDUCATION COMMITTEE REPORT

Mr. Lawrence updated the Board that Ms. Praley is continuing the CPC draft for the September meeting's review.

APPLICATIONS FOR ARCHITECTURAL REGISTRATION EXAM (A.R.E.)

Mr. Edmeades presented the report for the Applications for Architectural Registration Exam (A.R.E.).

There were **eight (8) A.R.E.** applications administratively approved:

DITOLLA, Gina

KAUFFMAN, Marie Amberlyn

McCALLUM, Martin

NA, Min

SAHANIUK, Florencia

SHILPAKAR, Manisha

STUART, Tamara

TAI, Daniela

There were **nine (9) A.R.E.** applications approved by the Board and **one (1)** application denied:

ALVARADO, John

CONLEY, Hunter

GLASSMAN, Brian Jay

HEILE, Hannah

KAKIL, Poshya (Conditional)

MAGLOIRE, Ashley (Conditional)

QIAN, YuanHeng

SHUMAN, Robert

WRIGHT, Davey

APPLICATIONS FOR RECIPROCITY

There **were two (2) reciprocity** applications approved by the Board and **one (1)** application denied:

MAHMOOD, Anwar_NY

MONTALBANO, Joseph_CO

During the review of the applications, Chair Edmeades identified that one of the applications should not be included as it was already approved in 2017. He said that the candidate already passed the examination and should be issued a license to which Ms. Shonaiya agreed.

After a brief discussion on two ARE applications, the Board gave Ms. Meyers the authority to approve 2 applications administratively. The first candidate upon receipt of a separate ERC form to document her work experience hours from Jan 11, 2021 to the present, as suggested by Ms. Shonaiya and Mr. Sneed. The second candidate upon receipt of her letter of recommendation with the date as Ms. Hopkins noticed that the letter was not dated.

Motion (III) was made by Ms. Hopkins, seconded by Mr. Sneed, and unanimously carried to approve seventeen **(17) A.R.E.** applications and **one (1)** A.R.E. denial. **Two (2)** reciprocity applications and **one (1)** denial which was determined by the Board as an ARE candidate and not for reciprocity.

OLD BUSINESS

Reinstatement Request

Chair Edmeades asked Mr. Lawrence the updates regarding the hearing for a reinstatement request. He informed there was no update from Ms. Praley. Ms. Meyers stated the licensee was notified but has not responded yet. She also mentioned that the licensee needs to provide additional information and she will follow up with Ms. Praley.

Correction of Renewal Form

Chair Edmeades asked Ms. Meyers about the renewal portal update. Ms. Meyers confirmed that the renewal online portal has been updated.

Third Party Inspection Program (TPIP) – PG COUNTY

Ms. Meyers updated the Board that Ms. Praley sent an email to the architect. It was supposed to be discussed at the Joint Chair's meeting on Sep 1, 2021. The meeting was cancelled and will be rescheduled at a later date.

NEW BUSINESS

NCARB Statistics

Chair Edmeades discussed the NCARB National and Maryland's state architecture licensing demographic statistics with the Board. Mr. Sneed mentioned that roughly 47% of African-Americans who graduated from a School of Architecture had taken the Architecture Registration Exams (ARE). He also stated that the National Organization of Minority Architects (NOMA) has internship programs to encourage people of color to learn more and have an increased interest in architecture through programs like the NOMA Foundation Fellowship, where he and Ms. Cindy has participated in

Mrs. Hopkins stated that she was part of the first focus group on Diversity and Inclusion and they discussed one of the reasons minorities could not complete their licensure may be due to the cost. They wondered if NCARB could offer some incentives to help promote architecture as a means of employment.

Ms. Shonaiya stated that the majority of minorities worked in smaller firms and unlike the large firms they may not have reimbursement of exam expenses. Ms. Shonaiya asked Ms. Meyers if they can have the statistics of licensure by demographics. Ms. Meyers stated that licensure by demographics is not tracked by the State of MD. She would follow up with Commissioner to see if this can be done. Chair Edmeades suggested to table topic until the next meeting.

CORRESPONDENCE

Firm Permit Inquiry

Chair Edmeades addressed the first correspondence about a Firm Permit. Mr. Lawrence stated he had a discussion with Ms. Praley and they both agreed that the sole practitioner would be appropriate since there is only one licensed architect. Chair Edmeades suggested to defer this issue for the next meeting which the Board agreed.

Architects Reinstatement Fee

The Board received a second correspondence from a licensee requesting to waive his

reinstatement fee. Chair Edmeades recommended to waive the reinstatement fee. Mr. Flemming and Mr. Polt agreed. Chair Edmeades authorized Ms. Meyers to waive the fee.

The Board received a third correspondence for an ARE candidate requesting to waive the ARE examination. Chair Edmeades stated the candidate should still pass the ARE exam. Ms. Meyers agreed to contact the candidate.

EXECUTIVE DIRECTOR’S REPORT

Ms. Meyers informed Legislative requests for FY2022 were due in July. There were no legislative requested submitted. She announced that recruiting for the Executive Director’s position is ongoing, but no updates yet. She introduced and welcomed Tamika Sheppard as the new Office Secretary of the design boards. Also, she informed the department office schedule will remain hybrid. Board meetings will be virtual with an in-person option.

COUNSEL’S REPORT - None

CLOSED SESSION - None

ADJOURNMENT

The next meeting of the Maryland Board of Architects is scheduled for Wednesday, September 29, 2021 at 11 a.m.

There being no further business, Motion (IV) was made by Mr. Flemming, seconded by Mr. Polt, and unanimously carried to adjourn the meeting at 12:58 p.m.

 X With Corrections _____ Without Corrections

Signature on File
Paul Edmeades, Chair

October 13, 2021
Date: